**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 25th June 2013 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires (Vice-Chair), Brian Baylis, Mac Burton, David Fendley, Dana Frost, David Long and 2 members of the public

 Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from Simon Bate and Trevor Manley (BC).

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None to consider.

1. **To approve the minutes of the Parish Council meeting on 14th May 2013.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None.

1. **Public Speaking.**

Newsletter raised, advised this is later agenda item.

Parking near the shop raised, as it is felt that this is dangerous and cars have to drive on the wrong side of the road close to the bend. Suggested contact Watlington SNT and writing to school asking them to encourage parents to use the Village Hall Car Park.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Highways - note matters to be reported to highways and receive updates.**

Potholes on Stow Road opposite the wood.

Cats eyes still missing on Lynn Road.

1. **Grit Bins**

3 x 400ltr bins now ordered.

1. **Delivering local highway improvements**

Clerk has contacted NCC and been advised that Trod works to commence in 2-3 weeks.

Bid for 2013/14 successful for one Vehicle Activated Sign.

1. **Village Hall – to receive update.**

Structural report quotes pending.

1. **Village Green Trees – to receive update and agree on works.**

CGM have been asked to quote for the works. Clerk to contact CGM re when lower braches to be trimmed.

1. **Speedwatch**
2. Vetting forms have to be completed for volunteers before training can be done.
3. On proposal from D. Fendley and seconded by J. Squires, it was agreed that the Parish Council would cover the cost of the Village Hall Hire for the training session.
4. **Fenman Classic Bike Show**

On proposal from D. Fendley and seconded by J. Squires it was agreed to support the request to hold the show in the village on Monday 26th August 2013.

1. **Grasscutting**

Enquiry received re an area in Southside. Highway land so the Council should be cutting this.

1. **Representatives Reports**

**Recreation Ground** – None.

 **Village Hall** - None.

 **Village Green** – Clerk to contact P Goodrum re sign.

**Footpaths** – Definitive map request from NCC. Clerk to contact NCC re footpath from Tinkers Lane to Millers Lane being cut.

PSCO Sophie Watson and Cllr Brian Long (CC) arrived

 **Parish Plan** – Actions ongoing, Trod one of the action points.

 **100 Acre Trust** – Next meeting 10th July preceded by visit to the Barroway Drove allotments.

**Allotments** – There are 2 or 3 untidy plots. Clerk to contact M. Newton about this and invite him to the next meeting.

1. **Newsletter – to discuss and agree on new editor/s and agree circulation.**

J.Squires said that Sheila Gove had agreed to write the newsletter. She will accept emails or hard copies of articles. A. Smith will send her the template. Clerk to circulate contact details. New distribution list to be written and Councillors will collect copies from J.Squires.

1. **Planning - comment on any planning applications submitted.**

None.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts for the period to 31st May 2013 agreed and signed.
4. Annual Return for 2012/13 completed.
5. **Councillors Concerns & Items for next meeting agenda**

Buses. Cllr Long advised that he would contact B. Coulson (Norfolk Green).

The amount of subsidised schemes are reducing.

BCKLWN – Green Bin Waste collection changes to be announced imminently. Cllr Long advised that since waste collection started in April over 100 tonnes of food waste have been collected each week. The recycling rate has risen from 36% to 47%.

1. **Correspondence in circulation.**

Norfolk RCC – Newsletter & AGM invite

NALC – Norfolk Link & leaflets

FLP – Newsletter

CYAN – Brochure

West Norfolk Sports Council – letter re 2014 Festival of Sport

HAGS – Parish & Community News

Autela Payroll Services Info

1. **To confirm the date and time of the next meeting – Tuesday 6th August at 7.30pm.**

Meeting closed 8.45pm

Chairman: Date