**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 27th May 2014 at 7.30pm**

 **In Attendance**: Councillors: Anne Smith, Jackie Squires , Ian Cable, Simon Bates, David Fendley, Dana Frost and 6 members of the public.

Clerk – Pippa Winson

1. **Appoint** a, Chairman

On proposal from S Bates and seconded by I Cable, Jackie Squires was appointed as Chairman.

b, Vice-Chairman

On proposal from A Smith and seconded by S Bates, Ian Cable was appointed as Vice-Chair.

Anne Smith then verbally resigned as a Councillor and left the meeting. Thanks were expressed to Anne Smith for all her work on behalf of the Parish Council.

1. **To consider apologies for absence.**

Apologies received from M Burton.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on 15th April 2014.**

Having been circulated prior to the meeting, the minutes were amended and accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

None.

1. **Councillor Vacancy**

No applications to consider. To be advertised again.

1. **Public Speaking.**

Speed Gates to be considered, 2 for Lynn Rd, 1 at the end of Westway and one on Low Road.

Clerk to obtain quotes. Donation offered by Karl towards the gates. Consent required by NCC as on highway land, clerk to contact Andy Wallace.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Highways - note matters to be reported to highways and receive updates.**

Fingerpost sign near phone box needs replacing. Potholes need to be filled. Westway, conifers by mini roundabout need to be trimmed back.

1. **Local Highway Improvements.**

Discussion about effectiveness. Agreement signed for VAS on Lynn Rd.

1. **Village Hall**

Pending response from Trustees in respect of purchase. Request for help with replacement heaters, to be on next meeting agenda and quote/s to be obtained.

1. **Village Sign**

Post to be done by D Fendley.

1. **Union Jack Flag**

On proposal from S Bates and seconded by J Squires, all agreed to the purchase of the flag.

1. **Memorial**

Confirmation of £150 grant award. Agreement signed.

1. **Buses**

Clerk to contact E Truss’s office to ask when next surgery in Downham Market as may be suitable time for meeting.

1. **Notice board**

Still pending installation.

1. **Poppy Seeds**

S Bates agreed that they can be at the Recreation Ground.

1. **Unadopted roads in the village.**

Quotes still pending.

1. **Representatives Reports**

**Recreation Ground** – S Bates to remain as representative. On proposal from I Cable and seconded by D Fendley, it was agreed that the Parish Council would donate the cost of one bench, up to £600, pending written proof being provided. In respect of the Fun Day, the donation agreed of £150 will be towards printing costs, additional insurance and the trailer for the bands.

**Village Hall** – D Fendley to be representative. S Bates and D Fendley to look at benches.

**Village Green** – D Fendley to be representative.

**Footpaths** – J Squires to be representative. Footpaths walkable but Honey Hill narrow. Trod now getting overgrown. Clerk to ask Holly Landscapes for quote. Next year to consider advertising in Parish.

**Parish Plan** – J Squires to be representative.

**100-Acre Trust** – I Cable to be representative. Meeting in July to check land.

**Allotments** – J Squires to be representative. In tidy condition.

1. **Newsletter**

Next newsletter out end of July, deadline for articles middle of July.

1. **Planning**

All councillors to be on Committee. No applications to discuss.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to be agreed at next meeting.
4. Annual Return agreed and signed.
5. **Correspondence in circulation.**

Clerks & Councils Direct

CPRE

1. **Councillors concerns and items for next meeting agenda.**
2. **To confirm the date and time of the next meeting – Tuesday 8th July 2014 at 7.30pm.**

Chairman: Date