**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Tuesday 17th January 2017 at 7pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, Dean Chilvers, John Clark, David Fendley, Dana West and 3 members of the public.Clerk – Pippa Winson

1. **To consider apologies for absence.**

All Parish Councillors present. Borough Councillor S Squire gave her apologies.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 29th November 2016.**

 Having been circulated prior to the meeting, an amendment was made to correct Dana’s surname, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Vacancies**

No applications received. One vacancy, new advert for notice boards and newsletter. Completed declaration of interests forms received from Dean Chilvers and John Clark.

1. **Public Speaking.**

None.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

Village Sign repair now completed.

1. **Village Hall**

A meeting is planned for 8th February for the Village Hall Committee and the Recreation Ground Committee. The Recreation Ground Trustees meet on 16th February. They are awaiting documents from Ward Gethin. At their meeting on 11th January the Recreation Ground Committee agreed to the proposal of a Village Hall on their site. They have agreed to the Parish Council taking on the land subject to certain conditions. The Parish Council need written confirmation of proposal and conditions so they can consider this proposal, meeting to be arranged to discuss this.

The School have just been granted Tesco funding of £12,000.00. They have asked if some of the Rec Ground can be leased and they are in agreement subject to the CC covering all costs.

Maintenance plan for current Village Hall discussed. J Clark agreed to get costs for work required and if monies needed from Parish Council this will be discussed and agreed prior to works being undertaken. Historically the Village Hall Committee has always been responsible for the maintenance, but going forward this needs to be clarified.

Asbestos Management survey done but need to check whether this is the appropriate survey. D Chilvers will seek advice as will the clerk.

1. **Highways**

Footpath to A10 needs to be cut back.

Pothole on Church Road, opposite number 29.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Outdoor Table Tennis Table planned.

**Village Hall** – Already discussed.

 **Village Green** – Thank you to be sent to Paul Goodrum on behalf of those involved in respect of Christmas Tree. D Fendley agreed to meet with Richard Fisher, from BC, to discuss tree works.

 **Footpaths** – Millers Lane to Honey Hill not been maintained. Clerk to ask Nick from Holly Landscapes for quote to cut first part of Millers Lane and Honey Hill to crossroads. S Bates said that he would walk the route with him. Will consider adding to maintenance regime, to be discussed at next meeting.

 **100-Acre Trust** – Slight delay in payments due to Barclays Bank. 22 applicants and all bar one received payment of £110.00.

 **Allotments** – Nothing to report.

1. **Maintenance**

Walk around to look at items on Asset Register to be done in the Spring.

1. **Newsletter**

Deadline 22/1/17. All contributions gratefully received. VH & Rec Ground asked for articles.

1. **Planning**

Application ref 16/02222/F discussed and all agreed no objection to this proposal.

Regarding application by CC for replacement windows at the School, agreed that PC happy as long as profiles and materials are appropriate and in keeping with Conservation Area.

1. **Finance**
2. All agreed to SLCC subscription renewal.
3. Agreed cheques to be signed and payments to be made.
4. Accounts to 13th January 2017 agreed and signed.
5. Budget agreed. Agreed to increase precept to £18,700.00 to take into account additional expenditure expected in respect of Village Hall.
6. Agreed appointment of Jo Raby as Internal Auditor.
7. **Correspondence in circulation.**

Clerk & Council’s Direct Newsletter

Interprint information

BCKLWN – letter asking whether BC want to take on grass cutting in Parish

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Millers Lane unadopted road – to look at and review.

1. **To confirm the date and time of the next meeting – Tuesday 28th February 2017 at 7pm.**

Meeting closed 8.35pm.

 Chairman: Date