**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Ordinary Parish Council Meeting held on Tuesday 23rd April 2019 at 7.00pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, Dean Chilvers, David Fendley, Dana Frost and 2 members of public. Clerk – Pippa Winson

1. **To consider apologies for absence.**

Apologies received from A Smith.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on 12th March 2019.**

 Having been circulated prior to the meeting, the minutes were agreed and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

Colin Rose introduced himself as a Borough Council candidate for the ward and J Squires welcomed him.

1. **Matters arising for items not covered elsewhere on the agenda – info only.**

None.

1. **Elections 2019.**

The Parish and Borough Council elections will be held on 2nd May 2019. The Parish Elections were uncontested and S Bates took the notices to display on the notice boards.

1. **Village Hall**
2. Update

I Cable met with John and Vicky from Wereham Village Hall. Their Village Hall is run in a similar way to ours, but with a more up-to-date Trust document. The Village Hall Committee trustees run the hall autonomously and independently from the Parish Council. When they started fundraising they set up a C.I.O (Management Committee). Our Trust document is still effective and the trustees are responsible for the day to day running. It does require updating in modern terms and the trustees need to be updated. It was agreed that the document needs to be updated, so the clerk will obtain quotes for discussion and agreement at the next meeting. Clerk will contact C.A.N for recommendations and Andrew Carrier. S Bates asked if the preference was for the Village Hall to be relocated. He was advised that the next stage for the VHWG is to focus on viability and options for a new hall. D Fendley advised that last weeks Village Hall Committee meeting was productive and that two new members were recruited to the Committee.

1. Community Cafe Events

J Squires had suggested a litter picking event, but for original date the equipment was not available, clerk has contacted the BC for alternative dates and is waiting for response.

Andy Moore has advised that he would be happy to attend again and give further information in respect of the aerodrome. I Cable will give clerk his contact details. It was suggested that drinks could be provided and D Fendley advised that The Chequers may make a donation.

1. New Village Hall Working Group

All information has been collated. Statistical information is being put together for the next step, which is the brief for the feasibility study.

1. **Highways**

Both Parish Partnership Scheme bids have been successful. Clerk to contact NCC to confirm exact specifications. On-road parking has intensified outside Shrub House area on Church Road.  The property next door to Shrub House regularly leaves a black Audi parked on the road side.  With the new 'trod' opposite, this is creating a dangerous pinch point for traffic using Church Road. All agreed a letter be sent to No.31 asking if they could park in their driveway.

1. **Unadopted Roads**

Clerk did not receive a quote from Ian Tombleson, and she has contacted several other people and/or companies for a quote so they should be available for the next meeting.

1. **Methodist Church Sign**

Clerk has just received a letter advising that the signage will be installed without cost to the Parish Council. She has contacted highways and is waiting for a response to clarify exactly what signage is being installed.

1. **Lynn Road**

NCC have responded and advised the following: ‘Thankfully, the road has a good accident record, with only one accident recorded in recent years which occurred in September 2015. This accident was categorised as slight in nature. Given the relatively good accident record, there is no road safety justification to support a reduction in the speed limit.’

1. **CPRE Norfolk** pledge campaign

All agreed to support CPRE’s campaign in respect of the BCKLWN Local Plan Review Consultation and the pledge was signed.

1. **BCKLWN Local Plan** Review Consultation

After lengthy discussion, agreement could not be agreed, so no response to be made to the consultation.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Midsummer Fayre 22nd June, volunteers needed to help. New slide has been installed.

**Village Hall** – Now got a Treasurer in place. Advert to be put in newsletter for caretaker vacancy.

 **Village Green** – Has been cut.

 **Footpaths** – Not too bad. PROW still needs cutting.

 **100-Acre Trust** – Nothing to report as no meeting.

**Allotments** – Look ok.

1. **Maintenance**

D Chilvers has been looking at signs to add to the register.

1. **Newsletter**

I Cable has been away, but will start putting it together.

1. **Planning**

Application 19/00635/F,Extension and alterations to dwelling at 85 West Way, all agreed no objections to proposal.

1. **Finance**
2. On proposal from S Bates and seconded by I Cable, all agreed to renew NALC subscription of £166.57 and £35.00 for website hosting.
3. The following online payments were agreed: Environment Agency - £16.76, C Winson - £429.90,

Holly Landscapes - £438.68

1. Accounts to 31st March 2019 agreed and signed.
2. Annual Accounts for 2018/19 agreed.
3. **Correspondence in circulation.**

Merchant Navy Day information. Article to be written for next newsletter.

HAGS leaflet – given to S Bates

LILY – flyers

Various – via email

1. **Councillors concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next meeting – Annual Meeting and Annual Parish meetings will be held on 14th May 2019 starting at 7pm.**

Meeting closed at 8.55pm.

 Chairman: Date