**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 12th February 2013 at 7.30pm**

**In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires (Vice-Chair), Simon Bates, Brian Baylis, Mac Burton, Dana Frost, David Long & 4 members of the public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from D. Fendley and T. Manley (BC).

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None to consider.

1. **To approve the minutes of the Parish Council meeting on 18th December 2012.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None received. Clerk to contact again. Next SNAP meeting is at Wimbotsham on 20th March 2013.

1. **Public Speaking.**

Several members of the public voiced their concerns in respect of the changes to the bus service. As the bus doesn’t come down Church Road the bus shelter is no longer used. Passengers are now being dropped off in the middle of the road. Passengers also have to cross the main road (Lynn Road) and there is no bus shelter there. There is concern that Norfolk Green may stop all buses coming through the village and if that happens people will be unable to go out. A letter was sent to Norfolk Green last year expressing concern about people having to cross the busy Lynn Road.

J.Squires suggested that villagers could be asked to park more sensibly and to think about buses as well as other traffic.

S.Bates asked whether Norfolk Green have a duty of care to their passengers.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Highways - note matters to be reported to highways and receive updates.**

Blocked drains near 3 Turners Close and the corner of The Green/Westway. Drainage issue still at Mans Corner.

1. **Speedwatch – to receive update.**

Four volunteers have come forward to be part of the Speedwatch Team so two further are required. No further requests for signs have been received.

1. **Delivering local highway improvements**
2. On proposal from J. Squires and seconded by S. Bates all agreed to the amended Concessionary Path Agreement, which had been previously circulated.
3. Proposal for 2013/14 discussed. Clerk to ask whether flashing speed signs and replacement low energy street lighting fall within the scheme.
4. **Village Hall – to decide on any further action to be taken.**
5. Organisational Health Checks - D. Long to take the proposal to Village Hall meeting tomorrow evening.
6. Open Meeting to be held on Wednesday April 17th at 7.30pm. Refreshments to be provided.
7. Councillors to circulate any ideas/proposals via email.
8. **Village Green Trees**

Item to be discussed at Village Hall Open Meeting.

1. **Village Pub/Land at rear**

Planning application withdrawn and it is likely an amended application will be submitted. Agreed that no further action taken at this time pending the submission of amended planning application. To look into registering as a Community Asset.

1. **Christmas Carol Evening**

On proposal from D.Long and seconded by B.Baylis it was agreed that a donation of £30.00 be made.

1. **Recycling Facilities**

Agreed that current arrangements remain. Clerk to check about glass recycling credits.

1. **Bus Service Changes**

Previously discussed under public speaking. It was agreed that a letter would be sent to Norfolk Green outlining all the concerns and a copy of the petitions to be included. Clerk to circulate draft letter to Councillors for their comments and Borough and County Councillors to be sent a copy of final letter.

1. **Grit Bins**

Clerk to bring costs to next meeting and locations to be considered.

1. **Representatives Reports**

**Recreation Ground**

Meeting Tuesday evenings starting in March to tidy up the field and pavilion.

**Village Hall**

Nothing further.

**Village Green**

Nothing further.

**Footpaths**

Nothing to report. J. Squires to take over as rep.

**Parish Plan**

Only that Trod was identified in the plan.

**100 Acre Trust**

At the last meeting M. Burton said that he was resigning from the Committee, although he is not sure now if he wants to. There are 3 or 4 meetings held per year. D.Frost volunteered to join the Committee. To be discussed further at the next meeting.

**Southern Area Road Safety Committee**

No meeting has been held for about a year.

**Allotments**

Rent now received.

**SNAP**

Next meeting in Wimbotsham on 20th March 2013.

1. **Newsletter – to receive update.**

Distribution list to be redone. House numbers to be added to the list. Deadline for articles is 23rd March 2013.

1. **Planning - comment on any planning applications submitted.**

13/00101/F – Proposed single storey extension at 26 Westway – Application supported.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 12th February 2013 circulated and agreed. Bank Statements and receipts/payments file made available for inspection.
4. Parish Funding Requirement is £14,040, which is £15,000 Parish Precept minus £960 Council Tax Support Grant.
5. **Correspondence in circulation.**

Age UK – Donation Request

NALC – Norfolk Link

Clerk & Councils Direct Newsletter

Norfolk Accident Rescue Service – Donation Request

BCKLWN – Warmer West Norfolk information

Glasdon Leaflet

1. **Councillors Concerns and items for next meeting agenda.**

Next agenda items – Junior Football Club, donation request for £100.00.

1. **To confirm the date and time of the next meeting – Tuesday 26th March 2013 at**

**7.30pm.**

Meeting closed 9.00pm.

Chairman: Date