**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 21st January 2014 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith (Chair), Jackie Squires (Vice-Chair), Mac Burton, Ian Cable, David Fendley, Dana Frost, Simon Bates and 1 member of the public.

Clerk – Pippa Winson

1. **To consider apologies for absence.**

None.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

Dispensations received from all Councillors present in respect of 163/13(c) and agreed.

1. **To approve the minutes of the Parish Council meeting on 10th December 2013.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**
2. Smith declared an interest in Item 159/13
3. **Police Update.**

None.

1. **Councillor Vacancy**

No applications to consider. To be advertised again.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Highways - note matters to be reported to highways and receive updates.**

Nothing to report. Clerk to check what works completed on last visit.

1. **Delivering local highway improvements**

All agreed to submit an application for VAS signs on Westway, Church Road and Lynn Road. Clerk to get contact Highways, get costs from Westcotec and submit application.

1. **Village Hall – to receive update.**

Asbestos survey report received, still pending structural survey report. Village Hall Committee have been invited to attend next PC meeting.

1. **Village Sign**

Sign delivered to P Goodrum to be put back on base. Steve Hewitt will re-do top in the spring.

1. **Speedwatch**

To be advertised again. Runcton Holme not interested in joint team. To ask PCSO Edwards if Stow were interested in joint team.

1. **Buses**

Meeting was held with NCC Highways to discuss the proposed bus standings. S Bates expressed concerns that there may be a fatal accident there. NCC has no power to change the bus route. NCC advised that they would wait to implement until discussions with new owners Stagecoach had taken place. If bus standings are to be installed then they should be nearer the crest of the hill to improve visibility. MP E Truss and County Cllr B Long to be contacted and ask for meeting.

1. **Noticeboards**

S Bates to install.

1. **Memorial Service Poppy Wreath**

On proposal from D Fendley and seconded by M Burton, all agreed to the donation of £50.00.

1. **Norfolk Age UK**

On proposal from S Bates and seconded by J Squires, all agreed to the donation of £50.00.

1. **Unadopted roads in the village.**

Chapel Lane and Millers Lane require attention. Clerk to obtain quotes for crushed concrete, recycled road planings to be rollered in. Contact NCC and K Plant.

1. **Representatives Reports**

**Recreation Ground** – S Bates to provide evidence of cost of benches and donation to be agreed at the next meeting.

**Village Hall** – Already discussed. D Fendley to be PC rep. Next meeting February.

 **Village Green** – CGM still not done works to trees, clerk to chase. On proposal from S Bates and seconded by D Fendley all agreed to replacement St Georges Flag at cost of up to £75.00.

**Footpaths** – New trod needs to be included in cutting regime.

**Parish Plan** – None.

**100-Acre Trust** – 2 representatives have volunteered Ian Cable and Dean Harwell. One further required to be advertised in newsletter.

**Allotments** – No update. Rent cheque received at meeting.

1. **Newsletter**

Due out February, adverts to be sent to Sheila.

1. **Planning**
2. No applications submitted.
3. No attendees agreed. Email to be resent to I Cable.
4. Sustainability Consultation. Parish Plan needs to be emphasized as shows what residents want. Sustainability points need to be addressed.
5. AMEC to be invited to attend at 7pm before next meeting.
6. **Finance – update and agree cheques to be signed and payments to be made.**
7. Agreed cheques to be signed and payments to be made.
8. Accounts for the period to 31st December 2013 agreed and signed.
9. Budget and precept agreed at £15,000.00.
10. **Councillors Concerns & Items for next meeting agenda**

WW1 Commemoration Fund. To consider application in respect of War Memorial cleaning. S Bates will speak to the man that maintains it.

Asbestos survey not really adequate for what we needed, should be demolition and alterations survey.

1. **Correspondence in circulation.**
2. **To confirm the date and time of the next meeting – Tuesday 11th March 2014 at 7.30pm.**

Meeting closed 9.10pm.

Chairman: Date