**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 31st October 2017 at 7.00pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Ian Cable, John Clark, Dean Chilvers, David Fendley, Dana Frost and 2 members of the public.Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from S Bates and A Smith.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 12th September 2017.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Village Hall**
2. J Squires gave an update. She advised that the Playing Field Committee were still open to the idea of having a Village Hall on their land but there is currently a technical issue which they are trying to resolve. Village Hall Agreement discussed and it is understood that the Village Hall Committee are responsible for repairs and maintenance. Interim sum of £500 paid at last meeting towards the electrical work, to ensure that the Village Hall Committee (VHC) had sufficient funds. J Clark had a meeting with Albanwise regarding the use of their land for the potential new Village Hall and they are happy to consider a long lease on some of the land but they would like to acquire the land where the current hall stands. I Cable suggested that there may be enough room on the Recreation Ground and may not require additional land.
3. Grant/Donation request - Expenditure projections for next five years provided and last audited accounts. Further information required in respect of works considered. The proposed works to the men’s’ toilets was discussed and it was suggested that this could be put on hold for the time being. It was agreed that the works to the kitchen were needed and these works are estimated at £1400.00. Internal decoration was discussed as was works to the floor. J Clark advised that he believes that if the Parish Council covers the cost of the electrical works then the VHC can cover the cost of the additional works. On proposal from D Fendley and seconded by D Frost, all agreed to pay the balance of the cost of the electrical works which is £2656.41. Insurance is now higher as based on higher re-build valuation and VHC have decided to stay with the current company.
4. Working Group – A working group could explore the facilities required, e.g. changing rooms, facilities the school could use? J Clark believes that the current village hall site would need to be sold to fund anew hall. The Parish Council bought the village hall site on the understanding that it would be used for the benefit of the village. An article will be put in the newsletter asking for working group volunteers, then a meeting can be arranged to take things forward. J Clark said that the Parish Council will need to get clarification from Lady Rose Hare on whether the land can be sold, once there is a new Village Hall.
5. **Highways**
6. Some potholes have been filled in. Low Road has areas marked out for works. PROW at Tinkers Lane has now been cut.
7. Pavement Parking on Church Road. Letters were sent out to residents from the pub to Turners Close, on that side of the road. The resident closest to Turners Close advised that there had been a lot of vehicles when she initially moved in but that had now stopped. It was felt by those present that things had improved.
8. **Parish Partnership Scheme**

I Cable had a meeting with A Wallace (NCC) and W Esse on behalf of Stow Estate. W Esse was happy for the works in last year’s successful bid to go ahead. J Squires signed the agreement and Concessionary Path agreement. I Cable also discussed a proposal for next years’ scheme and A Wallace will be sending a quote for these works for consideration.

1. **Village Green Trees**

The clerk has applied for Conservation Area Consent for the proposed works and this was approved. On proposal from J Squires and seconded by I Cable it was agreed to ask Norfolk Trees to undertake the works. I Cable suggested that they are asked to undertake the works as soon as possible.

1. **Defibrillator –** No update at this time.
2. **Remembrance Service**

Service is to be held at 10.45am on Saturday 11th November. Information to be in newsletter.

1. **War Memorial –** J Squires advised that it is 100 years since WWI and there is funding for renovation or research. J Squires has offered to do a survey and will report back.
2. **Poppy Appeal**

On proposal from D Fendley and seconded by J Clark, all agreed to donate £50.00 for the Poppy Wreath.

1. **Friend & Neighbours Club**

Donation request considered. The Parish Council want to support the club and they are to be asked if future events are planned and to ask for the proposed costs so that it can be considered at the next meeting.

1. **Orchards for Schools**

The clerk has contacted the School and passed them the information for them to consider an application. They were advised that if they needed help in finding a suitable location for any trees that the Parish Council would try and help.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – None.

**Village Hall** – Already given.

 **Village Green** – Tree work pending. Grass has been cut. 1 Church Road are now parking nearer to their property so it is easier for cars to pass without driving onto the Village Green. Grass will take some time to recover. Clerk to check with Holly Landscapes that they will cut verge near Recreation Ground car park.

 **Footpaths** – All good except areas that Albanwise need to cut.

 **100-Acre Trust** – Next meeting in November. Application will be in next newsletter.

 **Allotments** – Looks fine. Field at top of Honey Hill no longer has horses in it so may need cutting. Clerk to contact Allotment Committee to enquire.

1. **Maintenance**

Asset Register, I Cable has photos of each asset, which he will add to register.

1. **Newsletter**

I Cable advised that he has a lot of info and articles and due to go out soon. Some clarification needed regarding distribution list areas.

1. **Planning**

Planning Application Consultation 17/02025/F, Demolition of existing single storey extension and construction of 2 storey extension at Beth Car Cottage 1 Church Road. The Parish Council support this application subject to matching materials and appropriate brick bond, e.g. flemish.

1. **Finance**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 30th September 2017 agreed and signed.
4. **Correspondence in circulation.**

Clerk & Councillors Direct magazine

Barclays letter re changes to bank account

CGM – letter outlining their services.

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Clerk mentioned that she had been contacted by a resident of Lynn Road asking if anything could be done to reduce the speed limit. He had been asked to send an email with his concerns but nothing received yet. It was suggested that he should contact Highways as the Parish Council had looked at this issue in the past without success.

1. **To confirm the date and time of the next meeting – Tuesday 12th December 2017 at 7pm.**

Meeting closed at 8.50pm

 Chairman: Date