**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 26th March 2013 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires (Vice-Chair), Simon Bates, Brian Baylis, Mac Burton, David Fendley, Dana Frost, David Long, 3 members of the public and Cllr T Manley(BC). Clerk – Pippa Winson

1. **To consider apologies for absence.**

None.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None to consider.

1. **To approve the minutes of the Parish Council meeting on 12th February 2013.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None received. Clerk advised that PSCO Edwards had said that speeding issues had been reported. I advised her that we now had enough volunteers to take the Community Speedwatch forward.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Clerk advised that she had contacted UK Power Networks again re Tree at Turners Close and that works should be done in the next six weeks.

1. **Highways - note matters to be reported to highways and receive updates.**

Surface breaking up on the A10 at the junction with Lynn Road, in the middle turning lane.

1. **Speedwatch – to receive update.**

There are now six volunteers for the Community Speedwatch. Clerk to obtain further information on how to take this forward.

1. **Delivering local highway improvements**
2. The trod is going ahead but date for works not yet known.
3. Proposal for 2013/14 discussed. Clerk to ask whether flashing speed signs and replacement low energy street lighting fall within the scheme.
4. **Village Hall – to decide on any further action to be taken.**

Date for open meeting 17th April 203 at 7.30pm. D. Frost and M. Burton may not be at meeting. D.Long to arrange refreshments. Village Hall proposals and Village Green trees to be discussed. To be advertised in the newsletter.

1. **Village Green Trees**

Item to be discussed at Village Hall Open Meeting.

1. **Village Pub**

After discussion, it was resolved to apply to list the Pub as an asset of Community Value.

1. **Bus Service Changes**

Clerk read out the response from Norfolk Green. NCC have also been in touch about possibility of installing concrete standings at the bus stops. Article to be put in newsletter in respect of parking considerately and also overhanging trees. Clerk to contact NCC. D. Long to contact the local press.

1. **Grit Bins**

Clerk to contact NCC to ask if they recommend a size and supplier. It was agreed that they would be located at Turners Close, Honey Hill and at the top of Westway, near the phonebox.

1. **Representatives Reports**

 **Recreation Ground**

Meeting on the Tuesday after Easter to arrange Spring Cleaning. Volunteers needed. To be in Newsletter.

 **Village Hall**

 Meeting held. D. Long has obtained contact details for the Committee members.

 **Village Green**

Tree work still pending.

 **Footpaths**

J. Squires advised that she had recently walked them and no specific issues, except a burnt out car.

 **Parish Plan**

Working through priorities identified.

 **100 Acre Trust**

M. Burton advised that he would like to stay on the Committee. There is a vacancy and D.Frost volunteered to fill this post. There are three meetings a year. M. Burton to contact D.Frost and invite her to the next meeting.

 **Southern Area Road Safety Committee**

 No meeting has been held for about a year.

 **Allotments**

 Nothing to report.

 **SNAP**

The last meeting was last Tuesday in Wimbotsham and there were 7 attendees.

1. **Newsletter – to receive update.**

Next issue to be out ASAP.

1. **Planning - comment on any planning applications submitted.**

None.

1. **Junior Football Club**

On proposal from D. Fendley and seconded by D.Long, all agreed to a donation of £100.00. S. Bates to ask them to provide an acknowledgement and to advise what the monies are to be used for. In future, a written request will be required advising what any donation request is to be used for. Grant/Donations policy to be considered.

1. **Age UK**

All agreed not to donate at this time.

1. **Norfolk Accident Rescue**

Clerk to check whether any money donated to them last year. To be deferred to next meeting.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 28th February 2013 circulated and agreed. Bank Statements and receipts/payments file made available for inspection.
4. Resolved to renew insurance policy with Came & Company for 3 year term.
5. Resolved to appoint Roy Garner as Internal Auditor.
6. **Correspondence in circulation.**

BCKLWN – Business TCHC leaflets.

NCC – Managing Flood Risk.

Clerks & Council’s Direct Newsletter.

Came & Company Newsletter.

Online Playgrounds Brochure.

Norfolk Village Games leaflet.

1. **Councillors Concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next meeting – Tuesday 14th May 2013, following Annual Parish Meeting at 7pm.**

Chairman: Date