**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 28th February 2017 at 7pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, Dean Chilvers, and 2 members of the public.Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from John Cable, Dana West and David Fendley.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 29th November 2016.**

 Having been circulated prior to the meeting, an amendment was made to 150/16, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Vacancies**

No applications received. One vacancy, adverts in notice boards and newsletter.

1. **Public Speaking.**

The development at the rear of Edelweiss on Millers Lane was discussed; a lot of the hedgerow is missing. The Borough Council are investigating.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Village Hall**

Clerk to re-send Asbestos Management survey to D Chilvers. No further update.

1. **Highways**

Footpath to A10 needs to be cut back; hedge has been trimmed but not the footpath.

Pothole on Church Road, opposite number 29 still not repaired.

Trees on west hand side between Lake Drove and Gullpit Drove overhanging the road. Clerk to contact Stow Estate.

The Borough Council are now checking fly-tipping hotspot at Lake Drove as rubbish was removed prior to J Squires reporting it.

1. **Grounds Maintenance**
2. Churchyard Maintenance – Clerk to contact the Church and ask if they wish/need the PC to continue its support and if so formal request required.
3. On proposal from S Bates and seconded by I Cable all agreed to agree the renewal of the grounds maintenance contract with Holly Landscapes. On proposal from I Cable and seconded by S Bates all agreed to add 3 cuts of the footpaths to the maintenance regime. This will be reviewed if additional cuts required.

D Chilvers will send some photos to the Clerk of other areas that need cutting back so Clerk can contact Stow Estate.

1. **Village Litter Pick**

Brenda Mallett has agreed to be contact. Clerk will contact the BC for availability of equipment in March/April and liaise with her.

1. **Unadopted Roads Maintenance**

It was agreed that J Squires will write an article for the next newsletter outlining the responsibilities for the unadopted roads. Most other Parish Councils don’t get involved with this.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Outdoor Table Tennis Table now installed. Midsummer Fayre planned for June. Safety concerns in respect of Albanwise sheep getting onto the field.

**Village Hall** – No update.

 **Village Green** – Meeting with BC re trees next week.

 **Footpaths** – Have now been cut.

 **100-Acre Trust** – Appointed new clerk. Robin Pegg is the new Chairman and Ian Cable is the Vice-Chairman.

 **Allotments** – J Squires walked through allotments during Village Walk and all looked ok.

1. **Maintenance**

Walk around to look at items on Asset Register to be arranged at next meeting.

1. **Newsletter**

Ready to collect today and will then organise distribution.

1. **Planning**

Replacement welfare block discussed.

1. **Finance**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 31st January 2017 agreed and signed.
4. **Correspondence in circulation.**

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next meeting – Tuesday 28th February 2017 at 7pm.** I Cable gave his apologies for this meeting and possibly the following meeting.

 Chairman: Date