**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 22nd October 2013 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith (Chair), David Fendley, Dana Frost, Simon Bates and no members of the public.

 Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from Jackie Squires and Mac Burton.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None to consider.

1. **To approve the minutes of the Parish Council meeting on 17th September 2013.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

PSCO Edwards sent an update as she was unable to attend this evening as she is not on duty. Over the last month there were four calls, one call regarding anti-social behaviour, one call for Violence against a person, one call regarding suspicious circumstances, and one call regarding a Civil Dispute. She has also contacted those who had volunteered for Speedwatch and only one has confirmed they are still interested, the others are going to get back to her.

Clerk to ask her whether any other parishes may be interested in a shared Speedwatch Team.

1. **Councillor Vacancy**

David Long has now resigned so there are now two vacancies. One can now be filled and a notice has been displayed in respect of the second vacancy which gives parishioners 14 days in which to call for an election. One application received.

On proposal from S Bates and seconded by David Fendley, all agreed to the co-option of Ian Cable to the Parish Council.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Grit bins - Bins are due to be filled Mid November. Clerk to contact S. Bates and NCC.

1. **Highways - note matters to be reported to highways and receive updates.**

Overhanging branches on Lynn Road.

1. **Delivering local highway improvements**

In respect of 2012/13, NCC have received our contribution and have authorised the works to go ahead.

J Squires has suggested that if the PC are considering a bid for 2013/14 they consider improving the rights of way, e.g. replacing stiles/access points where necessary. It was agreed to take this idea forward.

1. **Village Hall – to receive update.**

It was agreed that in order to proceed a joint meeting is required with the Village Hall Committee. They will be invited to our next meeting or a joint meeting at another time will be arranged. WE need to ask them the status of the lease, require a copy of their current insurance policy, list of those currently on the Village Hall Committee, current financial situation. Also need to know if they have an asbestos register. John Setchell has advised that he is not qualified to undertake an asbestos survey so he will have to contact someone else to undertake this part of the survey. On proposal from Simon Bates and seconded by David Fendley it was agreed to go ahead with the asbestos survey.

1. **Village Green Trees – to receive update and agree on works.**

S Bates and D Fendley met with CGM and discussed the works required. CGM has submitted a quote for £270 excluding V.A.T. for the works to the two maple trees. On proposal from S Bates and seconded by D Fendley all agreed to this quote. CGM to be asked to trim the basal growth on the lime trees.

1. **Village Sign**

Work to sign is now completed. The base also needs work. S Bates is going to contact S Hewitt and report back to the next meeting.

1. **Speedwatch**

Update already given at 100/13 above. All agreed to the request to NCC and the Police to put a speed cable down at the top of Westway (Church Road end).

1. **Buses**

It was agreed not to support this provision. NCC to be asked whether they have visited the site and crossed over the road to where the proposed bus stops are. S Bates said that he is happy to meet with them there and pick them up to cover the cost of their expenses if necessary. Cllrs Manley and Long to be updated.

1. **Noticeboards**

Noticeboard has been purchased for Lynn Road at a price of £89.94. To be installed.

1. **Representatives Reports**

**Recreation Ground** – The volunteers at Wayland Prison have been asked to produce the 4 benches and cost will be up to £1500.00. S Bates will confirm price when known. All agreed to contribute and the amount can be agreed when full cost is given.

**Village Hall** – Already discussed.

 **Village Green** – Already discussed.

**Footpaths** – Update emailed from J. Squires. New trod needs to be included in cutting regime. Vegetation is encroaching

**Parish Plan** – Email update from J Squires. Parish Plan holding its own and being used as consultation evidence in respect of LDF consultation.

 **100-Acre Trust** – Nothing to report.

**Allotments** – No update.

1. **Newsletter**

Further articles needed. Due out w/c 11th November. Reminder from J Squires to pick up bundles from her house.

1. **Planning - comment on any planning applications submitted.**
2. Application ref 13/01443/F – The Old Stable, Low Road – Application supported.
3. Application ref 13/01436/F – Yew Tree, 4 Southside – Application supported.
4. **Finance – update and agree cheques to be signed and payments to be made.**
5. Agreed cheques to be signed and payments to be made.
6. Accounts for the period to 30th September 2013 agreed and signed.
7. **Councillors Concerns & Items for next meeting agenda**

None.

1. **Correspondence in circulation.**

CPRE – 80th Anniversary newsletter.

NALC – Annual report/Annual Correspondence.

NCC – Norfolk Putting People First Consultation.

Norse – Info letter re services offered.

1. **To confirm the date and time of the next meeting – Tuesday 10th December at 7.30pm.**

Meeting closed 8.50pm.

Chairman: Date