**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 17th September 2013 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith (Chair), Mac Burton, David Fendley, Dana Frost , Trevor Manley (BC) and 4 members of the public

 Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from Jackie Squires, David Long and Brian Long (CC).

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None to consider.

1. **To approve the minutes of the Parish Council meeting on 6th August 2013.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None.

1. **Councillor Vacancy**

B.Baylis resigned at the last meeting. No applications received to date. S Bates asked for application information to be sent to him as he knew of someone who may be interested in applying. All Councillors present gave their full support to Anne Smith as Chair. All correspondence from B Baylis should be sent to the clerk and dealt with in the normal way.

1. **Public Speaking.**

The matter of the Preferred Options document was discussed and the fact that the village has not been properly consulted. It was asked why the proposed sites DW1 and DW2 have been proposed under Downham Market rather than Wimbotsham. Cllr T Manley advised that the consultation is under way at this time and that it runs until 4th October 2013. Villagers feel that they haven’t been made aware of this and that they should have been. It is felt that development should be in the right place and there are worries about the increase in traffic.

The overgrown hedge at Tinkers Lane was mentioned.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

A letter was received from Alex from the Fenman Bike Show as they proposed to undertake some works with monies raised from the show. S Bates advised that the land concerned is nothing to do with the Parish Council and that he will respond to this on behalf of the Recreation Ground.

1. **Highways - note matters to be reported to highways and receive updates.**

The Lynn Road sign at the top of Church Road is rusting through and needs repairing.

1. **Footpaths**

Stow Estate have advised that they will cut the hedge at Tinkers Lane after harvest has finished.

1. **Delivering local highway improvements**

Bid for 2013/14 successful for one Vehicle Activated Sign. Refund from last year’s scheme confirmed and this has been deducted from this year’s payment. Amended agreement signed.

1. **Village Hall – to receive update.**

Another quote received for structural survey from John Setchell for £400-£500. On proposal from S Bates and seconded by D Fendley, it was agreed to ask John Setchell to undertake the survey. Clerk to check that he is aware that we need to know what materials are in the building. S Bates offered his help if required.

1. **Village Green Trees – to receive update and agree on works.**

Clerk to chase CGM about meeting.

1. **Village Sign**

Works to sign agreed. P Goodrum has remoulded plinth and post needs to be scraped down. D Fendley will look at the post.

1. **Speedwatch**

PCSO Edwards not present to give update. Five volunteers have come forward but a further volunteer and/or co-ordinator required. No response to article in newsletter.

1. **Buses**

Response sent to NCC re their proposals for hard standings on Lynn Road, no reply yet received from them. Cllr Manley will contact Cllr Brian Long about this.

1. **Noticeboards**

S Bates to look at cost for new board on Lynn Road. Cost for noticeboard at shop was £140.00 so all agreed that up to this price could be spent.

1. **Representatives Reports**

**Recreation Ground** – Request for contribution towards 4 timber picnic benches.

 **Village Hall** – Already discussed.

**Village Green** – Problems with CGM grasscutting on Recreation Ground. Clerk to check when contract expires.

**Footpaths** – No update.

**Parish Plan** – No update.

 **100 Acre Trust** – Nothing to report.

**Allotments** – No update.

1. **Newsletter**

Next issue due out in November. Letter received from the Bike Show, further articles needed.

1. **Planning - comment on any planning applications submitted.**
2. Application ref 13/01709/F – Garage at Westway – Application supported.
3. Response to Preferred Options Site – Want Parish Plan to be taken into consideration. Disappointed that Parish wasn’t consulted. Clerk will circulate comments prior to submission, councillors to email any additional comments.
4. **Finance – update and agree cheques to be signed and payments to be made.**
5. Agreed cheques to be signed and payments to be made.
6. Accounts for the period to 31st August 2013 agreed and signed.
7. **Councillors Concerns & Items for next meeting agenda**

None.

1. **Correspondence in circulation.**

NALC – Norfolk Link

Clerks & Councils Direct

Norfolk RCC

BCKLWN – Election posters.

1. **To confirm the date and time of the next meeting – Tuesday 22nd October at 7.30pm.**

Meeting closed 8.50pm.

Chairman: Date