**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 17th April 2012 at 7.30pm**

**In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires(Vice-Chair), Dana Frost, Simon Bates, David Long and Cllr Richard Rockcliffe(CC) and 1 member of the public. Clerk – Pippa Winson

**57/12 To consider apologies for absence.**

Apologies received from Mac Burton and David Fendley.

**58/12 To approve the minutes of the Parish Council meeting on Tuesday 6th March 2012.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **Councillor vacancy.**

Cathy Start had resigned after the last meeting.

Brian Baylis was co-opted onto the Parish Council to fill this vacancy.

1. **To record Councillors’ declarations of interest on Agenda Items.**

A. Smith declared an interest in agenda item 65/12.

1. **Accounts.**

Accounts for period 1st February 2012 to 30th March 2012 circulated and approved. Bank Statements made available for inspection.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Clerk advised that water supply to allotments should be completed in the near future. The pipes have been laid and are waiting to be connected.

1. **Highways - note matters to be reported to highways and receive updates.**

Works have been carried out to the road outside 11 Westway, but the works needed to road surface outside 9 Westway still outstanding. Cllr Rockcliffe mentioned that there was a Jubilee project to restore milestones and he advised that there was one at Broomhill. Clerk to investigate whether in Wimbotsham or Downham Market. A new sign at the top end of Church Road has been installed and the old sign is still in place. Clerk to contact highways.

1. **Speedwatch - receive update.**

The speed signs donated by Karl Brothers have now been delivered. David will arrange the siting of the signs. The school have requested some of the signs.

1. **Lynn Road – discuss petition to reduce speed limit from 50mph to 40mph.**

Cllr Rockcliffe advised that the request would be dealt with my highways and suggested some other options, flashing speed signs, signs on the road and Community Speedwatch. J.Squires to put petition in shop, pub and temporary post office.

1. **Queens Diamond Jubilee Celebrations**

Norfolk County Council has awarded £200.00 towards the events. The pub raised £156 with an Easter Egg raffle. The jubilee mugs have arrived. Event posters are to be posted on all noticeboards. There is a booking at the village hall on the Saturday morning and the clerk is to contact M. Burton to see if this can be cancelled so that the hall can be set up early. A. Smith thanked D. Long for all his work organising the events. The next Jubilee meeting is being held tomorrow night.

1. **Village Design Statement**

J.Squires has got information which is to be circulated, but may be out-of-date. Cllr Rockcliffe suggested that the Community Led Plan may be more appropriate with the recent changes in legislation.

1. **Delivering local highway improvements**

J. Squires suggested that a letter is sent to Albanwise asking for a meeting to include Andy Wallace from Highways. This may address any concerns which they may have in respect of their future development plans.

1. **Dog Waste bins**

The dog bins have been installed and thanks given to S. Bates for doing this. A further bin to be considered in the future.

1. **Website**

Website has been updated and meeting minutes and dates added.

1. **Waste Reduction/Recycling**

Agreed to look at current recycling arrangements and see if additional facilities are required. B. Baylis to look into options.

1. **Snow/Ice problems on the village roads**

It was advised that if the Parish provide grit bins, County will provide the salt. Clerk to investigate costs so decision can be made as to how many to order.

1. **Village Hall**

Item deferred to next meeting when M. Burton is present.

1. **Village Sign repairs**

S. Bates advised that he would speak to Peter Goodrum and D. Fendley who were aware of previous works carried out. He will report back to next meeting.

1. **Annual Parish Meeting 23/5/12**

Meeting to be held in the Main Hall. Refreshments to be provided.

1. **Representatives Reports**

**Recreation Ground**

Reduced bid has been submitted to WREN for £5,000.

**Village Hall**

Nothing to report.

**Village Green**

D. Long sent a letter to the Village Green Committee in respect of the Christmas Tree. They were happy to accept his apology and it is to be noted that in future years the tree will be taken down by 1st April.

**Footpaths**

Dana to become rep following Cathy’s resignation.

**Parish Plan**

Nothing to report.

**100 Acre Trust**

Nothing to report.

**Southern Area Road Safety Committee**

Nothing to report.

**Allotments**

Nothing further to report.

**SNAP Meeting**

Next meeting tomorrow evening at 7.00pm.

1. **Newsletter**

To be circulated mid June.

1. **Planning**

Planning application ref 12/00475/F for Detached garden room and insertion of window was supported.

Decision notice received in respect of 12/00040/F, for an extension to 2 Church Road. This was granted consent.

1. **Norwich & West Norfolk Citizens Advice Bureau**

It was agreed to donate £50.00.

1. **West Norfolk Mind**

Decision to be deferred to next meeting.

1. **Finance**

Agreed cheques to be signed and payments to be made.

1. **Correspondence in circulation.**

NPFA Newsletter.

Wickstead Leaflet.

Anglian Water – letter re hosepipe ban.

NCC – Public Rights Of Way replacement sheets.

Glasdon leaflets.

FLP leaflets.

Clerks & Councils Direct Magazine.

Norfolk RCC Newsletter.

Countryside Voice Magazine.

1. **To receive items for next meeting agenda.**

Village Hall and Village Pub.

1. **To confirm the date and time of the next meeting – Wednesday 23rd May 2012 at 7.00pm.**

**Meeting closed 9.20pm.**

Chairman: Date: