**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 31st May 2016 after conclusion of Annual Parish Meeting.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Diane Burton, David Fendley, Richard Ribbons and Dana West. County Cllr Brian Long and 3 members of the public.Clerk – Pippa Winson

1. **Appoint a) Chairman**

On proposal from S Bates and seconded by D Fendley, it was unanimously agreed to appoint Jackie Squires as Chairman for the ensuing year. There were no other nominations. Declaration signed.

**b) Vice-Chairman**

On proposal from S Bates and seconded by R Ribbons, it was unanimously agreed to appoint Ian Cable as Vice-Chairman for the ensuing year. There were no other nominations. Ian Cable had previously confirmed that he was happy to continue in the role.

1. **To consider apologies for absence.**

Apologies received from Ian Cable. Steve Harrison had also given his apologies and his resignation as a Councillor. Diane Burton also tendered her resignation as a Councillor and left the meeting.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 19th April 2016.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Telephone Box still in situ, clerk to contact BT again re removal.

1. **Village Hall**

Two new Committee members have joined. They still need help in organising the events as it is a small core of people doing this.

1. **Highways**

Drains need unblocking on Village Green. Pot-holes on West Way, on left outside last house as you leave the village, also opposite the shop.

1. **Speed Gate Location**

Meeting has not been held with Andy Wallace yet, clerk to contact him again.

1. **Buses**

No further update from NCC. Clerk to ask for update.

1. **No Cold Calling Zone**

Article in newsletter. It is progressing.

1. **Dog Bin**

Still pending, S Bates to progress.

1. **Unadopted Roads**

Previously discussed, see Annual Parish Meeting minutes,

1. **Queen’s 90th Birthday Celebrations**

Norfolk Community Foundation acceptance form signed. Will be held in Village Hall if wet. Risk Assessment reviewed. S Bates preparing beacon for lighting. Holly Landscapes asked to ensure that grass is cut.

1. **Waste Bin Collection**

Issue has hopefully now been resolved.

1. **Representatives Reports – to appoint representatives and receive any updates.**

**Recreation Ground** – S Bates appointed as rep. Midsummer Fayre on 25th June.

**Village Hall** – D Fendley appointed as rep. No further update.

 **Village Green** – D Fendley appointed as rep.

 **Footpaths** – Dana West appointed as rep. Nothing to report.

 **100-Acre Trust** – I Cable appointed as rep. No report.

 **Allotments** – Rent has now been paid.

1. **Maintenance**

Millers Lane needs cutting back near bin and road sign. S Bates will action this.

Clerk to contact BC re damaged Street Name Plates.

1. **Outdoor Gym**

Item to be deferred to next meeting.

1. **Village Walk**

Village Walk/Sponsored Walk to be on next agenda. Suggested Autumn event.

1. **Newsletter**

Last newsletter well received.

1. **Planning**
2. All Councillors appointed as members of Planning Committee.
3. No applications or updates.
4. **Finance**
5. Agreed cheques to be signed and payments to be made. Clerk to hold payment for newsletter pending confirmation from I Cable.
6. Annual Accounts for 2015/16 accepted and agreed.
7. (a) Annual Governance Statement on Annual Return agreed and signed.

(b) Annual Return Accounting Statements agreed and signed.

(iv) Accounts to 29th April 2016 agreed and signed.

1. **Correspondence in circulation.**

MAGPAS Air Ambulance Donation Request

M P Dennis & Sons – Info letter re grasscutting services

Wicksteed Play Grounds flyer

Clerk & Council’s Direct Newsletter

HAGS info letter – passed to S Bates

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Councillor Vacancies.

1. **To confirm the date and time of the next meeting.**

Meeting finished at 8.15pm.

 Chairman: Date