

WIMBOTSHAM PARISH COUNCIL

Minutes of the Ordinary Council Meeting held on Tuesday 24th January 2023 at 7.00pm, held at Wimbotsham Methodist Church.

In Attendance: Councillors: Ian Cable (Chair) Dean Chilvers, Steve Mingay, D Fendley, C Hitchens, J Squires
Clerk: P Winson

129/22 To consider apologies for absence.

Apologies from A Smith.

130/22 To Consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.

No dispensation requests.

131/22 To approve the minutes of the Parish Council meeting on 24th January 2023.

Having been circulated prior to the meeting, subject to amendments the minutes were agreed, and signed, as a true and accurate record by all present at the meeting.

132/22 To record Councillors' declarations of interest on Agenda Items.

None.

133/22 Councillor Vacancies

No applications to consider.

134/22 Public Speaking.

(a) Borough/County Councillor report. None present.

(b) Members of the public. None present.

135/22 Matters arising for items not covered elsewhere on the agenda – info only.

Discussed use of cloud storage as clerk has tried Trello but this seems to be more suited to projects. Outlook 365 was suggested. Clerk has responded to DMTC re allotments. Thank you letter to those that organised the Christmas Tree, S Mingay advised that it is difficult as there were a lot of helpers, it was agreed that a thank you letter be drafted for input in the newsletter. Oak Tree has now been planted on the Village Green. Defibrillator instructions and checklist issued to S Mingay to carry out checks – S Mingay

Small Village Green – Highways are checking for utilities, quotes to be obtained for the posts, details as per previous meeting. Clerk

136/22 PC Administration

Laptop to be purchased, clerk advised that she had been recommended the Lenovo and the Lenevo 15.6" was a similar size to her current one. This model is £499.00, it has the option of monthly, two year or three-year insurance option. Clerk resignation received. Clerk offered to remain to complete the year end at 31st March. Clerk/I Cable

137/22 New Village Hall Working Group

Next NVHWG meeting on 7th February 2023.

138/22 Correspondence

Email from Emma Burry inviting two councillors and the clerk to a cheese and wine evening on 30th March hosted by Reverend Cannon De David Karoon. J Squires advised that A Smith and her would be happy to attend. I Cable advised that he would also be available. Need to respond by 1st March so decision needs to be made before then and drink choices. I Cable/Clerk

Various via email

139/22 Highways

Updates/issues: Pavement outside 33-37 Church Road needs some attention as the surface is broken up. Low Road Trod – Parish Partnership application has been submitted.

Clerk will chase A Wallace (Highways) re Lynn Road works. Clerk

140/22 SAM2

DC moved around the village in three different locations and speed appears to have reduced.

141/22 Grounds Maintenance Contract

Clerk has contacted three providers. Holly Landscapes has not increased his costs for the last six years, but due to increased costs and the move from red diesel he has proposed a 15% increase on current costs. On proposal from S Mingay and seconded by J Squires, all agreed to continue with Holly Landscapes as contractor for the next three years. His staffing costs will remain the same but fuel costs will be reviewed on an annual basis. Clerk

142/22 Small Village Green

As previously advised it is being checked whether there any utilities on there which need to be avoided. Posts need to be 1 metre in height and 5 in total which will be installed 2 metres apart, I Cable will confirm location with contractor. **I Cable/Clerk**

143/22 Coronation on 6th May 2023. It was suggested that there could be a volunteer day and a bbq on 7th May. NCF have a fund which can be applied to for up to £200. It was agreed that councillors would put forward ideas so that the event can be organised and a funding application submitted. **Councillors**

144/22 Representatives, to receive any updates.

