**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 12th January 2016 at 7.00pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Diane Burton, Ian Cable, David Fendley, Steve Harrison and Richard Ribbons. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from D West.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

 I Cable arrived

1. **To approve the minutes of the Parish Council meeting on 24th November 2015.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Clerk advised that Albanwise had checked PROW 2 Lake Drove footpath and it is at least the minimum 1.5 metres wide but that there were some brambles and they would cut these back after harvest.

1. **Village Hall**

Next meeting on 2nd February. Request for donation of £500 for the Village Hall Steering Group for set up costs. Accounts produced. Request to be on agenda for the next PC meeting.

1. **Highways**

I Cable met with A Wallace in December and he confirmed the Speed Gate locations. He also mentioned the footpaths to A10 on Lynn Road which still need to be sided, the pothole opp the School and the unadopted road works. He said that he would also progress the bus stops on Lynn Road. Clerk advised that Martin Stringfellow had been asked to re-start the consultation in respect of the bus stops. On proposal from I Cable and seconded by D Fendley it was agreed that a letter would be sent to the NCC Chief to complain about the unadopted roads issue and the length of time that requests are taking in respect of highway safety issues. Cllr B Long has advised that he will look into the issue as well.

1. **Buses**

No further update from WNCT. Bus stops being pursued.

1. **Dog Bin**

P Goodrum to be asked to install dog bin.

1. **Unadopted Roads**

Already discussed.

1. **Handyman**

Clerk to contact Downham Market and ask whether their handyman may be able to sub-contract and do occasional jobs for the PC.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Successful Carol Concert raised £140 for their funds and a similar amount for Community Bus Scheme.

**Village Hall** – Nothing further.

 **Village Green** – Wet. A trailer has been parked on the small green for the last 10 days, no-one knows who it belongs to. Clerk to contact PCSO to ask whether they can find out and get it moved. Bus shelter needs cleaning, clerk to get a quote for next meeting.

 **Footpaths** – J Squires to look for footpath leaflet to add to newsletter.

 **100-Acre Trust** – 23 applications received and each given £100. Money sent out before Christmas.

 **Allotments** – Complaint received of bullying and threats. M Newton to be asked to attend next meeting and to be asked for info for newsletter.

1. **Recreation Ground**

On proposal from D Fendley and seconded by R Ribbons, all agreed to donate £201.65 for the Tea Urn and new sign.

1. **Newsletter**

Deadline for articles is 22nd January.

1. **Planning**

Advised that if meeting wanted with Planning Officer to discuss aspects of planning, then this could be arranged in the office. Clerk to find out best way to arrange this.

1. **Financial Regulations**

On proposal from J Squires and seconded by S Harrison it was agreed to increase the limit on 3.2 to £500, with no other changes required.

1. **Finance**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 31st December 2015 accepted and agreed.
4. Budget agreed and precept set at £16,200. Clerk to check whether Speed Gates are PC responsibility. To consider purchase of Adult play equipment. Asset register to be circulated.
5. **Correspondence in circulation.**

Clerks & Councils Direct Newsletter

Post Office – letter outlining changes.

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Standing Orders, Outdoor gym, Asset maintenance, Village Walk.

1. **To confirm the date and time of the next meeting – on Tuesday 16th February 2016 at 7.00pm.**

Chairman: Date

Meeting finished 8.45pm