

WIMBOTSHAM PARISH COUNCIL

Minutes of the Ordinary Council Meeting held on Wednesday 27th July 2022 at 7.00pm, held at Wimbotsham Methodist Church.

In Attendance: Councillors: Ian Cable (Chair) Dean Chilvers, Steve Mingay, D Fendley, J Squires, Borough Councillors Colin Rose and Vivienne Spikings, 1 member of the public. Clerk – Pippa Winson

52/22 To consider apologies for absence.

Apologies received from A Smith. Clerk sent apologies as delayed in traffic.

53/22 To Consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.

No dispensation requests.

54/22 To approve the minutes of the Parish Council meeting on 24th May 2022.

Having been circulated prior to the meeting the minutes were agreed, and signed, as a true and accurate record by all present at the meeting.

55/22 To record Councillors' declarations of interest on Agenda Items.

None.

56/22 Councillor Vacancies

No applications to consider. Chris Hitchens who has previously submitted an application gave a brief introduction and on proposal from D Chilvers and seconded by J Squires all agreed to the co-option of Chris Hitchens as a Parish Councillor. I Cable welcomed Chris to the Council. Forms signed.

57/22 Public Speaking.

- (a) Borough/County Councillor report. Borough Councillor Colin Rose gave his report: He thanked those that had helped organise Jubilee Celebrations and said that they were well attended across the Borough. He mentioned the local Borough Councillor grant scheme, which is open to community groups but not Parish Councils and advised that they had paid for the Village Christmas Tree from this fund, which the Recreation ground had organised. Cllr Spikings advised that she had attended the beacon lighting and commented that it was one of the best events she attended. She also attended the school to present Jubilee coins which was very rewarding and enjoyable.

Clerk arrived.

- (b) Members of the public. Nothing to report.

58/22 Matters arising for items not covered elsewhere on the agenda – info only.

None.

59/22 New Village Hall Working Group

S Mingay gave an update. He said that they had a meeting yesterday. They had a stall at the Midsummer Fayre and it was felt that the responses may be biased as there would have been some responses from those outside the village. It was felt that the existing hall size is sufficient but the decision on the preferred site is yet to be made. There are larger halls in the local area should they be required. A further meeting is to be held to agree the location. I Cable advised that there were about 50 responses received from those that attended the fair and only 4 or 5 emails received in response to the newsletter article.

60/22 Correspondence

Various via email

61/22 Highways

Some repairs have been done to the footpath on Lynn Road, D Chilvers will review and report back. Soil still remains from the fly-tipping reported on Gullpit Drove/Long Church Lane off West Way, clerk to contact the BC again.

62/22 SAM2

Runton Holme still have it. Clerk has contacted the Police Liaison Officer to see if they want to have the data but is still awaiting their reply, NCC Highways have advised that they would like it shared with them.

63/22 Queens Platinum Jubilee Event on 5th June 2022

It was a well-supported event. I Cable thanked the Chequers pub and everyone else involved in organising and helping at the events. I Cable thanked J Squires for leading the organisation of the events. J Squires gave update and advised that the tea, coffee and biscuits were welcomed. Sunday's event had to be moved to the Village Hall for the picnics due to the weather. Everyone enjoyed

themselves and everyone involved received a prize. J Squires advised that C Seymour and another had helped at the event and their help was invaluable. Thank you letters to be sent. J Squires will confirm the contact details of the other helper. The school also provided a display which was very good and thanks expressed to them also. Clerk asked for report so that feedback can be given to Norfolk Community Foundation who provided the Borough Council grant of £200.00. C Rose and V Spikings attended the school to give out the Jubilee coins.

64/22 Representatives, to receive any updates, and confirm appointments.

- a) **Recreation Ground** – S Mingay said thanks for the left-over refreshments from the Jubilee events, and he expressed his thanks to all that helped with the Midsummer Fayre. The final total raised not yet known as they haven't had a meeting yet. Thanks to Frank and Kate who manned the stall for the NVHWG. CIL funding was approved for the zipwire repairs but they are still pending materials. The Playground will need to be closed when the work takes place, PC will be advised when dates known. The barrier which was erected at the rear of the Recreation Ground has been removed, so they will look at replanting. The Fish & Chip van which turns up twice a week seems to be causing litter to be left around. They are looking to install new bins. The bin liner has been stolen. C Rose advised that this could be reported to the SNAP meeting. D Chilvers suggested re-visiting fencing the other section on Low Road. Will need to get updated quotes for this. S. Mingay confirmed as representative.
- b) **Village Hall** – Usage has reduced, but it is still under-utilised. Some new groups have started up but some have not been sustainable. S Mingay advised that Tai-Chi classes are starting soon. D Fendley confirmed as representative.
- c) **Village Green** – Looks tidy. A section on the small green may require re-seeding due to vehicles driving on and damaging the grass. This will be monitored and it may be that posts will need installing to prevent vehicles going on there? D Fendley will update at the next meeting. D Fendley confirmed as representative.
- d) **Footpaths** – Look good. Clerk will check with Carolyn if the History information sign is pointing the right way? D Chilvers confirmed as representative.
- e) **100-Acre Trust** – Meeting last week and they carried out a field inspection, all looks in excellent condition. I Cable confirmed as representative.
- f) **Allotments** – All good. J Squires confirmed as representative.

