**WIMBOTSHAM PARISH COUNCIL**

**Minutes of the Annual Parish Council Meeting held on Tuesday 29th October 2019 at 7.00pm.**

 **In Attendance**: Councillors: Jackie Squires (Chair), Simon Bates, Ian Cable, Dean Chilvers, David Fendley, Steve Mingay and Anne Smith. Borough Cllr: Colin Rose, and 2 members of the public. Clerk – Pippa Winson

 Rev Dr David Karoon was welcomed as the new Rector for the village, he introduced himself and advised that he is responsible for 10 other churches.

1. **To consider apologies for absence.**

No apologies received.

1. **To Consider Requests for Dispensations from the restriction on participating in the**

 **discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

No dispensation requests.

1. **To approve the minutes of the Parish Council meeting on10th September 2019.**

 Having been circulated prior to the meeting, the minutes were agreed and signed as a true and accurate record by all present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**
2. Cllr Rose. David Pope has resigned as a Borough Councillor and will be missed. Cllr Rose has information regarding the FCC Community Foundation Grant which will be circulated.
3. **Matters arising for items not covered elsewhere on the agenda – info only.**

Napthans/Millers Lane query has been passed to the BCKLWN Planning Enforcement team to investigate.

1. **Correspondence** - Clerk has previously circulated response to enquiry from I Cable regarding the fire hydrants in the village. NCC have confirmed that the fire hydrants in Wimbotsham were inspected in April and found to be in good working order.

Various – via email

1. **Village Hall**
2. Update

Email from W Esse advising that both he and Lady Rose Hare are resigning from the Village Hall Committee. J Squires suggested that Parish Councillors attend the Village Hall Committee meeting next Thursday 7th November at 7.30pm. There was discussion regarding the possible way forward, it was suggested that the roles of Secretary and Treasurer could be paid posts. Clerk has contacted Andrew Carrier for legal advice.

1. Trust Document Update

No further update at this time.

1. New Village Hall Working Group

An architect has been identified for the feasibility study. I Cable is looking to speak to the Church regarding their situation. The Group is a group of volunteers and not a charity so different rules apply regarding funding, it may be more appropriate for the PC or VHC to apply for funding.

1. VHWG Donation/Grant Request

VHWG have asked for £3552.00 to instruct the agreed architect to undertake the feasibility study. VHWG recommend that the PC employ the architect on their behalf. Grants may be available. The feasibility study will look at the various sites and most appropriate option/s. After discussion, it was agreed that the VHWG would explore grant options and they would apply for any grants available. They can apply through the PC who would support any applications made. This will be reviewed at the next meeting after these options have been explored.

(v) Proposal to charge VHC for the use of the hall. Charges have not been pursued and due to change in administration it was agreed not to discuss the matter at this time.

I Cable advised that following on from the fire, he has met with David, the Archdeacon, and it is early days in respect of the future of the church. There is now an open communication channel and if in the future the church is re-built as more of a community building then it could be a community venue and the village would work together. They wouldn’t want two community venues to compete with each other. I Cable said that the meeting was very useful and interesting to see how things progress and information will be shared.

1. **Highways**
2. Issues to be reported

Footpath on Lynn Road still needs cutting back, still overgrown and brambles are across the path. A Smith will check which properties and then clerk will write to them.

1. Parish Partnership Scheme 2020

Clerk will chase highways regarding work to be done as a result of last years successful trod applications. She will give info to Cllr Rose so he can chase this too.

Runcton Holme Parish Council are intending to apply for a SAM2 and they have asked whether Wimbotsham would like to share it. As it has to be moved around, it would make it less onerous to share. On proposal from S Bates and seconded by A Smith, all agreed to submit a joint application for a SAM2.

1. Church Road parking issues

Queries from residents as to why this has been in the last two newsletters and this is only a problem now? Residents feel that it is not illegal to park there and that if they don’t park there then other will. It was advised that complaints had been received and that the PC had sought advice from NCC as to the way forward. The clerk has contacted highways and they advised that yellow lines would not be an option and that school ’keep clear’ painted on the road may be appropriate. It is more of an issue at school times. This is a highways matter and clerk will contact the Highways Safety Officer for further advice.

1. Wildflower planting

The BC have confirmed that March/early April is the best sowing time and has recommended a supplier, Rigby Taylor. They have advised that areas need to be identified and if BC or NCC land then their consent would be required. The middle of Turners Close, West Way on the left where there is a grass bank, Chapel Lane past the chapel and the small Village Green and the Recreation Ground may be appropriate places. Clerk will get seed costs.

1. **PC Gutteridge Memorial**

Donation request received for £120 for the storyboard and the memorial mounting. After discussion, it was agreed that the Parish Council would not donate as it has already been paid for and that when this was previously discussed it was advised that the PC would not be required to donate.

1. **Street Lighting**

There were quotes from Westcotec and K & M Lighting. Amey were contacted but failed to provide a quote. On proposal by I Cable and seconded by S Mingay, all agreed to continue the Street Lighting Maintenance Contract with K&M Lighting for the next three years. On proposal from I Cable and seconded by J Squires, it was agreed to replace the lights with L.E.D. lighting. Clerk will ask if any discount if they are all done at the same time and for info regarding how many lights have the photo-electric cell required for part night lighting and the costs involved.

1. **Downham Market Retained Fire Brigade Donation Proposal**

On proposal from I Cable and seconded by D Chilvers, all agreed to donate £100.00.

1. **British Legion Poppy Appeal Donation Proposal**

Wreath has been received. On proposal from D Fendley and seconded by A Smith, all agreed to donate £100.00 to the appeal. The service is being held on Saturday 9th at 10.45am. D Fendley will attend as J Squires is unable to.

1. **Friend & Neighbours Club**

Further information not received, to be deferred until next meeting.

1. **VE Day Event on 8th May 2020**

Clerk will check the deadline for funding applications.

1. **Representatives Reports – to receive any updates.**

**Recreation Ground** – Nothing to report.

 **Village Hall** – Already discussed.

**Village Green** – All looks tidy and cleaned up well after the show. Some parking on small green.

 **Footpaths** – Look good.

 **100-Acre Trust** – Application form in newsletter.

**Allotments** – Not been for a few weeks, but looked ok.

1. **Grant/Donation Policy**

Agreed to defer decision until the next meeting due to time.

1. **Maintenance**

No update.

1. **Newsletter**

Been delivered. Info re WNCT changes to be in next newsletter.

1. **Planning**

Nothing to discuss.

1. **Finance**
2. The following online payments were agreed: Holly Landscapes( Grounds Maintenance & Footpaths) -

£672.68, Limetree (Newsletter) - £367.20. Cheques agreed to be paid to Home Farm - £830.00, & British Legion (Poppy Wreath) - £100.00.

(ii) Accounts to 30th September 2019 agreed and signed.

1. **Councillors concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next meeting – Tuesday 10th December 2019 starting at 7pm.**

Meeting closed at 9.10pm.

 Chairman: Date