**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 8th July 2014 at 7.30pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Ian Cable (Vice-Chair), Simon Bates, David Fendley, Dana Frost and 3 members of the public.

Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from M Burton.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on 27th May 2014.**

Having been circulated prior to the meeting, the minutes were amended and accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Police Update.**

Email from PCSO read out.

1. **Councillor Vacancy**

No applications to consider. To be advertised again. I Cable to write amended article for newsletter.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Downham Market Neighbourhood plan meeting next week. People encouraged to attend if possible.

1. **Footpaths**

Footpaths – some have been cut. The Trod appears to have been cut, clerk to ask NCC whether they have done this.

1. **Highways - note matters to be reported to highways and receive updates.**

Drains blocked at the top of Westway/The Green.

1. **Speed Gates**

Clerk to contact English Brothers for cost of painted gates, four sets required. Clerk to contact A Wallace re siting and potential costs of delivery and installation. Proposed siting on Low Rd, Westway and two sets on Lynn Road, in position of current speed signs.

1. **Village Hall**
2. All agreed to purchase of Village Hall at a price of £12,000.00 and agree to pay the vendors legal and admin fees. To obtain quotes for the conveyancing, S Bates to provide contact info for Richard Mallett.
3. To defer decision on contribution towards replacement heaters based on above decision.

Next meeting of Village Hall Committee in August, I Cable and d Fendley to attend to explain Parish Council’s intentions.

1. **Buses**

Email from E Truss received. She advised that she has ‘raised your concerns with the Head of Highways at Norfolk County Council Tom McCabe. I have asked for the routing for the bus to be reviewed, requested that a proper survey be conducted of the proposed bus stop on the main road with full consideration given for the safety of passengers alighting and boarding the bus.’ No further action taken pending NCC response.

1. **Notice board**

Waiting for hedge to be trimmed back so noticeboard can be installed.

1. **Unadopted roads in the village.**

Quotes still pending. A Wallace had said that quote would be sent prior to this meeting, clerk to chase again. Clerk to check consent for Honey Hill, was there any mention of hard surface.

1. **Recreation Ground**

Cost for 3 benches obtained. Karl Brothers has donated £600 towards the benches.

On proposal from D Fendley and seconded by D Frost all agreed to donate £500 towards the benches.

1. **Fenman Classic Bike Show**

All agreed to request to hold annual show in the village on Bank Holiday Monday August 25th.

1. **Lighting Contract**

On proposal from S Bates and seconded by D Fendley, all agreed to renew the lighting contract with K & M Lighting.

1. **Representatives Reports**

**Recreation Ground** – There was good attendance at the fair and over £2000 was raised.

**Village Hall** – Already discussed above.

**Village Green** – Clerk gave S Bates the Union Jack flag and the St Georges flag. Being well-maintained by the contractors.

**Footpaths** – Already discussed above.

**Parish Plan** – Nothing to report.

**100-Acre Trust** – Meeting tomorrow to check land. Additional rep still required.

**Allotments** – Appear well-maintained.

1. **Newsletter**

Next newsletter out soon, deadline for articles Monday 21st July. Delivery schedule needs re-visiting. J Squires to check cost of new-style newsletter.

1. **Planning**

Planning application – ref 14/00852/F – 76 Westway – No objection, application supported.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts circulated and agreed.
4. I Cable agreed to be additional cheque signatory.
5. **Correspondence in circulation.**

Clerks & Councils Direct

Norfolk RCC letter

Norfolk RCC Signpost

NRCC renewal

1. **Councillors concerns and items for next meeting agenda.**

Open meeting to be considered. S Bates to do article for newsletter to obtain contacts.

Newsletter – article re dog fouling and reminder in respect of dog bins.

1. **To confirm the date and time of the next meeting – Tuesday 26th August 2014 at 7.30pm.**

Meeting closed 8.55pm

Chairman: Date