

Wimbotsham Parish Council

I hereby give you notice of an Ordinary Meeting of the above-named Parish Council on Tuesday 8th September 2020 which starts at 7pm and is to be held remotely using Zoom¹. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out below.

Signed:  Clerk to the Parish Council: Pippa Winson 1st September 2020

ALL MEMBERS OF THE PUBLIC ARE WELCOME TO JOIN

- 40/20 To receive apologies for absence.**
- 41/20 To Consider Requests for Dispensations** from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.
- 42/20** Accept **minutes** of the meeting held on Tuesday 28th July 2020.
- 43/20** To record **Councillors' declarations of interest** on Agenda Items.
- 44/20 Public Speaking**
 - a. To receive report from Borough and/or County Councillor, if present.
 - b. An opportunity for members of the public to raise questions or concerns. Limited to 10 mins.No decisions or actions can be taken on items which are not on the agenda.
- 45/20 Community Development**

Frances Rayner from Alive West Norfolk to attend to identify activities in the parish and discuss how to get residents more active.
- 46/20 Matters arising** from previous meetings for items not covered elsewhere on the agenda (for info only).
- 47/20 Village Hall** – to receive any updates and agree any further actions.
- 48/20 Correspondence** received (for info only).
- 49/20 Highways**
 - a. Report any issues to be reported to highways and the highway rangers
 - b. To discuss and agree Parish Partnership Scheme agreement and locations for SAM2 and agree which parish representatives are to be trained in the use of the equipment.
- 50/20 Wildflower Planting** – to receive any update and agree actions required.
- 51/20 Parish Boundary Walk** – to discuss and agree a date and any further action.
- 52/20 Representatives Reports** – to receive any updates.
 - a. Recreation Ground
 - b. Village Hall
 - c. Village Green
 - d. Footpaths
 - e. 100 Acre Trust
 - f. Allotments
- 53/20 Maintenance** - To discuss Asset Register and agree any works to be carried out.
- 54/20 Newsletter** – To receive any update.
- 55/20 Planning** – To discuss any update/s and discuss any applications submitted.

¹ The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.

56/20 Finance

- a. To receive update and agree payments to be made.
- b. Agree and sign accounts to 31st August 2020.
- c. Review Internal Auditors Report.

57/20 To receive Councillors concerns and items for next meeting agenda.

58/20 To confirm the next Meeting of the Parish Council on Tuesday 27th October 2020 at 7pm, which may be held remotely using Zoom, depending on Government advice at the time.

General information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020) this Parish Council's Standing Orders have been updated to allow the use of remote meetings while social distancing is in place.

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be invited to leave and ultimately may be removed.

Information for Members of the Public:

1. Please Contact the Clerk for instructions to join the meeting. You can join the meeting either by phone, computer or android/apple device.
2. Members of the public wishing to speak on an item on this agenda need to submit this in writing by 6pm on Monday 7th September 2020. This will be read out under public participation for members to consider.
For members of the public that wish to speak at the meeting, please raise your hand and wait for the Chairman to prompt you.
3. For those who have no visual access to the meeting, Members will state their name before speaking and voting. The agendas and the minutes of the meeting will be available on the Council's website.
4. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Councils website.
5. Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.