**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 24th February 2015 at 7.30pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Ian Cable (Vice-Chair), Simon Bates, Diane Burton, Dana Frost, Richard Ribbons and 1 member of the public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies from D Fendley.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on 13th January 2015.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Vacancy**

An application for the vacancy had been received from Steve Harrison. Steve spoke in support of his application. All agreed unanimously to his co-option.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Standing Orders**

On proposal from J Squires and seconded by S Bates, all agreed to the proposal to amend the Standing Orders to change the start time of the meetings to 7pm.

1. **Correspondence via Email.**

J Squires encouraged Councillors to read the emails circulated and stressed the importance of this. R Ribbons offered to help D Fendley, if required, on emails.

1. **Parish Partnership Scheme**

Application for Speed Gates submitted. Decisions on applications to be made in March.

1. **Highways**

Drain at the bottom of Millers Lane flooded. Lynn Road – hedges have been trimmed but footpath still encroaching. Clerk to contact Highways again.

1. **Village Hall**

Land Registry forms being signed, no further update.

1. **Buses**

Pending reply from MP E Truss. Article in newsletter giving update and bus times for buses that travel through village. It was agreed that if people feel strongly about current lack of buses then we will take the matter forward. Suggested an article/questionnaire for next newsletter, any suggestions for questions to be emailed to J Squires.

1. **Bus Shelter**

On proposal from I Cable and seconded by S Bates, all agreed to the bus shelter being cleaned by J Taylor at a cost of £30.00.

1. **Notice board**

Ivy has been cut back, S Bates will install before next meeting.

1. **Website**

Clerk has met with I Cable and some updating has been carried out, further work to be done.

1. **Unadopted Roads**

A Wallace has advised payment needed before works can be done. Clerk to check whether figure quoted included V.A.T. When payment sent will advise that we would like works completed within 21 days.

1. **Grasscutting**

On proposal from S Bates and seconded by R Ribbons, all agreed for A West to continue with the grasscutting. Agreed 6-7 cuts per year depending on conditions. I Cable and S Bates will walk the paths with him and agree which paths need cutting and he will quote for the works.

1. **Scooper Dooper**

J Squires asked whether this service would be useful at the Recreation Ground. Temporary signs have been erected advising that no dogs allowed on the Recreation Ground and S Bates thinks that this may be working. J Squires advised that the issue could be taken to the next SNAP meeting. S Bates will contact the Chair of the Recreation Ground Committee to see if there is still a problem and report back to the next meeting. Clerk to ask S Ludford at BC for ‘No Fouling’ signs.

1. **Representatives Reports**

**Recreation Ground** – Nothing further.

**Village Hall** – Asked whether Village Hall will be owned by Village Hall Committee after purchase, advised that Parish Council will be the owners.

**Village Green** – Clerk to contact BT and ask when Phone Box will be removed.

**Footpaths** – Wet and muddy.

**100-Acre Trust** – Nothing to report. Meeting last week.

**Allotments** – Fairly tidy and fully let.

1. **Newsletter**

I Cable and J Squires have been working on new look newsletter. Waiting for proof to be printed. Next deadline 17th April 2015. J Squires amended delivery areas.

1. **Training**

Clerk to attend Election training, £30 cost to be equally split with Roydon and Runcton Holme Parish Council’s. Chair attended Chairmanship Training. I Cable to attend Election Training and Finance for Councillors Training sessions. Clerk to advise of new Councillor Training sessions when known for S Harrison and D Frost to attend.

1. **Planning**

No applications to consider.

Fence at 1 West Way – BC have advised that pp not required, clerk has asked whether any highway safety issues

LDF consultation discussed, response has been sent to consultation.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made. Barclays mandate forms have been returned by Barclays, problem with J Squires signature so form signed again.
3. Clerk unable to provide accounts statement as bank statements still not being sent to correct address and January statement archived. Will update at next meeting.
4. Insurance renewal confirmed, long term agreement ends next March.
5. **Correspondence in circulation.**

Glasdon Info

Clerks & Councils Direct

1. **Councillors concerns and items for next meeting agenda.**

It was mentioned that an Organ was on offer for £20; Diane will ask the Village Hall Committee whether there is room at the hall.

1. **To confirm the date and time of the next meeting – Tuesday 14th April 2015 at 7.00pm.**

Chairman: Date