65/22 The Chequers Pub

Complaints have been received regarding the noise coming from the pub. Kim advised that they have music every other week and she has put measures in place to restrict the noise levels. The Borough Council are happy with these measures and they are likely to visit on 21/8/22. Kim said that she is trying to do what she can. Complainants need to be advised that the Borough Council is the monitoring authority and diary sheets need to be completed. If it is felt that the premises isn't being managed properly then the Borough Council can be asked to review the licence. I Cable asked if customers could be encouraged to park in the car park rather than the road.

66/22 Maintenance

Asset Walk was carried out in June. I Cable will send photos to clerk.
Village Sign needs an overhaul, quotes to be obtained.
Dog Waste Bin on Small Green needs need sign and old sign residue removed.
Noticeboards on small green and West Way need a clean inside and out.
All noticeboards need up-to-date contact list.
Beacon to be added to Asset Register and needs a new base.
Flag pole needs a clean.
Bus shelter needs a thorough clean, and tape residue to be removed.
Electricity bollard to be added to asset register. Need to get key code from Simon so a spare key can be obtained. D Chilvers will get key code for shop Noticeboard so that a spare key can be ordered.
Parking sign on the small green needs a clean.
Bin on Recreation Ground needs a clean. The Recreation Ground Committee are replacing this.
Lynn Road Notice Board has been removed and needs removing from the list.
Speed Gates need a thorough clean.
West Way field Trod needs siding out. Holly Landscapes to be asked.
West Way Trod in front of the former Council houses, needs tidying and meeting with A Wallace to be arranged.

Dog Waste Bins at top and bottom of Millers Lane need new stickers and old residue removing. J Squires will check whether she still has some stickers. Agreed all action on asset list to be carried out, clerk to action.

67/22 Newsletter

Last newsletter was out at the beginning of June and next newsletter deadline will be the end of September.

68/22 Planning

Planning application reference 21/01121/RMM discussed. The Parish Council objected to the last application so will need to check whether these matters have been addressed. Response needs to be submitted by 9th August.

69/22 C.I.L Funding

The joint application for the Trod with Stow Bardolph Parish Council will be re-submitted. Support emails have been received from parishioners. Cllr Long has pledged his support and also some of his Local Fund, clerk will chase him and Andy Wallace to confirm amount. Clerk will chase Stow Bardolph Parish Council as they had agreed to obtain support from parishioners and businesses in their village. Andrew Wallace had quoted: 'The quote for the most basic 1m wide, no edging, no surfacing basically sub base on a geotextile would be £30200 if you would like it surfaced with Surface dressing it would be £45200 this is from Wimbotsham to junction by Sergeants. Discussed and agreed 1st option of £30200. The last application did not score any points on match funding, so as Parish Council funds allow and to obtain maximum points D Chilvers proposed that the Parish Council provide 21% funding, which is £6342.00, S Mingay seconded this and all agreed.

Borough Councillors and member of the public left

70/22 C.I.L Payments

Replacement fencing at the village hall discussed. One estimate received from Norfolk Estate Fencing of around £6000 but visit will be required for detailed quote. I Cable offered to meet on site if required. Other quotes pending. On proposal from D Chilvers and seconded by S Mingay, all agreed to take this forward.

71/22 Policies

Policies reviewed and only change is to the Financial Regulations. On proposal from D Chilvers and seconded by J Squires, all agreed to amend section 3.2 so that the clerk may incur expenditure up to £1000.

72/22 Finance

- (a) Payments agreed: Holly Landscapes (Ground Maintenance) - £930.68, Limetree (Newsletter) - £282.20, Wimbotsham Methodist Church (Hall Hire 2 meetings) - £36.00, J Squires (Jubilee expenses) - £116.21, Masson Seeley (Memorial Plaque – Supply & Install) - £206.40, The Chequers (Jubilee Hot Dogs) - £162.00, Village Hall (Jubilee Hire) - £84.00, HMRC (Clerks Income Tax) - £190.00.
- (b) Accounts to 30th June 2022 agreed and signed.
- (c) Internal Auditors Report reviewed.

73/22 Councillors concerns and items for next meeting agenda.

S Mingay mentioned that people need to be vigilant as they have been made aware that there are people in the area targeting cars and property.

74/22 To confirm the date and time of the next meeting – Tuesday 13th September 2022 starting at 7pm at the Methodist Church.

Meeting closed at 9.21pm.

Chairman:

Date