**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 6th August 2013 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires (Vice-Chair), Brian Baylis, Mac Burton, David Fendley, Cllr Brian Long (CC) and 2 members of the public

 Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from Dana Frost and Simon Bates. \*

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None to consider.

1. **To approve the minutes of the Parish Council meeting on 25th June 2013.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Grit Bins have now been delivered.

1. **Highways - note matters to be reported to highways and receive updates.**

Potholes on Westway at carriageway edge. Cllr Long was advised that some of our highway matters have been going on a long time. He advised that they were prioritised and the cases that would be dealt with first are those affecting highway safety. The cats eyes on Lynn Road have been missing for years and he said that he would take this matter up.

1. **Delivering local highway improvements**

Trod now completed.

Bid for 2013/14 successful for one Vehicle Activated Sign. Refund is due for last year’s scheme so clerk will check whether this can be deducted from this year’s payment.

1. **Village Hall – to receive update.**

One structural report quote received. Clerk to obtain further quotes. M. Burton has copy of village hall plan which indicates floor size, he will pass to clerk.

1. **Village Green Trees – to receive update and agree on works.**

CGM have asked for a meeting to discuss the tree works. It was agreed that D. Fendley and S. Bates would meet with the contractor.

1. **Village Green**

It was agreed that requests to book the Village Green be sent to the clerk and that subject to insurance, the request would be discussed at the next meeting.

1. **Speedwatch**

PCSO Edwards not present to give update; volunteer details have been passed to her. Article written for newsletter asking for more volunteers.

1. **Buses**
2. West Norfolk Community Transport runs services on certain days of the week; this may be worth considering for people who are unable to get to the Lynn Road bus stops. An article had been put in the local newspaper which had comments from Parish Councillor Brian Baylis. No-one else was aware of this article and it gave the impression that the comments were from the Parish Council and they weren’t. A. Smith and J. Squires advised that Parish Councillors should not give information to the press mentioning the Parish Council, without the authority of the Parish Council and if they wish to do so they should give it as a member of the public. All requests for publicity should come through the Parish Clerk. Brian Baylis said that he didn’t feel that he should have to lie and said that he was leaving. A. Smith asked if he was resigning and he confirmed that he was.

B.Baylis left the meeting.

1. Regarding NCC’s hard standing proposal for Lynn Road, the Parish Council agreed to respond that they have safety concerns over bus stops being on Lynn Road due to the speed of the traffic.
2. **Noticeboards**

Noticeboard on Lynn Road damaged, clerk to look into cost of replacement.

1. **TCV**

A. Smith mentioned that there may be projects in the village which they could help with. To investigate what works they may do. Agreed not to donate at this time.

1. **Representatives Reports**

**Recreation Ground** – Works still ongoing, painting inside. Newsletter article has been written.

 **Village Hall** – None, as no meeting.

 **Village Green** – Work to start on Village Sign soon. D. Fendley to meet with CGM re tree work.

**Footpaths** – Honey Hill ok. Trod now completed.

**Parish Plan** – Actions ongoing, reference made to Plan in Preferred Options Document – no preferred sites in village. Design Statement discussed.

 **100 Acre Trust** – Meeting held, less tenants now so larger plots.

**Allotments** – M. Newton present. There are 21 plots on Millers Lane, 16 of which there are no problems with. 2 have been re-let and 2 need chasing, 1 needs further action. Article to be put in newsletter. There next meeting is October.

1. **Newsletter**

The aim is to get them ready for delivery this weekend. New distribution list has been done. Clerk to submit info re contact details and councillor vacancy for newsletter.

1. **Planning - comment on any planning applications submitted.**

None.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts for the period to 31st July 2013 agreed and signed.
4. **Councillors Concerns & Items for next meeting agenda**

None.

1. **Correspondence in circulation.**

Countryside Voice

Clerks & Council Direct Newsletter

1. **To confirm the date and time of the next meeting – Clerk to advise, as room may not be available on 17th September.**

Meeting closed 9.01pm

Chairman: Date

\*Apologies were sent from D. Long to J. Squires by email, prior to the meeting, but she did not read this till after the meeting.