**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 8th November 2011 at 7.30pm**

**In Attendance**: Anne Smith (Chair) Jackie Squires (Vice-Chair), David Fendley, Mac Burton, Cathy Start, Simon Bates, Dana Frost and 3 members of the public. Clerk – Pippa Winson

**122/11 To consider apologies for absence**

No apologies received. Jo Bos has resigned as parish Councillor as she is no longer living in the village.

**123/11 To approve the minutes of the Parish Council meeting on Tuesday 8th November 2011**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

**124/11 Councillor vacancy**

One application has been received for consideration.

 Proposal that Dana Frost be co-opted as Parish Councillor

 *Prop – D Fendley 2nd – M Burton All agreed*

Further vacancy to be advertised in newsletter and on noticeboards.

**125/11 To record Councillors’ declarations of interest on Agenda Items**

None received.

**126/11 Accounts**

Accounts for period 1st September 2011 to 1st November 2011 circulated and approved. Bank Statements made available for inspection.

**127/11 Public Speaking**

Karl Brothers offered to donate 20 to 30 signs with speed restrictions on them. S.Bates proposed that this offer be accepted and this was agreed. Karl said that he would bring a prototype to the next meeting. It was agreed that suggestions in respect of the sign be passed to the clerk who would pass them onto Karl. The Chair thanked Karl for his offer.

**128/11 Matters arising for items not covered elsewhere on the agenda – info only**

 Noticeboard at the shop. It was agreed that J Squires would visit the shop to try and

 contact the owner and arrange a meeting.

**129/11 Correspondence received – for info only**

Norfolk Accident Service – donation request. Added to Correspondence folder to discuss at next meeting.

**130/11 Highways - note matters to be reported to highways and receive updates**

Highway Rangers due to visit 28.11.11. Between 1 and 9 Westway the road surface is broken up and the drain is loose and has sunk. The footpath between Millers Lane and Tinkers Lane is overgrown. There is gravel from driveways on the pavements and roads, this was reported previously.

**131/11 Speedwatch**

This was discussed at previous agenda item 126/11. Item to be in next newsletter with reference to parking on footpaths and what members of the public can do.

**132/11 Recreation Ground funding application**

Update from S Bates. Meeting held with WREN and a new application has been submitted. On 29/2/12 the panel sits which will consider this application.

**133/11 Diamond Jubilee Celebration**

It was suggested that a meeting is arranged to discuss ideas. The meeting was provisionally arranged for Wednesday 18th January 2012 at 7.30pm. J Squires to write article for newsletter.

**134/11 Village Design Statement**

J Squires asked whether the Parish Council want a village design statement.

 *Prop – A Smith 2nd – J Squires All agreed*

J Squires will get guidance and it will be discussed at next meeting.

 S Bates left the meeting at this time (8.30pm)

**135/11 Delivering Local Highway Improvements**

J Squires advised that this fits in with the Parish Plan. All agreed that the Parish Council moves forward with this. The deadline is January 2012. J Squires will contact highways for further information. A separate meeting may be required to discuss this matter.

**136/11 Norfolk ALC Autumn Seminar – 17th November 2011**

Clerk unavailable to attend seminar. If anyone else wishes to attend then contact the clerk as soon as possible to arrange.

**137/11 Site Specific Allocations Document**

The document has been circulated and a response is required by Friday 18th November. J Squires has given her responses to the clerk. Any other comments should be sent to the clerk before the deadline.

**138/11 Street Light outside village shop**

M Burton advised that there used to be a light outside the village shop which was attached to the telegraph pole which has been removed. Clerk to obtain cost of street light being installed outside shop.

**139/11 Parish Council Update Sessions**

Clerk to provisionally book 4 places on these sessions. Date and time to be confirmed.

**140/11 Barclays Bank**

A Smith has received £60 compensation from Barclays due to their error. A Smith is donating this figure to the Recreation Ground Committee. Barclays have confirmed that they have amended the account signatories.

**141/11 Fly-tipping off Lake Drove**

Land is in the ownership of Albanwise. They had advised that the land would be cleared last week. Letter to be sent to Albanwise requesting that material is removed.

**142/11 Napthans Lane**

Complaint received in respect of skateboarding in the cul-de-sac. Letter to be sent to complainant advising that if it is a nuisance they should keep a diary and contact the Borough Council.

**143/11 Representatives Reports**

Recreation Ground – See previous agenda item 132/11. Nothing further to report.

 Village Hall – Nothing further to report.

 Village Green – The trees on the green have now been cut.

 Footpaths – Stile replaced at Honey Hill. Clerk to contact owner to ask who

 installed stile. Footpath at the rear of Napthans Lane has now been cleared. More

 signs required in respect of dog fouling, Clerk to request further signs and to

 enquire as to cost of dog poo bins and maintenance.

 Parish Plan – Village Design Statements as previously discussed. See agenda

 Item 134/11.

 100 Acre Trust – Meeting tomorrow to decide on payments to be made.

 Southern Area Road Safety Committee – Nothing to report.

 Allotments – Water supply should now be connected.

 SNAP – Next meeting 21/12/11 in Stoke Ferry.

**144/11 Newsletter**

Deadline is two weeks today.

**145/11 Planning**

11/01701F – Response from Parish Council that they support the application.

**146/11 Finance**

Agreed that cheques be signed and payments made.

 A Smith signed the bursary application form in relation to the Clerks Cilca

 Training. Also agreed that clerk attend website training in January 2012.

**147/11 To receive items for next meeting agenda**

None received.

**148/11 Documents in circulation**

Norfolk Link – NALC

 Came & Company Autumn Newsletter

 Sports Development Update

 Wicksteed Playscapes – Community Playground Leaflet

 Norfolk RCC – October Newsletter

 Norfolk Accident Rescue Service – Donation request

 NORSE – Landscape Development

 CGM Landscapes – tender request

**149/11** To **confirm date and time of next meeting.**

 Tuesday 13th December at 7.30pm.