**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 13th December 2011 at 7.30pm**

**In Attendance**: Anne Smith (Chair) Jackie Squires (Vice-Chair), David Fendley, Cathy Start, Dana Frost, Cllr.T.Manley(BC) and 1 member of the public. Clerk – Pippa Winson

**150/11 To consider apologies for absence**

Apologies received from S Bates and M Burton

**151/11 To approve the minutes of the Parish Council meeting on Tuesday 8th November 2011**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

**152/11 Councillor vacancy**

No applications received. Vacancy to be advertised further in newsletter.

**153/11 To record Councillors’ declarations of interest on Agenda Items**

None received.

**154/11 Accounts**

Accounts for period 1st November 2011 to 1st December 2011 circulated and approved. Bank Statements made available for inspection.

**155/11 Public Speaking**

Karl Brothers brought his prototype sign to the meeting. He advised that he would provide fifty 30mph signs and twenty-five 20mph signs. It was agreed that an article would be put into the newsletter asking parishioners if they wanted one. Cllr Manley advised that they may require consent from planning or highways. Clerk to contact Planning and Highways to check whether they would object to the signs.

**156/11 Matters arising for items not covered elsewhere on the agenda – info only**

 The door to the telephone box is broken and has been taped up and deemed dangerous.

 B.T. applied for consent to remove the box as it is not used but it still remains. Clerk to

 contact B.T. to advise about door.

**157/11 Correspondence received – for info only**

All correspondence in folder.

**158/11 Norfolk Accident Service donation request**

The letter received was circulated to all Cllrs after the last meeting.

All present agreed to donate £50.

**159/11 Highways - note matters to be reported to highways and receive updates**

A letter has been received asking that a request be submitted to the Highways Department in respect of the subsidence in the road outside Westway. Clerk to contact highways and respond to parishioner.

**160/11 Speedwatch**

This was discussed at previous agenda item 155/11.

**161/11 Noticeboard outside shop**

S Bates has advised that the owner is happy to have a noticeboard outside the shop. J Squires has also been to the shop and will contact the owner to discuss the type of noticeboard, whether it is to be free-standing with posts or on the outside shop wall.

**162/11 Diamond Jubilee Celebrations**

Meeting has been arranged for Wednesday 18th January 2012 at 7.00pm. Event likely to be held on Monday 5th June 2012 but will check when Downham will hold theirs. To be a community led event rather than a parish council one.

**163/11 Village Design Statement**

J Squires has been unable to find any further information in respect of this. Clerk to contact Natural England for guidance.

**164/11 Delivering Local Highway Improvements**

J Squires advised that she has met with highways and discussed a trod on land near the village hall. The estimated cost is £3,000 and if successful Norfolk County Council will pay 50% of the cost. It was agreed that J Squires should proceed with this and she will send a letter to Albanwise who are the landowners. Bid to be submitted to NCC by 20.1.12. It may be possible to obtain further funding through an application to WREN.

**165/11 Street Light outside village shop**

Clerk contacted NCC re the light and they suggested contacting our lighting contractor MHB Services. Clerk has asked MHB to provide a quote for the light and installation. The light is to be the same specification as the other street lights.

**166/11 Dog poo bins**

Clerk advised that the Borough Council recommended Earthanchor bins as they use them as they are easy to install. The borough council arrange collection which is £1.16 + V.A.T per bin per collection, which is normally weekly. The bin has to be accessible by vehicle and if on highway land requires consent from NCC. It was agreed that 3 bins would be purchased. Clerk to check exact cost of bins including delivery. Consideration to be given to the siting of the bins and the matter will be agreed at the next meeting.

**167/11 Representatives Reports**

Dana expressed an interest in keeping the noticeboards up-to-date and being a contact in respect of lighting issues.

Recreation Ground – The panel sits on 29/2/12 to discuss the WREN application. In spring they intend to start the project.

 Village Hall – Nothing to report as M Burton not present.

 Village Green – Christmas tree now installed on village green. A Smith has advised Ian

 Nurse that in order to consider a donation the parish council require a written request.

 Letter of thanks to be sent.

 Footpaths – C Start advised that she would like to thank S Bates as he has been

 maintaining the footpath behind Napthans Lane. The stile near Hoskins Joinery only has

 one step up to it rather than two like the other stiles. D Fendley will speak to the owner

 regarding this to see if another step could be put in.

 Parish Plan – Working through the actions in the plan.

 100 Acre Trust – Nothing to report.

 Southern Area Road Safety Committee – Nothing to report.

 Allotments – Nothing to report. Clerk to contact M Newton to check whether water supply

 has been connected.

 SNAP – Next meeting 21/12/11 at Stoke Ferry Village Hall.

**168/11 Newsletter**

The newsletter is going well and good feedback is being received.

**169/11 Planning**

11/01896/F – proposed vehicle cross over to 28 West Way, Wimbotsham

 All present supported the application.

**170/11 Finance**

Agreed that cheques be signed and payments made.

It was agreed that the parish precept be discussed at the next meeting. Further information to be provided by clerk.

Agreed to clerk’s request to purchase ‘The Parish Councillor’s Guide’ - £15.95.

**171/11 To receive items for next meeting agenda**

New Union Jack flag for village.

**172/11 Documents in circulation**

Norfolk Playing Fields Association

 Norfolk Public Rights of Way Service

 Queen’s Diamond Jubilee beacons

 Fenland Leisure Products brochure

 CPRE – Countryside Voice

 CPRE – ‘How to respond to planning applications’ guide

 Sovereign Play Equipment brochure

 Clerk & Council’s Direct Newsletter

**173/11** To **confirm date and time of next meeting.**

 Tuesday 24th January 2012 at 7.30pm.

Meeting closed at 8.59pm.