**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 13th November 2012 at 7.30pm**

**In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires (Vice-Chair), Simon Bates, Brian Baylis, Dana Frost, David Fendley, David Long & 3 members of the public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from M. Burton

1. **To approve the minutes of the Parish Council meeting on 9th October 2012.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None received.

1. **Accounts.**

Accounts for period to 1st November 2012 circulated and approved. Bank Statements and receipts/payments file made available for inspection. Clerk to chase Allotment Rent.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Clerk advised that a letter had been received from RAF Lakenheath in response to a letter received from B.Baylis re noise disturbance. They advised that they have taken steps to avoid focusing activity in one area and hoped that this had helped alleviate the problem.

1. **Highways - note matters to be reported to highways and receive updates.**

No new issues reported. The public footpath at the end of Tinkers Lane has now been cleared. There is a 30mph sign on the right hand side and the end of Westway.

1. **Speedwatch – to receive update.**
2. The posts have now been delivered to D. Long. He needs a sledgehammer and some help to install them. B.Baylis offered to deliver the signs.
3. Clerk to contact Highways to see if they can re-paint the speed limit signs in the village.
4. **Delivering local highway improvements – to receive update.**

Albanwise have agreed to the works being undertaken. Negotiations still ongoing in respect of the Concessionary Path agreement between them and the Parish Council.

1. **Village Hall – to decide on any further action to be taken.**
2. Two land valuations have been received, still pending further quote.
3. Clerk to check with Village Hall Committee to ask the total cost of the works and whether Stow Parish Council makes any contribution.
4. **Village Green**

Application submitted to the Borough Council in respect of the works to the trees, this application is still pending a decision.

1. **Village Pub**

Stow Estates confirmed that they do not own any of the land at the rear. On proposal from J.Squires it was agreed that the clerk would check ownership information with land registry, this is £6 per search.

1. **Public Rights of Way**

No action to be taken at this time.

1. **Norfolk RCC Training Sessions**

No-one to attend.

1. **Parish Council Update Training**

No councillors available to attend. Clerk to attend.

1. **Memorial Service & Wreath**

On proposal from D.Fendley and seconded by S. Bates it was agreed that £50 would be donated to the Poppy Appeal for the wreath. Service needs to be publicised in future.

1. **Representatives Reports**

**Recreation Ground**

Storage container now on the field.

**Village Hall**

It was expressed that the Village Hall Committee should be giving more help to M. Burton’s wife whilst she is taking on his role.

**Village Green**

Clerk to contact B.T. to ask when phone box is to be removed.

**Footpaths**

Already discussed under highways.

**Parish Plan**

Nothing further to report.

**100 Acre Trust**

None.

**Southern Area Road Safety Committee**

None. No meetings planned.

**Allotments**

None.

**SNAP**

Next meeting on 21/11/12 at Marham.

1. **Newsletter – to receive update.**

Deadline for next newsletter 23/11/12. A. Smith asked councillors to submit some articles for inclusion.

1. **Planning - comment on any planning applications submitted.**

12/01804/F – The Chequers, 7 Church Road

After discussion it was agreed that the Parish Council would object to the application.

12/01725/EXF – 119 Broomhill, Downham Market

It was agreed that the Parish Council would support the application.

1. **Finance – update and agree cheques to be signed and payments to be made.**

Agreed cheques to be signed and payments to be made.

From Jubilee proceeds £250 to be donated to Recreation Ground for Toddlers Slide and £150 to St Mary’s Church. Plaque wanted to commemorate Jubilee and to thank those concerned for their support.

1. **Correspondence in circulation.**

CPRE – Annual Lunch invite 16/11/12

Came & Company Parish Matters Magazine

Countryside Voice Winter 2012 Magazine

Norfolk RCC – October Newsletter

Clerk & Councils Direct – November Newsletter

Norfolk Police Authority – invite 18/12/12 to public consultation evening

BCKLWN – Playing Field Seminar at Lynsport 19/11/12

NALC – Smaller Council’s Committee request for members

NSPCC – support groups advertising request

1. **To receive items for next meeting agenda.**

Hearing Loop for Village Hall – D.Long to pass info to Village Hall Committee.

Complaint received in respect of dog barking, to be advised that they need to contact the Borough Council who will investigate.

Children’s Christmas Party – 9/12/12 & Pensioners Party – 16/12/12, request for help with organising.

Next agenda items – Village Pub, Village Hall and Bus petition. Also request for £100.00 donation towards Christmas parties

S. Bates advised that the Annual Carol Service is at the Village Hall on 19th December and all are invited.

1. **To confirm the date and time of the next meeting – Tuesday 18th December 2012 at**

**7.30pm.**

Meeting closed 8.50pm.

Chairman: Date