**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 11th April 2017 at 7pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), David Fendley, Dana West and 3 members of the public.Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from Ian Cable, Dean Chilvers and Simon Bates.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 28th February 2017.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Vacancies**

No applications received. One vacancy, adverts in notice boards and newsletter.

1. **Public Speaking.**

The development at the rear of Edelweiss on Millers Lane was discussed; the BC advised that the previous plans were superseded. Tree protection approved retrospectively. Cllr Sandra Squire has contacted Borough Council and is waiting for a response.

HGV traffic increase through the village was discussed, concerns over speed and potential damage. J Squires mentioned that it may be worth raising the issue with highways or at a SNAP meeting. She will raise it at the SNAP meeting and report back.

A West said that they are hoping to raise enough money with an anonymous grant and funding from the Bike Show. It is planned to purchase an old fashioned red phone box for it to be installed in, and for this to be sited on the site where the previous phone box was on the Green. It was asked whether the Parish Council would take on the maintenance, which would include power supply and annual servicing. This is to be an agenda item for the next meeting.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Village Hall**

AGM is next Thursday.

1. **Highways**
2. Pothole on West Way opposite the Shop – clerk reported this last week, pothole on Church Road, opposite number 29 has still not been repaired. Footpath on Lynn Road to Stow has been sided out.
3. Safety concerns raised regarding the A10 junction. It is felt that the signage on the Downham Market side is too close to the junction and it is also felt that additional reflector posts and re-marking at the junction may help. Clerk to contact highways.
4. **Grounds Maintenance**
5. Churchyard Maintenance – On proposal from D Fendley and seconded by J Squires, all agreed to continue to pay for the churchyard maintenance for the next 3 years.
6. Recreation Ground - On proposal from D Fendley and seconded by J Squires, all agreed to continue to pay for the grounds maintenance for the next 3 years.

Shingle has been put down on the car park, Recreation Ground Committee have approached the School and Friends of the School for help with costs and fencing, to be on next agenda. Clerk to send letter to NCC asking them to approach Recreation Ground re car park maintenance.

1. **Village Litter Pick on 29th April**

Arranged to be carried out between 10am and 12. Clerk has booked equipment and adverts displayed.

1. **Unadopted Roads Maintenance**

Article will be in next newsletter outlining the responsibilities for the unadopted roads. Millers Lane mentioned, previously owned by Stow Estate.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – None.

**Village Hall** – No update.

 **Village Green** – Clerk met with BC Trees Officer. Works discussed, one of the Lime Trees may be in decline, clerk to send photos when it comes into leaf so he can access.

 **Footpaths** – Cut back, clean and dry

 **100-Acre Trust** – No update.

 **Allotments** – All ok. Liz Wing is now the contact for the Allotments and the Treasurer.

1. **Maintenance**

Walk around to be arranged.

1. **Newsletter**

Late delivery down West Way has been reported. Asked if they can be delivered as soon as possible after collection.

1. **Planning**

Planning Application at 36 Church Road – no objections. Email from parishioner read out expressing concerns over planning application for the site at the rear of Edelweiss on Millers Lane. Clerk was asked to re-iterate reasons for response to consultation and that BC now has 5 year land supply so applications are now accessed on different criteria to when that application was submitted.

1. **Finance**
2. On proposal from J Squires and seconded by D Fendley, all agreed to renew the annual subscription to NALC.
3. Agreed cheques to be signed and payments to be made.
4. Accounts to 31st March 2017 agreed and signed.
5. Annual Accounts for 2016/17 agreed and signed.
6. **Correspondence in circulation.**

CPRE letter requesting support re housing plans

Clerk & Councillors Direct magazine

Glasdon leaflet

Marham Open Day poster

BC Election poster

Glasdon leaflet

Wicksteed playgrounds info

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Defibrillator. Clerk to check that main hall booked for next meeting.

1. **To confirm the date and time of the next meeting – Tuesday 30th May 2017 at 7pm.**

**Due to the confidential nature, Council discussed the next item under closed session – press and public were excluded**

**21/17** Clerk gave breakdown of duties. On proposal from J Squires and seconded by D Fendley, all agreed to increase clerks hours from April 2017.

Meeting closed at 8.40pm

 Chairman: Date