**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 24th November 2015 at 7.00pm**

**In Attendance**: Councillors: Simon Bates, Diane Burton, Ian Cable, David Fendley, Richard Ribbons. Clerk – Pippa Winson

Simon Bates elected as Chair for the meeting.

1. **To consider apologies for absence.**

Apologies received from J Squires, S Harrison and D West.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

I Cable arrived.

1. **To approve the minutes of the Parish Council meeting on 29th September 2015.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Village Hall**

Nothing to report.

1. **Parish Partnership Scheme 2016**

Meeting still pending with Andy Wallace. Clerk to enquire as to situation re the bus stops on Lynn Road.

1. **Highways**

Footpaths to A10 on Lynn Road still need to be sided. Drain at the top of West Way blocked.

1. **Buses**

I Cable meeting with A Wallace (NCC Highways) re bus stop locations.

1. **Mobile Post Office**

Proposed changes discussed and agreed that no comment to be submitted.

1. **Dog Bin**

Installation and relocation of bins not yet done, clerk will need to notify BC when installed so they can add to collection.

1. **Litter Bins**

There are currently two bins on the Village Green and one on the Recreation Ground which the Borough Council empty. They will empty one free and there will be a charge for any additional bins. On proposal from D Fendley and seconded by I Cable, all agreed for the Recreation Ground to be emptied free and the bins on the Village Green to be emptied on a fortnightly basis.

1. **Website**

All agreed to renew the domain name for a further two years at a cost of £20.00.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Halloween Event raised £177.00, Christmas Concert is on 16th December.

**Village Hall** – Quiz night raised £267.00.

**Village Green** – Good condition.

**Footpaths** – No report.

**100-Acre Trust** – Funds banked and applications now in, deadline is the end of the month. They will then be considered the following month.

**Allotments** – No report.

1. **Poppy Wreath**

On proposal from D Fendley and seconded by D Burton, all agreed to donate £50to The Poppy Appeal for the poppy wreath.

1. **Recreation Ground**

Donation request info still pending.

1. **Newsletter**

Newsletter gone out. Articles needed for next newsletter, deadline end of January. J Squires to be asked for article.

1. **Planning**

I Cable proposed that in advance of Albanwise application being submitted that the Parish Council think about their responses and formally approach the Borough Council re s.106 advice in respect of Village Hall and Recreation Ground and ask for a rep from the Borough Council to attend our next meeting in this respect.

1. **Standing Orders**

To be discussed at next meeting.

1. **FOI Policy**

Reviewed and agreed as is.

1. **Financial Regulations**

In folder for circulation, as not everyone had seen it.

1. **Finance**
2. On proposal by I Cable, all agreed to purchase 9 copies of the Good Councillor Guide and 1 copy of the Good Employer Guide.
3. Agreed cheques to be signed and payments to be made.
4. Accounts not available, to be agreed at next meeting.
5. **Correspondence in circulation.**

Clerks & Councils Direct Newsletter

NCC – Letter re Small School’s review 2015.

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Phonebox still in place, Village Hall Steering Group, Unadopted roads, Handyman.

1. **To confirm the date and time of the next meeting – on Tuesday 12th January 2016 at 7.00pm.**

Chairman: Date

Meeting finished 8.00pm