

Wimbotsham Parish Council

Telephone: 07557118580

www.wimbotshampc.norfolkparishes.gov.uk

Annual Parish Council Meeting

An Annual Meeting of the above-named Parish Council will be held in Wimbotsham Methodist Church on **Tuesday 14th May 2024** which will follow the Annual Parish Meeting starting at 6.30pm. All members of the Council are hereby **summoned** to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Members of the public and press are also invited to attend. Members of the public are invited to address the Council at Item 32/24.

AGENDA

- 25/24** To elect a Chairman
- 25/24** Chairman to sign Declaration of Office
Following the election of the Chairman, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person elected to be Chairman shall make a Declaration of Acceptance of Office in the prescribed form before the Proper Officer
- 26/24** To elect the Vice-Chairman
- 27/24** To receive apologies for absence
- 28/24** To discuss any applications and agree on councillor co-options
- 29/24** To receive declarations of interest in items on the agenda and any requests for dispensation
- 30/24** To agree and sign the minutes of the ordinary meeting held on 23rd April 2024
- 31/24** Clerk and councillors to report progress on items not on the agenda from the last meeting (Information only)
- 32/24** Open Forum for Public Participation: an opportunity to hear from members of the public, Councillors and County Councillors
- 33/24** To receive reports from
 - 33.1 Norfolk County Council
 - 33.2 Borough of Kings Lynn & West Norfolk Council
- 34/24** Correspondence
- 35/24** To discuss and consider quote for grass-cutting
- 36/24** To approve training costs from Norfolk ALC
- 37/24** To discuss and consider D Day
- 38/24** To consider using S137 for War Memorial Restoration
- 39/24** To discuss and consider Insurance Policy and quotes

- 40/24** To receive reports
 - 40.1 Village Hall
 - 40.2 Recreation Ground
 - 40.3 Village Green
 - 40.4 Footpaths
 - 40.5 100 Acre Trust
 - 40.6 Allotments

- 41/24** To adopt Wimbotsham Parish Policies
 - 41.1 Child Protection and Vulnerable Adults Policy
 - 41.2 Internal Control Statement
 - 41.3 Bio Diversity Policy
 - 41.4 Privacy Policy
 - 41.5 Information Data Protection Policy

- 42/24** Planning Applications
 - 42.1 To receive results on applications

 - 42.2 To discuss and consider Planning Applications Received
[24/00740/F](#) **Two-storey rear and single-storey extensions to side and rear of existing dwelling, following removal of existing extensions and shed & construction of a new garage/garden store & alterations to existing vehicular access. At Bernina 22 Church Road Wimbotsham King's Lynn Norfolk PE34 3QG**

 - 42.3 To discuss any information received

- 43/24** Finance
 - 43.1 To receive the Internal Audit report and consider their recommendations
 - 43.2 To approve the Annual Governance and Accountability Return 2023-24
 - 43.3 To approve Payments and Receipts accounts and Bank Reconciliation
 - 43.4 To remove and add signatories from the bank account
 - 43.5 To appoint a councillor as Internal Audit Control Officer for the coming year
 - 43.6 To approve the payment of accounts for April 2024

- 44/24** Future agenda items and confirm the date of an Ordinary Parish Council Meeting of the Parish Council on 23rd July 2024, from 7pm.

Signed: *Nicola Forrest* Parish Clerk

Date: 9th May 2024