

# WIMBOTSHAM PARISH COUNCIL

**Minutes of the Ordinary Parish Council Meeting held on Tuesday 29<sup>th</sup> January 2019 at 7.00pm.**

**In Attendance:** Councillors: Jackie Squires (Chair), Simon Bates, David Fendley, Anne Smith and 2 members of public.  
Clerk – Pippa Winson

**143/18 To consider apologies for absence.**

Apologies from I Cable, D Frost and D Chilvers.

**144/18 To Consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

**145/18 To approve the minutes of the Parish Council meeting on 11<sup>th</sup> December 2018.**

Having been circulated prior to the meeting, the minutes were agreed and signed as a true and accurate record by all present at the meeting.

**146/18 To record Councillors' declarations of interest on Agenda Items.**

None.

**147/18 Councillor Vacancy.**

No applications to consider.

**148/18 Public Speaking.**

It was asked if there was any progress regarding reducing the speed limit on Lynn Road, it was advised that this is a later agenda item. Speedwatch was also mentioned, and an article has been written for the next newsletter asking for volunteers, at least six are required.

**149/18 Matters arising for items not covered elsewhere on the agenda – info only.**

None.

**150/18 Elections 2019.**

The Parish and Borough Council elections will be held on 2<sup>nd</sup> May 2019. Parish Councillor nomination packs were distributed which need to be completed and brought back to the March meeting. S Bates took a pack to pass onto I Cable and J Squires took a pack to pass onto D Chilvers. Completed forms need to be hand-delivered to the Borough Council Offices between 9am on Monday 18<sup>th</sup> March and 4pm on Friday 3<sup>rd</sup> April 2019.

**151/18 PC Gutteridge Memorial**

Bernard Mullin has emailed and thanked the Parish Council for their support and consideration at the last meeting and for accepting his proposal. He will be putting a draft together in the coming months.

**152/18 Village Hall**

(i) Update and Community Cafe Events

The clerk reminded everyone that the hall needs to be locked at the end of the meeting. There is now a key in the locked box outside the door. The clerk and chair have the key codes. Slimming World group will be putting their tables away.

Future events were discussed and J Squires has some ideas, possibly a coffee morning which could include the church. At the last events it was identified that there is a need to include those who are isolated. Transport was offered but people were reluctant to take it up unless directly approached. J Squires has written an article for the next newsletter.

(ii) New Village Hall Working Group

The group now meet at The Chequers. The next stage is a feasibility study; an architect will look at the proposed sites. They are looking into funding and whether charitable status is required. The current Village Hall Committee is a charity.

(iii) Village Hall Lease

Clerk has chased and the response from the NALC representative will be received by the end of the week. A meeting can then be arranged.

**153/18 Highways**

The footpath on Lynn Road towards the A10 needs edging and it has become narrow. The footpath towards Downham Market from Hill House needs the vegetation cutting back.

**154/18 Unadopted Roads**

Response from NCC: 'Miller's Lane and Chapel Lane are restricted byways, being Wimbotsham RB5 and Wimbotsham RB9 respectively, therefore they need to be maintained by Norfolk County Council to the extent that the following can use it: The public on foot, the public on horseback or leading a horse, the public using vehicles (e.g. bicycle) other than mechanically propelled vehicles (e.g. car). Tinker's Lane is in parts RB5 and in other parts classified as FP6 – a footpath which the

public only have a right to use whilst travelling on foot. Honey Hill is RB3, however for the first 70m or so it is also an unclassified road, with road number 23674. For that section it needs to be maintained to the extent that mechanically propelled vehicles are able to use it. After the first 70m the normal restricted byway rules come into force. Although motor vehicles may be using these lanes, they are doing so in a private – rather than public – capacity, therefore any repairs to these lanes that would allow for motor vehicles to continue to use them would have to be paid for by the residents; with the exception being the first 70(ish) metres of Honey Hill. That said, any work on the highway would have to be approved by Norfolk County Council first.’ Most other Parish Councils don’t get involved in the maintenance of the unadopted roads. Clerk to obtain some quotes so a decision can be made as to whether the Parish Council pay for any works.

**155/18 Methodist Church Sign**

Clerk has chased but still hasn’t received a response to the enquiries regarding the signs. Clerk has updated Mary Davies.

**156/18 Lynn Road**

Several emails have been received from residents expressing concern about the speed limit and asking the Parish Council to contact the County Council to ask for the limit to be reduced. Clerk has contacted Andy Wallace, the LHO, but has not received a response. Clerk to send a letter to NCC supporting the requests.

**157/18 Poppy Appeal**

On proposal from D Fendley and seconded by S Bates all agreed to donate £50 for the Poppy Wreath.

**158/18 West Norfolk Explorer Trails**

No further update at this time. Item to be removed from agenda until there is an update.

**159/18 Representatives Reports – to receive any updates.**

**Recreation Ground** – Petanque evenings to start soon.

**Village Hall** – Done.

**Village Green** – Christmas Tree still up. New Flags have been delivered.

**Footpaths** – All ok. Tinkers Lane PROW still blocked by tree.

**100-Acre Trust** – Cheques have been distributed.

**Allotments** – Tidy and neat.

**160/18 Maintenance**

D Chilvers has recently reviewed so up-to-date.

**161/18 Newsletter**

Deadline has been extended. Clerk and J Squires have contacted the clerk to Stow Bardolph Parish Council regarding extending the newsletter to some of their residents. Their clerk will report back after their next meeting. Distribution list needs updating as Jill Clarke no longer helping with delivery on West Way.

**162/18 Planning**

Application ref19/00114/F Detached domestic garage at Grey Gables, 102 West Way – all agreed no objections to the proposal.

**163/18 Finance**

- (i) Insurance Renewal. Three quotes were received and discussed. It was agreed to accept the three year proposal to renew with Inspire.
- (ii) Agreed cheques to be signed and payments to be made.
- (iii) Accounts to 31<sup>st</sup> December 2018 agreed and signed.
- (iv) On-line banking. I Cable has registered, but S Bates and J Squires still need to do so.
- (v) Budget for 2019/20 reviewed. All agreed to set the precept at £204441.10, which includes £156.00 Council tax Support Grant.

**164/18 Correspondence in circulation.**

Clerk & Councils Direct Newsletter

CAB - letter

Various – via email

**165/18 Councillors concerns and items for next meeting agenda.**

None.

**166/18 To confirm the date and time of the next meeting – Parish Council Meeting on Tuesday 12<sup>th</sup> March 2019 at 7pm.**

Meeting closed at 8.30pm.

Chairman:

Date