**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 12th September 2017 at 7.00pm.**

 **In Attendance**: Councillors: Ian Cable (Chair), Simon Bates, John Clark, David Fendley, Dana Frost and 4 members of the public.Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from Jackie Squires and Dean Chilvers.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

S Bates arrived

1. **To approve the minutes of the Parish Council meeting on 18th July 2017.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Vacancies**

One application received from Anne Smith. It was agreed to co-opt Anne Smith as a Parish Councillor. Relevant forms were given to her to complete.

1. **Public Speaking.**

Jonathan Soames-Waring spoke on behalf of the Fenman Bike Show. He said that they had been approached with a proposal to re-instate the red phone box in the village, and then discussion had taken place about installing a defibrillator in it. The Committee are supportive of a defibrillator for the village and possibly the phone box, if appropriate. The Parish Clerk has looked into this when the idea was first raised, she will get further information regarding costs and potential funding application. Other Parish Councils have obtained funding through the National Lottery. J Clark said that he would ask the Village Hall Committee, at the next meeting, whether they were agreeable to a defibrillator being installed at the hall. Thanks expressed to Fenman Committee for their support. The Bike Show was the best so far and no negative feedback received. It was asked if an article can be written for the newsletter and the next deadline is 22nd October.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Albanwise have now claimed ownership of the land adjacent to 49 West Way.

1. **Village Hall**
2. Update – J Clark stated that it was disappointing that bookings have been lost due to lack of disabled facilities. Ongoing bookings ok and more children’s parties booked. Thanks were expressed to J Clark and Committee for arranging necessary works so far.
3. Grant/Donation request - Expenditure projections for next five years provided and last audited accounts. As these have only just been received, Councillors have not had sufficient time to look at them so it was agreed that all documentation would be circulated to have a firm proposal for the next meeting. On proposal by I Cable and seconded by S Bates, all agreed to make an interim payment of £500.00 to ensure that the Village Hall Committee have sufficient funds to pay for the electrical work being carried out. Some further urgent electrical works have been identified. J Clark doesn’t want to authorise these works in case the committee has insufficient funds to pay. After discussion regarding responsibilities, on proposal from D Fendley and seconded by D Frost, it was agreed that the Parish Council would underwrite these works. JC to instruct. Insurance needs to be renewed with realistic valuation of the hall, S Bates suggested contacting Came & Company and J Clark said that he will contact them for advice. New keys have been cut for the hall and distributed.

Potential Replacement Village Hall: On behalf of VH committee JC has had informal meeting with Albanwise and a further meeting has been arranged to explore further option of hall on their land. J Clark will report back after the next meeting on 21st September.

1. Banner Adverts on fence. These have been removed and will only be displayed when the Slimming World meetings are taking place.
2. Gas Tank Screening. J Clark has a quote for £950 for a 1.8m high feather board fence. Nothing is allowed within 3 metres of the gas tank, so some of the car parking would be lost. It was agreed that this would be reviewed in the future due to the current funding situation.
3. **Highways**
4. Some potholes have been filled in. Meeting is pending with Andy Wallace, the local highways officer. PROW at Tinkers Lane still needs cutting.
5. Pavement Parking on Church Road. Complaints have been received about the amount of cars parked near Turners Close. It was agreed that letters would be sent to nos. 35,37,39,41 and 43. I Cable will review draft letter before it is sent.
6. **Parish Partnership Scheme**

Meeting to be arranged with I Cable, A Wallace & W Esse to discuss this year’s scheme for new Trod at end of West Way, and to discuss options for next years scheme.

1. **Remembrance Service**

As J Squires not present and as info not been provided, this is to be discussed at next meeting.

1. **War Memorial –** In good condition and is on the register. To discuss at next meeting when J Squires will be present.
2. **Representatives Reports – to receive any updates.**

**Recreation Ground** – £350 raised by selling Pimms at the Fenman Show. Zip wire button swing appears to have disappeared.

**Village Hall** – J Clark has visited Wereham Village Hall. They obtained a £20,000 grant prior to the initial works being considered. It was proposed that a Village Hall Working Group is needed to take this forward and the next requirement may be a Public Consultation meeting. This to be item for next agenda.

 **Village Green** – Tree work pending. Parking has resumed on Tinkers Lane adjacent to the small Green, which obstructs the highway causing vehicles to drive onto the Green to pass, causing damage to the grass. Letter to be drafted to owners. It was also mentioned that if stones are put within 1 metre of the highway and a vehicle is damaged by them, that the person who put them there is responsible even if it the land is owned by them. Clerk to carry out Land Registry search to identify extent of village green land.

 **Footpaths** – All good except PROW at the end of Tinkers Lane. On Trod, timber has been covered by grass encroaching, this needs to be scraped back. Clerk to contact Holly Landscapes.

 **100-Acre Trust** – Next meeting in November.

 **Allotments** – Looks ok.

1. **Standing Orders**

Standing Orders amended to include reference that recording is now permitted. Clerk will circulate amended Orders.

1. **Maintenance**

Amendments made to Asset Register, I Cable has photos of each which he will add to it.

1. **Newsletter**

All copies now out. S Bates has had some problems with the distribution list. Amendments made and S Bates will circulate a new list.

1. **Planning**

Planning Application Consultation 17/01574/F – agree no objection and no comments to be made.

1. **Finance**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 31st August 2017 agreed and signed.

1. **Correspondence in circulation.**

Clerk & Councillors Direct magazine

E Truss – info letter and poster

BCKLWN – recycling info and posters

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next meeting – Tuesday 31st October 2017 at 7pm.**

Meeting closed at 8.55pm

 Chairman: Date