**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 26th August 2014 at 7.30pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Ian Cable (Vice-Chair), Mac Burton,

David Fendley, Dana Frost and 5 members of the public.

Clerk – Pippa Winson

1. **To consider apologies for absence.**

None

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on 8th July 2014.**

Having been circulated prior to the meeting, the minutes were amended and accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None.

1. **Councillor Vacancies**

Two applications were received. After consideration all present agreed to the co-option of Diane Burton and Richard Ribbons.

1. **Public Speaking.**

A member of the public asked where they could view the draft minutes of the meetings. It was advised that they are on the Parish Council website. It was agreed that a copy would be displayed on the main Village Green noticeboard. This will also be mentioned in the next newsletter.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Footpaths**

Clerk to chase W Esse in respect of last email in July about grass cutting.

On proposal from S Bates and seconded by D Fendley, subject to proof of public liability insurance, it was agreed that Andy West would cut the overgrown footpaths back. Parish Councillors to have a walk round tomorrow evening to confirm the areas to be cut.

1. **Highways - note matters to be reported to highways and receive updates.**

Councillors feel that new VAS should be closer to the junction, clerk to contact Andy Wallace from NCC.

1. **Speed Gates**

Proposed siting on Low Rd, Westway and two sets on Lynn Road, in position of current speed signs. Clerk to arrange meeting with Andy Wallace (NCC) to agree siting prior to signs being purchased. Clerk to obtain further quotes as advised that the ones quoted could not be painted due to the treatment.

1. **Village Hall**
2. Purchase is for the site not the Village Hall which the Parish Council own.
3. On proposal from I Cable and seconded by D Frost, all agreed to the appointment of Fraser Dawbarns for the purchase of the Village Hall.
4. **Buses**

Letter from Norfolk County Council’s Tom McCabe read out. Clerk to invite him to attend next Parish Council meeting.

1. **Notice board**

Hedge now cut back so board can be installed.

1. **Website**

Clerk to investigate costs to purchase domain name – Wimbotsham.com. I Cable to help setting up Parish website.

1. **Donations/Grants Policy**

Having been circulated prior to the meeting, all agreed to adopt the policy.

1. **Unadopted roads in the village.**

No quotes received yet. Clerk has contacted the BC and they have confirmed that Supreme Surfacing did the works to Chapel Lane; clerk has contacted them to ask for quote for the works to Tinkers Lane, Millers Lane and Honey Hill.

1. **Representatives Reports**

**Recreation Ground** – Benches have been ordered.

**Village Hall** – On proposal from Squires and seconded by D Fendley, all agreed to pay for one of the replacement heaters – £1186.94.

**Village Green** – Well maintained.

**Footpaths** – Already discussed above.

**Parish Plan** – Nothing to report.

**100-Acre Trust** – Meeting In July, land in reasonable order. Meeting in near future to discuss distribution of funds.

**Allotments** – Appear well-maintained.

1. **Newsletter**

Clerk to contact J Downing to see if they wish to continue helping with delivery. J Squires and I Cable to look at new style newsletter.

1. **Planning**

No planning applications to discuss. Bexwell site mentioned, clerk not aware of application being received. Clerk to check boundary map. Adverts on and around Bexwell roundabout, clerk to enquire whether they have been given consent.

J Squires attended Downham Market community plan meeting, she has asked for us to be kept informed.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 31st July 2014 circulated and agreed.
4. Additional cheque signatory forms for I Cable completed and signed.
5. **Correspondence in circulation.**

Shelter Solutions – Info letter

Norfolk RCC – Info letter

Norfolk Hospice – Donation Request

CPRE – Summer 2014 Fieldwork magazine

Countryside Voice

1. **Councillors concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next meeting – Tuesday 14th October 2014 at 7.30pm.**

Meeting closed 9.30pm

Chairman: Date