**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting held on Tuesday 14th May 2019 at 7.00pm.**

**In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, David Fendley, Steve Mingay and 3 members of the public , Borough Cllr: Colin Rose Clerk – Pippa Winson

1. **To Appoint (a) Chairman**

On proposal from D Fendley and seconded by S Bates, all agreed to the appointment of J Squires as Chairman.

**(b) Vice-Chairman**

On proposal from D Fendley and seconded by J Squires, all agreed to the appointment of I Cable as Vice-Chairman. Declarations of acceptance were signed.

1. **To consider apologies for absence.**

Apologies received from Borough Cllr D Pope and Cllrs Dana Frost, Dean Fendley & Anne Smith.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

**discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 23rd April 2019.**

Having been circulated prior to the meeting, the minutes were agreed and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

Bernard Mullins spoke about his proposed plaque for PC Gutteridge’s memorial.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Village Hall**
2. Update

The next Village Hall meeting is in June.

1. Solicitor to be instructed in respect of updating trust document

On proposal from I Cable and seconded by S Bates, all agreed that a list of bullet points that need to be included in the document are drafted and then these will be given to Andrew Carrier to put a draft document together. W Esse has advised that, rather than being involved in the drafting of the document, the Village Hall Committee should be consulted on the first draft of the document. It was agreed that J Squires, I Cable and A Smith would get together to write the list of bullet points. J Squires and A Smith have already done work on this.

1. Community Cafe Events

Andy Moore has agreed to do another talk, it was agreed to arrange for Friday 12th July at 7.30pm. Refreshments will be provided and maybe a raffle. It was discussed about the possibility of an optional fish and chip supper for after the talk. I Cable suggested that they do a mini portion for £5.00. D Fendley said that he would speak to Kim about options and advise the clerk.

1. New Village Hall Working Group

The feasibility stage is now in progress.

1. **Highways**
2. Matters to be reported – already discussed at Annual Parish Meeting.
3. Parish Partnership bids - On proposal from I Cable and seconded by S Bates, all agreed to accept the

agreement for the Low Road Trod, but it is to be amended so that it runs from the end of the Village Hall car park to the Trod, as it was felt that a further section in front of the hall, with the loss of the verge, was unnecessary.

On proposal from J Squires and seconded by S Bates, all agreed to accept the agreement for the West Way Trod from the end of the lay-by to the existing Trod. Agreements signed by J Squires.

1. **Litter picking**

It was agreed to do the litter pick on Sunday 26th May from 10am until noon, meeting at the Village Hall. S Bates will take delivery of the equipment and the rubbish will be collected from the small village green. Clerk will draft posters and will also email to the school.

1. **Unadopted Roads**

Clerk has contacted four contractors and has only received one quote back. After discussion, it was agreed that no works would be carried out to the roads at this time.

1. **Methodist Church Sign**

Clerk has received a letter advising that the signage will be installed without cost to the Parish Council.

1. **PC Gutteridge Memorial**

Bernard Mullins presented his draft board and suggestions were made. The wording was agreed and a photo will also be on it. It was thought that A3 size would be the most appropriate to get all the information on. Bernard thanked everyone for their advice and information will be put into the newsletter and on the website.

1. **Appoint Representatives**

**Recreation Ground** – S Mingay was appointed.

**Village Hall** – D Frost was appointed.

**Village Green** – D Fendley was appointed.

**Footpaths** – D Chilvers was appointed.

**100-Acre Trust** – I Cable was appointed.

**Allotments** – J Squires was appointed.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Slide installed.

**Village Hall** – Nothing further to report.

**Village Green** – Vehicles are parking on it on Millers Lane.

**Footpaths** – Have been cut.

**100-Acre Trust** – Next meeting in July.

**Allotments** – Look good.

1. **Maintenance**

Recently reviewed.

1. **Newsletter**

A bit late as I Cable has been away, and he has had to chase some people up. Cathy Start has offered to deliver to Honey Hill.

1. **Planning**

Application ref19/00311/F,amended plans submitted. All agreed to support the revised drawings, but request that if the BC do approve the application that permitted development rights are removed to prevent further development being undertaken.

1. **Finance**
2. The following online payments were agreed: Holly Landscapes - £438.68. Cheques signed.
3. Accounts to 30th April 2019 agreed and signed.
4. Annual Return
5. Annual Governance Statement agreed and signed.
6. Annual Return Accounting Statements agreed and signed.
7. Exemption Certificate agreed and signed.
8. **Correspondence in circulation.**

Clerk & Councils Direct magazine

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

Fenman Motorcycle Show, it was asked whether the PC have any involvement, and it was advised that they don’t. Lighting Contract renewal and Recreation Ground donation request to be on next agenda. Cllr Rose asked if the Parish Council could look at ways of working together with other Parish Councils.

1. **To confirm the date and time of the next meeting – Tuesday 23rd July 2019 starting at 7pm.**

Meeting closed at 8.45pm.

Chairman: Date