**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 6th March 2012 at 7.30pm**

**In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires(Vice-Chair), Cathy Start, David Fendley, Dana Frost, Mac Burton, Simon Bates, Cllr Trevor Manley(BC) and 4 members of the public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

 None received

1. **To approve the minutes of the Parish Council meeting on Tuesday 24th January**

**2012.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **Councillor vacancy.**

David Long was co-opted onto the Parish Council.

1. **To record Councillors’ declarations of interest on Agenda Items.**

A. Smith declared an interest in agenda item 46/12.

1. **Waste Reduction in West Norfolk.**

A presentation was given by Anita Diaper, Waste Reduction Adviser, from Norfolk County Council. She discussed the recycling options available and said that a textiles bank provides the most revenue. There are funds available from May Gurney and the Living Well Fund and grants from Norfolk RCC and Norfolk Community Foundation. If the Parish Council runs an event then NCC can give help and advice. Anita left leaflets and information which will be circulated to all councillors and this will be discussed at the next meeting.

1. **Accounts.**

 Accounts for period 31st December 2011 to 1st February 2012 circulated and approved. Bank Statements made available for inspection.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

The current tenants of the village pub, The Chequers, are leaving. Clerk to contact Greene King to find out what the plans are for the pub.

1. **Correspondence received.**

A letter has been received from Mind requesting a donation. Letter to be circulated and discussed at next meeting.

1. **Highways - note matters to be reported to highways and receive updates.**

 Work still required on Westway which was previously reported, also cat’s eyes not yet replaced on Lynn Road. Clerk to contact highways again.

1. **Speedwatch - receive update.**

Two signs have currently been requested. Further article to be put in newsletter.

1. **Notice board outside village shop**

S. Bates has new 8-sheet notice board which was purchased for £141.23.

1. **Notice boards**

The new locks have now been installed by Rob James.

1. **Queens Diamond Jubilee Celebrations**

Applications for jubilee grants have been submitted to the Borough Council and Parish Council. The Parish Council agreed to donate £100. Fundraising is planned. It was agreed that mugs would be given to all village children aged 0-11; there are 22 at the school. It was agreed that mugs and medals to be paid for by the Parish Council and if grant applications are successful then they will reimburse the Parish Council.

A. Smith, D. Frost and D. Long are on the Jubilee sub-committee.

The Recreation Ground Committee are to run the Sports Day. Beacon Lighting is planned for the Monday 4th June 2012.

1. **Village Design Statement**

Item to be deferred to next meeting.

1. **Delivering local highway improvements**

Item to be deferred until next meeting.

1. **Street Light outside village shop**

Streetlight has now been installed.

1. **Dog waste bins.**

The bins have been delivered and are with S. Bates who is to arrange installation.

1. **Website**

Item deferred until next meeting.

1. **Snow/Ice problems on the village roads.**

Item deferred until next meeting.

1. **Village Hall**

Letter to be sent to trustees asking whether they are interested in selling land and if so, likely cost. To be discussed at next meeting.

1. **Annual Parish Meeting**

Annual Meeting to be held in the Main Hall on Wednesday 23rd June 2012 at 7pm.

1. **Representatives Reports.**

**Recreation Ground**

 Nothing to report.

 **Village Hall**

 Hall to be re-decorated and 4 tables to be purchased.

 **Village Green**

 Nothing to report.

 **Footpaths**

Nothing to report.

 **Parish Plan**

 Nothing to report.

 **100 Acre Trust**

 Nothing to report.

**Southern Area Road Safety Committee**

Nothing to report.

 **Allotments**

 Clerk contacted Mark Newton and water supply still not connected. Due to be connected shortly. Clerk will contact again before next meeting.

 **SNAP Meeting**

 Nothing to report.

1. **Newsletter.**

To be circulated at the beginning of April.

1. **Planning**

Planning application 12/00124/FM - Extension of time for the implementation of a planning permission reference 09/00556/FM - application has been supported.

Cllr. Manley advised that there is to be a seminar on the Localism Bill and he encouraged councillors to attend.

1. **Norwich & West Norfolk Citizens Advice Bureau**

Not all councillors have seen correspondence. Item to be discussed at next meeting.

1. **Finance**

Agreed cheques to be signed and payments to be made.

A. Smith to be an additional cheque signatory and clerk, although not to sign cheques just for access to online banking and account queries.

Roy Garner appointed as internal auditor.

Insurance renewal agreed.

1. **To receive items for next meeting agenda.**

None, further to those already mentioned or deferred from this meeting.

1. **Documents in circulation.**

West Norfolk Mind – donation request

CGM Cleansing

 Norfolk Link – Jan 2012 Newsletter

 Norfolk Green – Bus timetable changes

 Willows Power & Recycling Centre newsletter

 West Norfolk Village Games 2012 invitation

 GSL Dardan Event Security – information letter

1. **To confirm the date and time of the next meeting – Tuesday 17th April 2012 at**

 **7.30pm.**

Meeting closed at 9.15pm

Chairman: Date: