

# WIMBOTSHAM PARISH COUNCIL

## Minutes of the Annual Parish Council Meeting held on Tuesday 23<sup>rd</sup> July 2019 at 7.00pm.

**In Attendance:** Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, Dean Chilvers, David Fendley, Steve Mingay.  
Clerk – Pippa Winson

**45/19 To consider apologies for absence.**

Apologies received from Dana Frost & Anne Smith.

**46/19 To Consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

**47/19 To approve the minutes of the Parish Council meeting on 23<sup>rd</sup> July 2019.**

Having been circulated prior to the meeting, the minutes were agreed and signed as a true and accurate record by all present at the meeting. The Annual Parish meeting minutes were reviewed.

**48/19 To record Councillors' declarations of interest on Agenda Items.**

Both S Bates and S Mingay declared an interest in item 53/19.

**49/19 Public Speaking.**

None.

**50/19 Matters arising for items not covered elsewhere on the agenda – info only.**

None.

**51/19 Village Hall**

(i) Update

Pimms Evening went well and was well attended with 40 attendees. J Squires thanked Ian Cable, Anne Smith and Kate Penn for their help with the event. Clerk to send thank you to Andy Moore. Equipment purchased: jugs, mixers, straws etc. will be stored by J Squires for use at future events.

(ii) Trust Document Update

A Smith and J Squires had got together and, with input from I Cable, had worked on key points to be included in the document. This was sent to Andrew Carrier for him to draft new document. Clerk to contact him and ask when draft document is likely to be available.

(iii) New Village Hall Working Group

The quotations from architects/planners for the feasibility study will be discussed at the next meeting and then likely funding sources will be explored.

**52/19 Highways**

Speed sign at the top of West Way has now been replaced. Church Road sign has been replaced but not in keeping, as plastic. Methodist Church sign has been erected, but not as agreed by the Parish Council. Lynn Road sign at the junction still knocked down. Clerk contacted NCC and Stow Estate again regarding the trees at the end of West Way overhanging the road.

**53/19 Recreation Ground**

The application which was submitted for £566.88 for three awnings, was discussed. They have already been purchased and were used for the Midsummer Fayre, which was very well attended. They will be used for future events, and will be available to other groups in the village, when required. The group have reserves in the bank, but repairs need to be carried out to the Pavilion. D Fendley proposed that the full amount was given, and this was seconded by D Chilvers but this was not carried. J Squires proposed that £500 is given and this was seconded by D Chilvers and, as J Squires has the casting vote, this was agreed.

**54/19 Church**

There has been a man hanging around the churchyard whom the wardens had been trying to help. The Police have been involved and it is hoped that he has now been assessed for mental health issues, so hopefully this matter will be resolved.

**55/19 Representatives Reports – to receive any updates.**

**Recreation Ground** – Already discussed.

**Village Hall** – Several new committee members, next meeting in August.

**Village Green** – Looks good. Complaint received that trees look too high.

**Footpaths** – Footpath from wood to Crossroads much better. Footpaths are cut in mid May, mid July and mid September. An additional cut has been agreed, so if required then the clerk will be advised and she will contact Holly Landscapes.

**100-Acre Trust** – Meeting 2 weeks ago. Allotments inspected. Looking at putting drainage in.

**Allotments** – Look good.

**56/19 Policies**

On proposal from I Cable and seconded by S Bates, all agreed that no changes required to the Standing Orders, FOI document, Social Media and Electronic Communication Policy, Retention and Disposal Policy, Information and Data Protection Policy. The Financial Regulations have been amended to include online banking payments. Grant/Donation Policy to be reviewed.

**57/19 Maintenance**

Discussed street lighting contract and a proposal was put forward by I Cable to remove all the street lights in the parish. Parishioners will be consulted, so an article will be in the newsletter, and will be discussed at the next meeting.

**58/19 Newsletter**

Deadline given as 22<sup>nd</sup> August.

**59/19 Planning**

None.

**60/19 Finance**

- (i) The following online payments were agreed: Holly Landscapes( Grounds Maintenance & Footpaths) - £1345.36, BCKLWN (Election Expenses) -£49.18, Limetree (Newsletter) - £285.60, NALC (Subscription & Website hosting) - £201.57. Cheque for Recreation Ground (Grant) - £500.00 and signed. Payment agreed for J Squires for Village Hall event of £147.76, pending receipts.
- (ii) Accounts to 30th June 2019 agreed and signed.

**61/19 Correspondence in circulation.**

Clerk & Councils Direct magazine  
MAGPAS Air Ambulance letter  
Norfolk Age UK letter  
Various – via email

**62/19 Councillors concerns and items for next meeting agenda.**

Verges and cutting, wildflower areas suggested. Planning for VE day. Village Hall Room Hire, to discuss charging the Village Hall Committee for the use Village Hall to offset the costs that the Village Hall Committee intends to charge the Parish Council for the small room hire.

**63/19 To confirm the date and time of the next meeting – Tuesday 10<sup>th</sup> September 2019 starting at 7pm.**

Meeting closed at 8.35pm.

Chairman:

Date