**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 14th April 2015 at 7.30pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, David Fendley, Dana Frost, Steve Harrison, Richard Ribbons and 1 member of the public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies from D Burton

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on 24th February 2015.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

All current Parish Councillors have been re-elected as Parish Councillors unopposed

1. **Co-option Policy**

Draft policy to be circulated with the correspondence folder.

 Cllr Ian Cable arrived.

1. **Service of Agenda by Email.**

Councillors advised that agenda can now be served by email. S Bates, S Harrison, I Cable and R Ribbons asked to receive documents via email.

1. **Parish Partnership Scheme**

Bid for Speed Gate funding successful. All agreed for Speed Gates to be ordered.

1. **Highways**

Potholes on Church Rd. Village sign at the top of Church Rd pointing the wrong way. Road signs need cleaning. Fingerpost sign at the bottom of West Way needs replacing.

1. **Village Hall**

Cheque for the land purchase to be signed this evening.

1. **Buses**

Villagers have sent a petition with 72 signatures and an article was put in the EDP. An article is to be put in the newsletter asking for thoughts on the bus service, so the Parish Council know what the parishioners want.

1. **Notice board**

S Bates has installed the noticeboard and will pass key to D Burton.

1. **Handyperson**

On proposal from S Bates and seconded by J Squires, all agreed to ask A West if he would be prepared to do the jobs as he has public liability insurance. To be on next agenda.

1. **Unadopted Roads**

Cheque to be agreed at tonight’s meeting.

1. **Grasscutting**

I Cable and S Bates to walk the paths with A West and agree which paths need cutting and he will quote for the works. To be on next agenda.

1. **Representatives Reports**

**Recreation Ground** – Midsummer Fayre on 20th June 2015. Residents with boundaries backing onto playing field have been asked to block off the gates accessing the field. Dog bins to be on next agenda. Clerk to get quote for metal dog fouling signs.

**Village Hall** – Already discussed.

**Village Green** – Clerk has contacted Holly Landscapes for invoice so payments can be made.

**Footpaths** – Ok, but tree over footpath between Millers Lane and Honey Hill.

**100-Acre Trust** – Next meeting July to visit allotments.

**Allotments** – Fairly tidy and fully let.

1. **Newsletter**

Deadline next week.

1. **Training**

Clerk and I Cable attended Election Training and I Cable attended Finance for Councillors training.

1. **Planning**

No applications to consider. Clerk advised responses needed to consultation, even if no comment to make.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 31st March 2015 agreed.
4. R Garner confirmed as Internal Auditor.
5. **Correspondence in circulation.**

SLCC – AGM

Clerk & Councils Direct newsletter

CPRE – Light Pollution Survey, Guidance note and Conference info

Norfolk RCC Signpost Magazine

Countryside Voice

Came & Company Insurance

NALC & CPRE subscription renewal requests

1. **Councillors concerns and items for next meeting agenda.**

Clerk to investigate training needed to become Quality Council and benefits.

1. **To confirm the date and time of the next meeting – Annual Parish Council meeting to follow Annual Parish Meeting on Tuesday 19th May 2015 at 7.00pm. Refreshments to be provided.**

 The following item was discussed under closed session.

**25/15 Personnel matters**

Clerk’s additional hours agreed.

Chairman: Date

Meeting finished 8.45pm