**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting held on Tuesday 30th May 2017 at 7.20pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Dean Chilvers, John Clark, David Fendley, Dana West and 8 members of the public.Clerk – Pippa Winson

1. **To Appoint a)** On proposal from D Chilvers and seconded by S Bates, all agreed to appoint Jackie Squires as Chairman.

**b)** On proposal from S Bates and seconded by D Fendley, all agreed to appoint Ian Cable as Vice-Chairman.

1. **To consider apologies for absence.**

Apologies received from Ian Cable.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 11th April 2017.**

 Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Vacancies**

No applications received. One vacancy, new advert for the notice boards.

1. **Public Speaking.**

Thanks expressed to the Parish Council for getting the Recreation Ground bin emptied.

Property at the rear of Edelweiss on Millers Lane, Borough Cllr S Squire has been contacted and she has been in touch with the Borough Council, consent should have been sought to remove the hedgerow and County Councillor B Long has also been contacted. She is hoping to have a meeting with the director of planning.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Village Hall**

Re-coating work being carried out to external walls, as inside deteriorating. J Clark referred to his email of 9/5/17 to the Recreation Ground Committee regarding the proposed use of their land for the new Village Hall. The Recreation Ground Trust is looking into legal issues regarding the use of the land and this could take several months. Regarding request for funding from PC towards works, J Clark will provide up-to-date accounts. Further £3,000 expenditure for current works. Fire Risk Assessment carried out at a further cost of £325.00. Asbestos Survey R & D discussed, the advice that the PC obtained indicated that this was needed if works to be carried out to that area of the building where asbestos identified. Electrical works required and these are expected to cost £1,000. Electrical testing also required as no evidence that this has been done in the past. J Squires asked if funding opportunities had been explored but J Clark advised that he and other Committee members didn’t have the time to do this. J Clark will provide costing for the next meeting. J Squires suggested trying new ways to try and recruit new and younger members to join the Village Hall Committee. In 2010 the Parish Plan identified the poor condition of the Village Hall so it has been an issue for a number of years. The survey shows that the roof has limited life. Village Hall Committee meeting on Thursday evening. It was proposed that the maintenance plan and funding request be on the next agenda, but in the interim a meeting could be arranged between the Parish Council and Village Hall Committee to discuss the issues more fully.

1. **Highways**

Pothole on West Way opposite the Shop and opposite number 29 Church Road still not been repaired. Trees overhanging Stow Road still a problem.

1. **To Appoint Representatives**
2. Recreation Ground – On proposal from D Fendley and seconded by J Squires, S Bates was appointed as representative.
3. Village Hall - On proposal from J Squires and seconded by D Fendley, J Clark was appointed as representative.
4. Village Green - On proposal from J Squires and seconded by S Bates, D Fendley was appointed as representative.
5. Footpaths - On proposal from D Fendley and seconded by J Squires, S Bates was appointed as representative.
6. 100 Acre Trust - On proposal from J Squires and seconded by D Chilvers, I Cable was appointed as representative.
7. Allotments - On proposal from D Fendley and seconded by D Chilvers, J Squires was appointed as representative.
8. **Representatives Reports – to receive any updates.**

**Recreation Ground** – None.

**Village Hall** – Already discussed.

 **Village Green** – Good condition. Edge of grass to kerb needs cutting back. Area of green where Phone Box has been removed, adjacent property has put stones on the grass and due to the parking of their vehicles on the lane it is causing vehicles to drive over that area of the Green when they pass. It was asked whether the property owns the land where the stones have been placed?

 **Footpaths** – All good except Honey Hill, clerk to ask Stow Estates, they normally say that they cut at the end of the nesting season. Clerk to contact NCC re PROW at the end of Tinkers Lane as impassable.

 **100-Acre Trust** – No update.

 **Allotments** – All ok.

1. **Recreation Ground**
2. Midsummer Fayre donation request, accounts and further information requested before request can be considered.
3. Car Park repairs and fencing donation request, S Mingay to provide copies of quotes received. He is intending to approach the school for financial assistance.
4. **Allotment Rent**

Rent reviewed, no change proposed unless rent charged to PC increases.

1. **Defibrillator**

At last month’s meeting it was mentioned that a defibrillator may be purchased for the village. The clerk has made enquiries and been advised that funding may be possible through the National Lottery, which would include training and potentially counselling. She has spoken to other parishes and been advised that if it is installed on the side of the Village Hall then there is no standing charge so the maintenance cost would be minimal. The recommended units are self testing so there is no maintenance charge. It was felt that the Parish Council would need the proposal in writing so that it could be considered fully. If a red phone box is the proposed option then maybe this could be installed in the Village Hall Car Park so it could link to that electricity supply.

1. **Maintenance**

Walk around to be carried out prior to the next meeting on 18th July at 6pm.

1. **Newsletter**

Very little support, Liz and Philip Wing to be asked for an article now that the Parish magazine has stopped.

1. **Planning**

None.

1. **Finance**
2. Agreed cheques to be signed and payments to be made.
3. Accounts to 28th April 2017 agreed and signed.
4. Internal Auditors report reviewed.
5. (a) Annual Governance Statement on Annual Return agreed and signed.

 (b) Annual Return Accounting Statements agreed and signed.

1. **Correspondence in circulation.**

Clerk & Councillors Direct magazine

Mediation Service letter – donation request

Brown & Co. Letter – Land & Estate Management Service

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Village Hall and Recreation Ground requests. J Clark will advise when info available to arrange meeting.

1. **To confirm the date and time of the next meeting – Tuesday 18th July 2017 at 7pm.**

Meeting closed at 8.55pm

 Chairman: Date