**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 25th November 2014 at 7.30pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Ian Cable (Vice-Chair), Mac Burton,Diane Burton, David Fendley, Dana Frost, Richard Ribbons and Cllr Trevor Manley (BC) and 3 members of the public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies from S Bates.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on 14th October 2014.**

Having been circulated prior to the meeting, the minutes were amended and accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

Sign on small green near phone box needs re-painting; Karl Brothers volunteered to do this next year.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Highways - note matters to be reported to highways and receive updates.**

Drains have been cleared on Lynn Rd and Low Rd.

Sign on Village Green needs cleaning; this will be PC responsibility as landowner.

Clerk to check whether Lynn Rd footpaths have been cut back.

1. **Parish Partnership Scheme**

Agreed to submit application for the Speed Gates. A Wallace (NCC) supports the application.

1. **Village Hall**

Solicitor has sent some paperwork which the clerk has circulated. Need to know whether Village Hall committee will agree to transferring land in their ownership to the Parish Council. Clerk to contact William Esse and ask for this to be on agenda for next week’s meeting.

1. **Buses**

No update yet, clerk to chase before next meeting. J Squires mentioned that passengers had complained about being dropped off on grass bank.

1. **Notice board**

Still pending installation. Clerk to contact S Bates.

1. **Website**

Clerk to meet with I Cable to progress.

1. **Unadopted roads in the village.**

Quote received from NCC for £300.00 for the works to fill the potholes. Supreme Surfacing advised that works would be expensive and suggested phased works, quote not supplied.

On proposal from I Cable and seconded by D Fendley all agreed to accept the quote from NCC to undertake the works for £300.00.

1. **Norfolk Hospice Tapping House**

Although there was support for this service, the majority agreed that no donation would be made as this did not meet the criteria of the adopted Grant and Donation policy.

1. **Poppy Wreath Appeal**

Pending invoice.

1. **Representatives Reports**

**Recreation Ground** – None.

**Village Hall** – Already discussed. Heaters have been delivered and installed. Next meeting 3rd December.

**Village Green** – Well maintained and tidy but wet.

**Footpaths** – Thanks to Andy West for cutting the footpaths.

**Parish Plan** – Ongoing.

**100-Acre Trust** – Advert in newsletter and church newsletter and notice-boards.

**Allotments** – Rent payment due, clerk to chase.

1. **Newsletter**

I Cable and J Squires will look at progressing new style. Will draft advertising policy. R Ribbons offered to help with delivery. Karl Brothers offered to change delivery to Lynn Rd and New Rd.

1. **Planning**

No applications to consider.

LDF update. Cabinet has passed the proposal and full Council will meet this Thursday to agree. Assuming this is approved then the LDF document will go forward in January for consultation. Issues can be raised with the Inspector now rather than the Borough Council. The Inspector will determine this next summer. The land between Low Rd and Broomhill has been removed from the proposals. Downham Market development will be the other side.

J Squires has received an email asking for the Parish Council’s involvement in this process. Unfortunately this email was lost so have been unable to reply.

1. **Finance – update and agree cheques to be signed and payments to be made.**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 31st October 2014 circulated and agreed.
4. **Correspondence in circulation.**

SLCC – info letter

Thank you letters from the Recreation Ground for donations

Norfolk RCC – membership renewal

Countryside Voice magazine

CPRE Fieldwork

Clerk & Council’s Direct magazine

NORSE – info letter

NCC – Flu vaccination poster

1. **Councillors concerns and items for next meeting agenda.**

Fence next to Village Hall – concerns for highway safety. I Cable will speak to owner initially and ask if height can be reduced.

1. **To confirm the date and time of the next meeting – Tuesday 13th January 2015 at 7.30pm.**

Meeting closed 9.00pm.

Chairman: Date