

WIMBOTSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 30th January 2018 at 7.00pm.

In Attendance: Councillors: Jackie Squires (Chair), S Bates, I Cable, John Clark, David Fendley, Dana Frost, Anne Smith and 1 member of the public.
Clerk – Pippa Winson

130/17 To consider apologies for absence.

Apologies received from D Chilvers.

131/17 To Consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.

No dispensation requests.

132/17 To approve the minutes of the Parish Council meeting on 12th December 2017.

Having been circulated prior to the meeting, the minutes were amended to clarify that the reference to the floor in 115/17 meant the kitchen floor, agreed and signed as a true and accurate record by all present at the meeting.

133/17 To record Councillors' declarations of interest on Agenda Items.

None.

134/17 Public Speaking.

None.

135/17 Matters arising for items not covered elsewhere on the agenda – info only.

None.

136/17 Village Hall

- (i) New Village Hall Working Group had their first meeting on 9th January and it went well. They agreed their terms of reference and mission statement. The administrator is Frank Seymour, John Clark is the group treasurer and Anne Smith is the Working Group leader. They intend to meet the week after the Parish Council meeting, the next one being Tuesday 13th February. Sarah Wicks and Steve Mingay produced an article for the newsletter. The group is looking at the best way to undertake a village survey and to identify funding streams.
- (ii) On proposal from J Squires, and seconded by A Smith, all agreed to pay bill for £1370.40 for kitchen refurbishment works. Automatic hand wash units have been installed in the toilets and soap dispensers. Village Hall Committee to cover the cost of these works and the decorating.
- (iii) It was agreed that a small group of Councillors should review the Village Hall Trust document to determine the responsibilities of the Parish Council and the Village Hall Committee. The Village Hall Committee are members of C.A.N. so can obtain the model documents. J Clark will send the clerk a list of the available documents from A.C.R.E for the group to review. J Squires, I Cable and A Smith will look at this when they have the trust document and model document/s.
- (iv) J Clark advised that there is dry rot and the inside of the plasterboard is falling off. The floor also needs looking at. J Clark advised that WREN may give funding; they have confirmed that the VH is within 11 miles of the landfill site. The VH Committee may need help fundraising and looking at possibilities. When responsibilities are identified through the review of the Trust documents this will clarify things. J Clark will obtain a quote for the works for the PC to consider. It was agreed that Councillors would inspect the hall after the conclusion of the meeting.

137/17 Highways

West Way to Lake Drove Trod – clerk to contact NCC for update on these works.

Footpath on Lynn Road has not been cut yet, clerk to contact them again and copy in County and Borough Councillors expressing concern over the length of time that it is taking for requests to be completed. It was thought that the potholes at A10 may still be an outstanding issue and not sure whether drains near Village Green have been cleaned.

138/17 Tinkers Lane

An enquiry was received regarding Tinkers Lane nearing the area where it turns into Millers Lane, on the left hand side. It is said that the hawthorn hedge was taken down, by the residents due to damage caused to the fence panels. After a break in attempt happened, by someone climbing over the unobstructed fence, they decided to replant the hedge. Should they have cut down the existing hedge not on their property and should they be planting a new hedge which is not on their property. There was concern as there is barbed wire 'propped' up in the hedge, which is seen as dangerous to dogs and children. As this is along a footpath on the Definitive Map it was agreed that this should be reported to Public Rights of Way at Norfolk County Council.

139/17 Data Protection Regulations

Clerk advised updates where due to be out shortly so update will be given at next meeting.

140/17 Friend & Neighbours Club

Trip planned for February to the Corn Exchange. On proposal from S Bates, and seconded by J Clark, all agreed to donate £50 towards the trip.

141/17 Memorial Service in November

On proposal from D Fendley, and seconded by S Bates, all agreed to pay £29.15 for the printed Orders of Service.

142/17 Representatives Reports – to receive any updates.

Recreation Ground – None. Verge outside the Recreation Ground still to be cut by Holly Landscapes.

Village Hall – Already discussed.

Village Green – Tree work postponed due to high winds and the ground is too wet. Christmas Tree still up.

Footpaths – Trod to be cut back. Footpath cutting to continue again this year.

100-Acre Trust – AGM postponed until February 14th.

Allotments – All ok. Allotment rent now received.

143/17 Maintenance

None.

144/17 Newsletter

Lots of contributions. Thanks to those who have contributed. Advertising costs need to be reviewed. Hircocks Coaches advert needs updating. S Bates offered to help with this. Once latest bill is received, individual page cost can be calculated. Distribution List agreed and updated. Those delivering were asked to record how many they delivered.

145/17 Planning

(i) No applications to consider.

(ii) Discussion regarding proposed changes to the Scheme of Delegation. It was agreed that representations be made to the Leader of the Council and our Borough Councillor.

146/17 Finance

(i) Agreed cheques to be signed and payments to be made.

(ii) Accounts to 31st December 2017 agreed and signed.

(iii) Budget discussed and agreed. On proposal from I Cable, and seconded by J Squires, all agreed to the Total Parish Funding Requirement of £19,635.00.

147/17 Correspondence in circulation.

Clerk & Council's Direct Newsletter.

Various – via email

148/17 Councillors concerns and items for next meeting agenda.

Future documents for website to be uploaded as pdf's. Defibrillator update for next agenda.

Land adj. 49 West Way, Albanwise has confirmed ownership, they have advised that they will clear the land and they are likely to demolish the garages.

149/17 To confirm the date and time of the next meeting – Tuesday 13th March 2018 at 7pm.

Meeting closed at 8.45pm

Chairman:

Date