**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting held on Wednesday 23rd May 2012 at 7.15pm**

**In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires(Vice-Chair), Dana Frost, Simon Bates, David Fendley, Mac Burton, David Long, Brian Baylis and 4 members of the public. Clerk – Pippa Winson

1. **(a) Election of Chairman**

 On a proposal from Cllr Fendley and seconded by Cllr Bates it was unanimously agreed to elect Cllr Anne Smith as chairman for the ensuing year. There were no other nominations.

 **(b) Election of Vice-Chairman**

 On a proposal from Cllr Fendley and seconded by Cllr Bates it was unanimously agreed to elect Cllr Jackie Squires as vice-chairman for the ensuing year. There were no other nominations.

1. **To consider apologies for absence.**

 None received.

1. **Appoint representatives**

 Councillors were appointed as representatives for the following:

 (i) Recreation Ground: Cllr Bates

 (ii) Village Hall: Cllr Long

 (iii) Village Green: Cllr Fendley

 (iv) Footpaths: Cllr Frost

 (v) Parish Plan: Cllr Squires

 (vi) 100 Acre Trust: Cllr Burton

 (vii) Southern Area Road Safety Committee: Cllr Burton

 (viii) Allotments: Cllr Fendley

 (viiii) SNAP Meeting: Cllr Squires

 (x) Oil Consortium: Cllr Long

1. **Appoint committees**

 All Councillors are members of the Planning Committee.

1. **To approve the minutes of the Parish Council meeting on Tuesday 17th April 2012.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting. Cllr Bates advised that Steve Hewitt helped with the installation of the dog waste bins and also with the installation of the noticeboard. Thanks to him are to be put expressed in the newsletter.

1. **Accounts**

 The Accounts for the year to 31st March 2012 were circulated and approved. On proposal from the Chair it was agreed to sign off the Annual Return.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None declared

1. **Public Speaking.**

 None

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

 Clerk advised that a letter had been received that day from the Fenman Classic Bike Show requesting permission to hold the event on the August Bank Holiday Monday. It was agreed for consent to be given. There are still problems in respect of the use of the dog bins. This to be discussed at next meeting. Article to be put in newsletter.

1. **Highways - note matters to be reported to highways and receive updates.**

 Double sign still in place at top of Church Road. Cats Eyes not yet replaced on Lynn Road. Road surface still not repaired outside 9 Westway.

1. **Grit Bins.**

 Information to be circulated and discussed at next meeting.

1. **Delivering local highway improvements**

 No response received from Albanwise to request for meeting. Clerk to contact again and try telephoning.

1. **Village Hall**

 The Chairman of the Village Hall Committee has had a meeting with one of the trustees. It was agreed that the lease would be renewed from April 2013, although nothing has been confirmed in writing. Cllr Burton advised that he has still not received the rental request for 2012/13. Cllr Burton advised that the village hall was leased by Stow as well as Wimbotsham and that they should be involved in any decision made.

1. **Village Pub**

 It was advised that a new tenant would be taking on the pub on a 12 month lease from 23/7/12.

1. **Speedwatch**

 Nothing to report

1. **Queens Diamond Jubilee Celebrations**

 The Borough Council have confirmed that they have given a grant which should be paid into bank account. Cllr Long advised that donations have been received towards the events and that help was required for the setting up of the hall on the evening of Friday 1st June.

1. **Representatives Reports**

 **Recreation Ground**

 Cllr Bates advised that they had spent the last few weeks getting the Pavilion tidied up and the floor painted in preparation for the Jubilee event. The WREN application is being decided on 30/5/12. It was agreed that the £5,000 which the Parish Council had agreed to donate would be released.

**Village Hall**

 Cllr Burton advised that the Committee had agreed to redecorate the inside of the hall and paint the external woodwork. The hiring charges which have not been increased since 2004 are to increase by £1.00 per hour from 1/8/12.

**Village Green**

 Nothing to report.

 **Footpaths**

 The lane between Millers Lane & Honey Hill is overgrown. Clerk to contact the Highway Rangers.

**Parish Plan**

 Village Noticeboard installed. Also to try to improve accesses to village which is why the trod was proposed. Also looking into Oil Consortium.

**Oil Consortium**

 Cllr Squires advised that a group needs to be set up and be a member of Norfolk RCC. Cllr Bates said that there were already two fuel buying groups in the village. When all information obtained villagers will be informed.

 **100 Acre Trust**

 Next meeting is July.

**Southern Area Road Safety Committee**

 Nothing to report.

 **Allotments**

 Water supply still not connected. Clerk to contact M. Newton again.

**SNAP Meeting**

 Nothing to report.

1. **Newsletter**

 To be circulated after Jubilee celebrations.

1. **Planning**

 Decision notice received in respect of 12/00475/F, for detached garden room and insertion of window to 12 Church Road. This was granted consent.

 It was questioned whether planning consent had been granted for a property on Millers Lane where footings were in place. Clerk to check.

1. **Finance**

 Agreed cheques to be signed and payments to be made.

1. **West Norfolk Mind – decision to be made on request for donation.**

 On proposal from Cllr Squires it was agreed to donate £50.00.

1. Memberships

 On proposal from the Cllr Smith it was agreed that the following memberships be renewed for 2012/13.

 a) CPRE – resolved that membership be renewed for 2012/2013 - £29.00

 b) NRCC – resolved that membership be renewed for 2012/2013 - £15.00

 c) NALC – resolved that membership be renewed for 2012/2013 - £139.74

1. **Tree at Turners Close**

Clerk to contact electricity board to see if they will carry out works to tree.

1. **Correspondence in circulation.**

NALC – Norfolk Link

NCC – Waste & Minerals Site Specific Allocations Document

NPFA Magazine

Clerks & Councils Direct Newsletter

Audit Commission Consultation

Nottsport leaflet

WN Sports Council Annual Meeting

1. **To receive items for next meeting agenda.**

Pavement parking, Dog waste bins, Speed signs.

1. **To confirm the date and time of the next meeting – Tuesday 3rd July 2012 at 7.30pm** as the hall is being decorated the following week.

**Meeting closed 8.40pm.**

Chairman: Date: