**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Wednesday 20th July 2016 at 7pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, David Fendley and Richard Ribbons.Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from Dana Frost.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 31st May 2016.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting. Annual Parish Meeting minutes reviewed.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Vacancies**

No applications received. Clerk to send I Cable co-option info to include in newsletter.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Clerk contacted BT re phone box and it is down to be removed but low priority. Trod has been cut back after request. BC have chased NCC re Street Name Plate replacements for those fire damaged.

1. **Village Hall**

They have a new caretaker Carol Gilbey.

1. **Highways**
2. Trod has been cut, Holly Landscapes to be asked to add to their schedule. Footpath to A10 and hedge needs cutting. Potholes on West Way, opposite shop and Holly Cottage. Drains on the Green need clearing again. Hedge near mini-roundabout overhanging and needs cutting back.
3. Parish Partnership application discussed. Rights of Way to be considered, Village Hall to Trod and end of West Way to public footpath.
4. **Speed Gate Location**

Meeting tomorrow evening with Andy Wallace.

1. **Buses/Bus Stops**

No further update from NCC. Email from K Buffin advising that he will contact Stagecoach and West Norfolk Community Transport.

1. **Dog Bin**

Still pending, S Bates to get it installed within next 7-10 days. To advise clerk so that she can arrange collection.

1. **Unadopted Roads**

Works completed and a lot better. No further action required.

1. **Queen’s 90th Birthday Celebrations**

About sixty people attended. There was good weather. People enjoyed the cake.Photos for newsletter. Beacon lit in the evening.

1. **Wimbotsham Friend’s & Neighbours Club**

On proposal from S Bates and seconded by J Squires, all agreed to donate £50 towards their trip.

1. **Fly-tipping**

Issues reported at Lake Drove in the woodland and PROW. Clerk to contact Stow Estate and ask if they are aware of the issues and to contact the BC.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Midsummer Fayre on 25th June was a success and raised £1200.

**Village Hall** – New Caretaker and new member of Village Hall Committee.

 **Village Green** – Well maintained.

 **Footpaths** – Tinkers Lane impassable. Parish Council walk around organised for 23rd August, meeting at 7pm at the pub.

 **100-Acre Trust** – No-one turned up for last meeting, still waiting to hear back re date for next meeting.

 **Allotments** – J Squires appointed as a rep.

1. **Maintenance**

Ian Cable proposes that at footpath walk Asset Register is reviewed at the same time.

1. **Outdoor Gym**

To be removed from next agenda.

1. **Village Walk**

Village Walk arranged for Sunday 11th September at 3pm, meeting on the Village Green.

1. **Newsletter**

Newsletter deadline is 22nd July.

1. **Post Office Consultation on relocation to Wimbotsham Shopper**

All agreed to support relocation.

1. **Planning**
2. Neil Hall and William Lee attended the meeting. Planning application to be determined at Committee, date to be confirmed. Issues discussed. The County Council as the Minerals Authority have identified silica may be present and could be very deep. This could then become an issue with subsequent infilling. May be an opportunity to use some resources from the land but not keen at present to pursue quarry option and this may not be welcomed by residents.

At the lowest point of the proposed development there is a pond and green area to help with feeling of separation and address drainage. Two storey homes proposed in area closest to Wimbotsham village. Neil advised that they could email a map with the contours on.

Neil said that they had thought about the issues raised and tried to alleviate them. The access proposed is technically the only option due to Anglia Water mains and visibility splays. Some discussion re access onto A10 and this is consideration for Phase 2. Landscaping discussed and softening impact. Looking at reducing speed to 30mph at access and lighting. Footpath connections and pedestrian footways on Lynn Road being tidied up. £1 million proposed in education enhancements. Re s.106 waiting for BC to confirm requirements, this depends on what effect development will have. PC should raise their issues and requirements. Secondary School has capacity, all 3 local primary schools predicted to be full. Any monies could be split between the schools. Foul connections, any issues will be addressed if identified. Utilities have advised that current facilities should be adequate. Will be doing trial pit digging and work to scan for unexploded devices.

1. No applications to consider. The Borough Council have advised that it has been confirmed that they currently have their 5 year land supply.
2. No objections to consultation response in respect of Tree Preservation Order at 52 Church Road.
3. **Finance**
4. Agreed cheques to be signed and payments to be made.
5. Accounts to 1st July 2016 agreed and signed.
6. **Correspondence in circulation.**

NCC - Parish Partnership Scheme info letter

BC – Wizard of Oz posters

Eon – letter re deemed contract rates

Barclays – FSCS info letter

Clerk & Council’s Direct

Came & Company letter

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Councillor Vacancies.

1. **To confirm the date and time of the next meeting – Tuesday 30th August 2016 at 7pm.**

Meeting finished at 9.20pm.

 Chairman: Date