**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 12th December 2017 at 7.00pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), John Clark, Dean Chilvers, David Fendley, Dana Frost, Anne Smith and 1 member of the public.Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from S Bates and I Cable.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 31st October 2017.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Village Hall**
2. Refurbishment works due to start in early January. Hand wash units in toilets also need replacing. Hall will remain operational during works. They received money from the Bike Show and a new floor is being laid and new clocks have been ordered. Decorating is also being done.
3. Working Group – It was agreed that the first meeting would be on Tuesday 9th January 2018 at 7.00pm. Clerk to email all the volunteers to invite them to this meeting.
4. **Highways**

The works to the Trod have not been completed yet and verge outside Recreation Ground where dog bin is sited, clerk to contact Holly Landscapes again. Footpath on Lynn Road towards Downham needs cutting back. Potholes and the surface breaking up at the A10 junction. Drains on the Village Green needs clearing.

1. **Parish Partnership Scheme**

Application for Church Road kerbing to include tarmac option, to be submitted for 2017/18 scheme.

1. **Defibrillator –** Application has been submitted. J Clark advised that he will advise the Village Hall Committee at their next meeting.
2. **War Memorial –** J Squires advised that she will do the survey and will report back. No need to remain on the agenda.
3. **Friend & Neighbours Club**

Trip planned for February. Info to be provided for next meeting to consider donation request.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – None.

**Village Hall** – Insurers now Came and Company. J Clark advised that he thinks the Parish Council should keep their options open in respect of the possibility of leasing some land from Albanwise.

 **Village Green** – Tree work to be done mid January. D Fendley proposed, and all agreed, to a letter of thanks being sent to P Goodrum and helpers in respect of the Christmas Tree.

 **Footpaths** – Stile posts need replacing on footpath to Low Road, this has been reported. J Squires walked them last week and all look ok.

 **100-Acre Trust** – Applications have been submitted, meeting next week to discuss.

 **Allotments** – J Squires spoke to L Wing and all going ok. Allotment rents due in October.

1. **Maintenance**

I Cable has added photos of each asset to the register.

1. **Newsletter**

Good article in newsletter in respect of Village Hall. Distribution list to be updated.

1. **Planning**

Planning Application Consultation 17/02303/F – no objections to the application.

1. **Domain Name Renewal**

On proposal from J Squires and seconded by J Clark all agreed to renew domain name for a further 2 years.

1. **Finance**
2. Agreed Information Commissioners Office registration at £35.00, DD form completed.
3. All agreed SLCC and ALCC subscription renewal.
4. Agreed cheques to be signed and payments to be made.
5. Accounts to 30th November 2017 agreed and signed.
6. **Correspondence in circulation.**

None.

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Budget and precept will be on next agenda.

1. **To confirm the date and time of the next meeting – Tuesday 30th January 2018 at 7pm.**

Meeting closed at 8.15pm

 Chairman: Date