**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 13th January 2015 at 7.30pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Ian Cable (Vice-Chair), Simon Bates, David Fendley, Richard Ribbons and 2 members of the public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies from D Burton and D Frost.

J Squires said that she wanted to say a few words about Mac Burton, who had sadly passed away. She took a card round on behalf of the Parish Council. He had been a Parish Councillor since at least 1997 and was also Treasurer of the Village Hall Committee. He will be greatly missed as he has contributed a lot to the Village over the years. His funeral is next Wednesday and there is a collection for the Air Ambulance.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

Dispensations in respect of Agenda Item 164/14 (iii) already completed and agreed.

1. **To approve the minutes of the Parish Council meeting on 25th November 2014.**

Having been circulated prior to the meeting, the minutes were amended and accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

David Long has given the PC a plaque to commemorate the Jubilee Celebrations. All agreed that the best place was the Village Hall next to the Noticeboard; D Fendley gave consent on behalf of the Village Hall Committee. R Ribbons agreed to install.

D Frost arrived at meeting.

1. **Highways - note matters to be reported to highways and receive updates.**

NCC have advised that they only cut the verges twice a year. Issue with Lynn Road is the width of the footpath due to encroachment of the grass, rather than the cutting, clerk to contact NCC again. Hedgerows overhanging – I Cable will walk and identify properties concerned.

Cables were put across the top of Church Rd, clerk to ask NCC for result of survey. Speeding is still an issue.

Clerk to contact A Wallace again about Speed sign being moved.

Drains at corner of Village Green need clearing. Bus Shelter needs cleaning – clerk to obtain quotes.

1. **Parish Partnership Scheme**

Application for Speed Gates to be submitted.

1. **Village Hall**

Land Registry documents signed. All agreed to increase in solicitors fees due to additional work being undertaken. Clerk to contact him and advise that one of the Village Hall Trustees named on the Land Registry is now deceased.

1. **Buses**

Letter read out from NCC. Letter to be sent to MP E Truss for her comment as highway safety of pedestrian’s not addressed in decision to continue with current route. Info in letter to be included in next newsletter to update villagers.

1. **Notice board**

S Bates to install in next 7-10 days.

1. **Website**

Clerk to meet with I Cable to progress.

1. **Poppy Appeal Wreath.**

On proposal from S Bates and seconded by D Fendley, all agreed to donate £50.00 which includes the cost of the wreath.

1. **Representatives Reports**

**Recreation Ground** – Want to prevent dog fouling as there is a huge amount which has to be cleaned up before children can play. The Parish Council support this and they have installed dog bins around the village. Article to be in next newsletter.

**Village Hall** – Next meeting next week.

**Village Green** – Christmas Tree and lights look good, Paul Goodrum and team to be thanked for their efforts.

**Footpaths** – Wet and muddy.

**Parish Plan** – Ongoing. To be removed from future agendas

**100-Acre Trust** – Twenty-seven applications received and 25 beneficiaries received payments of £75.00 per household. Payments made by cheque this year, rather than cash.

**Allotments** – Fairly tidy. Rent payment now received. Clerk to remind M Newton that payment due in October.

1. **Newsletter**

I Cable and J Squires will look at progressing new style. Articles needed, last newsletter out in November so next due in February.

1. **Planning**

No applications to consider.

Fence at 1 West Way to be passed to BC to investigate.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made. S Bates to be additional cheque signatory, Barclays mandate forms completed.
3. Accounts to 31st December 2014 circulated and agreed.
4. Budget agreed. On proposal from I Cable and seconded by R Ribbons, precept agreed at £15,500.00.
5. **Correspondence in circulation.**

NCC – letter re Community PCSO’s

NALC – Norfolk Link

Lighting Questionnaire

Clerks & Councils Direct

1. **Councillors concerns and items for next meeting agenda.**

Query received from Parishioner in respect of Phone Box removal, consent has been granted by BC but BT to remove. To discuss at next meeting. Clerk to contact A Wallace re unadopted roads for timescale for works to be done.

1. **To confirm the date and time of the next meeting – Tuesday 24th February 2015 at 7.30pm.**

Meeting closed 9.0pm.

Chairman: Date