**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 16th February 2016 at 7.00pm**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, David Fendley, Steve Harrison, Richard Ribbons and Dana West. 1 member of the public.Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from D Burton.

 S Harrison arrived

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 12th January 2016.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

I Cable declared an interest in agenda item 183/15 in respect of planning application ref 16/00146/F.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Allotments mentioned but this is to be discussed at later item.

There is a 20mph sign which has is being displayed at Turners Close, where it is actually a 30mph zone. A further 30mph diy sign has been erected opposite on Church Road. Apparently there was a speeding issue in Turners Close which the sign has helped resolve.

1. **Village Hall**
2. Plans have now been drawn up. They have met with CAN to discuss funding opportunities and WREN looks the most likely to meet their needs. They are now looking at getting quotes. Next stage is to take the plans to the VHC. I Cable asked when the PC would see the plans, discussion then took place as to the role of the VHC and PC in respect of the hall. S Harrison advised that they would have further clarification on this for next meeting.
3. On proposal from S Harrison and seconded by J Squires, all agreed to donate £500 to the Village Hall Working Group towards architect and admin costs.

Mark Newton and Mike from the Allotment Committee joined the meeting so moved onto agenda item

178/15 (v) Allotments. Two allotment holders have approached a Parish Councillor expressing concerns about bullying and threats being made at the last meeting. They advised that no-one on the Committee had been approached and that they weren’t aware of any issues. Only issues seem to be in respect of stopping people from walking their dogs in some areas due to the dog mess being left. Suggested that an article is written for the next newsletter re this issue and advising where the footpath is. It was also suggested that they contact the BC as they have Neighbourhood Officers which deal with these types of issues.

1. **Highways**

Wimbotsham sign on A10 has been knocked over. Some of the potholes on the unadopted roads have been filled but not satisfactorily. The Speed Gates have still not been installed. Footpath on Lynn Road to A10 has been cleared but pothole opposite School still not filled. I Cable’s meeting will A Wallace (NCC) covered all these issues. Further letter to be sent to Chief Exec at NCC giving 7 days for reply.

1. **Buses**

No further update from WNCT. Bus stops being pursued, NCC have advised that further consultation to be carried out. Pending further update from Martin Stringfellow (NCC).

1. **Dog Bin**

P Goodrum has advised that bin will be installed this week.

1. **Unadopted Roads**

Already discussed at Item 171/15 above.

1. **Handyman**

Clerk has contacted DMTC but still pending reply. To contact Richard Davison there. R Ribbons has some contact details for a local man who advertises in Stow Bardolph magazine as a handyman.

1. **Insurance Renewal**

On proposal from S Bates and seconded by I Cable, all agreed to renew the Insurance with Hiscox at a cost of £351.41 for the next 3 years.

1. **Queen’s 90th Birthday Celebrations**

J Squires mentioned that the Church were planning on holding an event over the weekend and asked for support. She suggested holding a Community Picnic or Birthday Tea on the Saturday afternoon. Church will be advised that PC will support them and invite article for newsletter. Grant application to be submitted towards cost of events, clerk will complete but may need some further info for application.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Midsummer Fayre to be on Sat 25th June.

**Village Hall** – Already discussed, requested advert in newsletter for VH fundraiser.

 **Village Green** – Christmas Tree to be down in next fortnight.

 **Footpaths** – Muddy.

 **100-Acre Trust** – Chairman passed away so new Chairman appointed and also clerk position currently vacant.

 **Allotments** – Already discussed.

1. **Maintenance**

Reviewed Asset Register. All agreed to Bus Shelter cleaning at a cost of £40, to also ask him to clean the bench under the tree, clean the noticeboards and the bin.

1. **Outdoor Gym**

S Bates advised that Rec Ground Committee are happy in principle to consider the equipment at the Recreation Ground. To be on next agenda.

1. **Village Walk**

Village Walk/Sponsored Walk to be on next agenda.

1. **Newsletter**

Thanks to I Cable and R Ribbons for well presented newsletter. Articles needed for next newsletter – deadline 22/4/16.

1. **Planning**

Planning application ref 16/00146/F for side extension to bungalow at Broadacre, 64 West Way discussed and agreed no objections.

1. **Finance**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 1st February 2016 accepted and agreed.
4. Roy Garner is unable to carry out audit this year. Jo Raby appointed as Internal Auditor.
5. **Correspondence in circulation.**

CPRE – membership renewal request

NCC – Health Check letter

NALC – Info leaflets

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next meeting – on Tuesday 19th April 2016 at 7.00pm.**

Meeting finished at 8.50pm.

 Chairman: Date