- (a) **Recreation Ground** – A CIL application has been submitted, which includes a proposal for a new disabled toilet. S Mingay thanked the PC for their letter of support.
- (b) **Village Hall** – I Cable and D Chilvers have removed the fencing. Thanks To Karl Brothers for loan of Telehandler. I Cable arranging post removal. There was discussion regarding whether the fencing should be painted as this was an additional £900 cost. On proposal from C Hitchens and seconded by S Mingay, all agreed not to paint the fencing and see what it looks like. A VH Committee meeting was held prior to this meeting, the village hall heaters need to be replaced, portable ones are being used in the interim. Some maintenance needs to be done at the hall. S Mingay mentioned that there was some Village Hall refurbishment funding available as clerk had circulated information previously, details to be forwarded. **S Mingay/Clerk**
- (c) **Village Green** – The last contractors who dug a trench have ploughed up the green and left it a mess. Clerk has contacted highways about this already and will chase this up. This concerns the top end by the war memorial and the end by West Way. Mrs Bussens had agreed to contribute £200 for the oak tree. Wording for plaque to be agreed. Clerk has two prices for a tree support and a will ask if Norfolk Estate fencing can provide one to match the fencing, agreed to spend up to £300 on this. **Clerk**
- (d) **Footpaths** - All ok, except at the top of Honey Hill, stile on Honey Hill side has gone. Also, Millers Lane to Tinkers Lane, D Chilvers will send photo to clerk. **Clerk/D Chilvers**
- (e) **100- Acre Trust** - The payments were distributed before Christmas. Will publicise the Trust for those in need. **I Cable**
- (f) **Allotments** – All look ok.

145/22 Invite from MP Liz Truss

After some discussion, as the meeting will be closed and not open to the public it was agreed that there are no burning issues, so the offer of a meeting will be declined. **Clerk**

146/22 Wildflower Planting

Clerk has contacted Chris Durham at the BC to ask whether the BC would agree to the areas being extended. Holly Landscapes are going to check seed requirements. **Clerk**

147/22 Village Litter Pick on 25th March at 10.30am

Clerk has booked two kits and D Chilvers will collect them and produce a poster to advertise the event. **D Chilvers**

148/22 Maintenance

I Cable made Asset review walk round. Beacon needs a new base, D Chilvers will speak to engineer Jonathan. The dog bins at the top and bottom of Millers Lane may have missed cleaning/sticker removal. The bin at the Recreation Ground needs putting back properly. The recreation ground are looking at replacing the bin. The verge on Lynn Road worn away, requires reinstatement. The bench around the tree needs painting and the woodwork staining. The Trod from the end of West Way to the woods needs cutting back and siding, Holly Landscapes to be asked. Out of date posters need to be removed. Clerk has contacted the War Memorial Trust for advice re renovation. Works to be arranged.

Clerk

149/22 Newsletter Need some more articles.

150/22 Planning

S Mingay reported two buildings have appeared at Whispering Trees. S Mingay to contact council for clarification. Clerk will ask for updates regarding the planning enforcement reports submitted. **Clerk/ S Mingay.**

151/22 Norfolk Accident Rescue Service

On proposal from D Fendley and seconded by J Squires it was agreed to donate £100. Grant/Donation policy to be reviewed and updated and considerations for budget for the future. **Clerk**

152/22 Finance

- (a) Payments agreed: Gallagher (Insurance) - £603.40, Wimbotsham Methodist Church (Room Hire Dec & Jan) - £38.00, Holly Landscapes (Supply & Plant Oak Tree) - £345.60. Clerk
- (b) Accounts to 31st December reviewed and budget and precept agreed at £21,900.00. Clerk

153/22 Councillors concerns and items for next meeting agenda.

S Mingay mentioned the Motorbike Show and asked what the PC can do to ensure that it runs smoothly, in whatever form it takes. Last year's event was run by the pub as the Fenman didn't have enough volunteers to take it forward. Elections in May.

154/22 To confirm the date and time of the next meeting – Tuesday 14th March 2023 starting at 7pm at the Methodist Church.

Meeting closed 9.10pm.

Chairman:

Date

DRAFT