**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 14th May 2013 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires (Vice-Chair), Simon Bates, Brian Baylis, Mac Burton, David Fendley, Dana Frost, 5 members of the public and PCSO Jane Edwards.

 Clerk – Pippa Winson

1. **Appoint** a) Chairman

On a proposal from M Burton and seconded by J Squires, it was unanimously agreed to elect Cllr Anne Smith as chairman for the ensuing year. There were no other nominations.

b) Vice-Chairman

 On a proposal from D Fendley and seconded by S Bates it was unanimously agreed to elect Cllr Jackie Squires as vice-chairman for the ensuing year. There were no other nominations.

1. **To consider apologies for absence.**

Apologies received from David Long.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None to consider.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **The following representatives were appointed.**

(i) Recreation Ground: S Bates

(ii) Village Hall: D Long

(iii) Village Green: D Fendley

(iv) Footpaths: J Squires

(v) Parish Plan: J Squires

(vi) 100 Acre Trust: M Burton, D Frost

(vii) Southern Area Road Safety Committee: No meeting for over a year so agreed not to appoint rep.

(viii) Allotments: J Squires

(Veii) SNAP Meeting: No-one appointed, as agreed not required.

1. **Appoint committees.**

Only planning committee and agreed all councillors to be on this committee.

1. **To approve the minutes of the Parish Council meeting on 26th March 2013.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **Police Update.**

PCSO Jane Edwards attended. She advised that five calls had been received in this reporting period but no crimes had been reported. Three were reports of suspicious circumstances. A vehicle has been reported in the village with a blue light on top of it and if this is seen, please report this on the non-emergency number 101. Reports of suspicious vehicles, where there is fear a crime will be committed, should be reported on the emergency 999 number. The registration number needs to be given.

Speedwatch was discussed. There are now 6 volunteers and B.Baylis will pass their details onto PCSO Edwards and clerk to give PSCO Edwards B.Baylis contact details. Vetting forms need to be completed for all volunteers. Training will be held at the Village Hall.

S. Bates mentioned that groups of lads drive over the Recreation Ground in the evening but this hasn’t happened recently. Advised that issues should be reported when they occur so areas can be targeted.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

S. Bates advised that he had spoken to P. Goodrum and he said that he would be looking at the village sign in May.

1. **Highways - note matters to be reported to highways and receive updates.**

On Westway there are large potholes on the south side between the edge of the road and the grass verge.

Cat’s-eyes still missing on Lynn Road.

1. **Grit Bins**

It was agreed to order 3 x 400ltr bins. On Honey Hill it is proposed the bin is put on the left hand side as you come down the road.

1. **Delivering local highway improvements**
2. Clerk has contacted NCC but still no news on date Trod works to commence.
3. Proposal for 2013/14 discussed. The two options were Vehicle Activated Signs or updating of the street signs. The matter was put to the vote and six voted for the VAS and one for the lighting upgrade. It was agreed that a bid would be submitted for three signs, one at the Mans corner end of Westway, one on Low Road as you enter the village and one at the top of Church Road.
4. **Village Hall – to receive update and decide on any further action to be taken.**

Further to the Open Meeting on 17th April a Structural survey is required. Clerk to investigate cost. A feasibility study is then needed. A long lease is also needed and/or purchase of the site.

1. **Village Pub**

The pub has now been sold as a free house including the land at the rear. It is being renovated.

1. **Village Green Trees – to receive update and agree on contractor to undertake the works.**

On proposal from J.Squires and seconded by S. Bates it was agreed that CGM would carry out the works to the trees.

1. **Speedwatch**

Discussed at item 8/13.

1. **Representatives Reports**

**Recreation Ground** – None.

 **Village Hall** - None.

 **Village Green** – Clerk to contact CGM again re poor cutting.

 **Footpaths** – None.

 **Parish Plan** – None.

 **100 Acre Trust** – None.

 **Allotments** – None.

1. **Newsletter – to discuss and agree on new editor/s and agree circulation.**

J.Squires suggesting asking someone who is not a Councillor. She will contact them and ask.

On proposal from J.Squires and seconded by S. Bates it was agreed that if the newsletter can’t be delivered then there should be designated pick up points in the village.

1. **Planning - comment on any planning applications submitted.**

None.

1. **Norfolk Accident Rescue**

On proposal from D.Fendley and seconded by S. Bates it was agreed to donate £50.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts for the year 2012/13 agreed and signed.
4. **Memberships**
5. CPRE – resolved that membership be renewed for 2013/2014

(b) NRCC – resolved that membership be renewed for 2013/2014

(c) NALC – resolved that membership be renewed for 2013/2014

1. **Correspondence in circulation.**

BCKLWN – Business TCHC leaflets.

Clerks & Council’s Direct Newsletter.

Norfolk Village Games leaflet.

CPRE – Improve Travel info and AGM info.

NORSE – information leaflet.

Glasdon – information leaflet.

Countryside Voice magazine.

1. **Councillors Concerns and items for next meeting agenda.**

Concerns that mobile library service may be lost if not used. Agreed to advertise in newsletter and notice boards.

1. **To confirm the date and time of the next meeting – Tuesday 25th June at 7.30pm.**

Chairman: Date