**Wimbotsham Parish Council**

I hereby give you notice of an Ordinary Meeting of the above named Parish Council on Tuesday 31st October 2017 which starts at 7pm at the Village Hall.All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out below.

 Signed:  Dated: 23rd October 2017

Clerk to the Parish Council: Pippa Winson

**ALL MEMBERS OF THE PUBLIC ARE WELCOME**

**AGENDA**

1. **To consider apologies for absence.**
2. **To consider requests for dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**
3. **To approve the minutes of the Parish Council** **meeting held on 12th September 2017**
4. **To record Councillors’ declarations of interest on Agenda Items.**
5. **Public speaking.**
6. **Updates on items from previous meetings, which are not covered elsewhere on the agenda** – for information only.
7. **Village Hall**
	1. To receive update.
	2. Discuss budget/maintenance plan and agree any donation or grant towards the works proposed and agree any further action.
	3. To discuss proposal to set up Village Hall Working Group Committee and agree any further action.
8. **Highways**
	1. To discuss matters to be reported to Highways and the Rangers and receive any

updates.

* 1. Pavement Parking on Church Road – to receive any update and agree any further action.
1. **Parish Partnership Scheme –** to discuss and agree any further action on 2017/18 successful application and discuss 2018/19 application.
2. **Village Green** – to discuss and agree on works to trees and agree on contractor.
3. **Defibrillator** **at Village Hall** – to discuss and agree any further action.
4. **Remembrance Service** – to receive update and agree any further action.
5. **War Memorial** – to discuss and agree on any further action.
6. **Poppy Appeal** – to discuss and agree on donation towards Poppy Wreath.
7. **Friends & Neighbours Club** – to discuss and agree on donation request.
8. **Orchards for Schools** – to discuss and agree any further action.
9. **Representatives Reports** – to receive any updates.
	1. Recreation Ground
	2. Village Hall
	3. Village Green
	4. Footpaths
	5. 100 Acre Trust
	6. Allotments
10. **Maintenance –** to discuss Asset Register and agree any works to be carried out.
11. **Newsletter -** to receive any update.
12. **Planning** - to discuss any applications submitted and receive any updates.
13. **Finance**
	1. to agree cheques to be signed and payments to be made.
	2. to accept and agree Accounts to 30th September 2017.
14. **Correspondence in circulation** – for information only.
15. **Councillors concerns and items for next meeting agenda.**
16. **To confirm the date and time of the next meeting – on Tuesday 12th December 2017 at 7.00pm.**