

## Wimbotsham Parish Council

### DRAFT Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 18<sup>th</sup> July 2023 at Wimbotsham Methodist Church.

Parish Councillors:

Ian Cable (Chairman), David Fendley, Chris Hitchens, Steve Mingay, and Anne Smith  
Parish Clerk – Nicola Forrest

County Councillor: Cllr Brian Long

Borough Councillors: Cllr Colin Rose and Cllr Vivienne Spikings

- 53/23 To receive Apologies for Absence**  
Apologies were received from Cllr Chilvers and Cllr Squires (other commitments)
- 54/23 Councillor Vacancies**  
None received.
- 55/23 To receive Declarations of Interest**  
None received.
- 56/23 Minutes of the ordinary meeting held 16<sup>th</sup> May 2023**  
Having been circulated previously, the minutes were approved.
- 57/23 Reports**
- 57.1 **Norfolk County Council** – Cllr Long gave a brief update on his role as the Chairman of Planning and has allocated £2000 from his Councillor allowance to the Downham Market Footway
- 57.2 **Borough Council of King's Lynn and West Norfolk** – Cllr Spikings gave a brief update on her position on Planning and will allocate £250 from her Councillor allowance for Christmas Tree
- 57.3 **Borough Council of King's Lynn and West Norfolk** – Cllr Rose gave a brief update including the new development in Downham Market.
- 58/23 To report progress on items not on the agenda from the last meeting (information only)**  
The Parish Clerk and Chairman gave a brief update on maintenance around Wimbotsham, new bollards for the small village green have been ordered and we are still awaiting a response form Downham Market regarding the Footway.
- 59/23 Public Participation**  
No public in attendance.
- 60/23 PC Administration**  
**The Parish Clerk will book Councillor and Defibrillator training and check the Defibrillator is on the NHS database.**
- 61/23 To receive any Correspondence**
- 61.1 Correspondence circulated prior to meeting via email.
- 62/23 Highways**
- 62.1 Wimbotsham to Stow Bridge Footpath (TROD)  
Cllr Cable gave a brief update the TROD start date being moved to August. PC have complained to NCC re continual delays to obtain start date.
- 62.2 Downham Market Footway  
Having been previously agreed the Parish Clerk will contact Norfolk County Council to arrange for the Footpath to be installed. No reply as yet from DMTC in response to funding contribution.

**63/23 Streetlights**

63.1 Floodlights on village green

The floodlights will be switched off by 11pm daily to conserve energy and reduce light pollution.

63.1 Streetlight at 35 Church Road

The light has been painted and awaiting a report from the resident to see if this has been a suitable fix.

**64/23 Defibrillator**

64.1 Signage for the village Hall

**It was unanimously agreed to defer until the next meeting in September.** Cllr Cable and Parish Clerk to propose suitable new signage

64.2 Additional Defibrillator

No report received.

**65/23 Recreation Ground**

65.1 Larger bin at the Recreation Ground

**It was agreed the Parish Clerk would gather quotes for a larger bin with enclosure/other options.**

**66/23 Policies**

66.1 Risk Assessment

**It was unanimously agreed to adopt the Risk Assessment**

**67/23 Appointment of Representative**

67.1 Village Hall

**It was Unanimously agreed to appoint Cllr Cable**

**68/23 Reports**

68.1 Village Hall

Cllr Cable gave a verbal report including essential maintenance will be taking place shortly. The new Village Hall working group are to be adopted as a subcommittee by the Trustees.

68.2 Recreation Ground

Cllr Mingay gave a verbal report about the refurbishment of the pavilion which starts at the end of July and will take several months to complete.

68.3 Village Green

Cllr Hitchens gave a verbal report including a tree which is not being watered enough.

Cllr Hitchens and the Parish Clerk will additionally water the tree.

68.4 Footpaths

A report from Cllr Chilvers received prior to the meeting included the pathways have been cleared with no problems to report, Low Road speed signs are overgrown and SAM2 has been passed to Runcton Holme. Low Road crossing needs attention, the steps on the South side need siding out and on the North side the stile is overgrown but passable.

A white car is parked on Westway pavement making it difficult to pass.

Fly tipping of garden waste by Westway opposite Gullpit Drove.

**The Parish Clerk will contact the Borough Council for Fly tipping and Norfolk County Council for highways issues, and contact the police regarding the car parked on the pavement.**

68.5 100 Acre Trust

Cllr Cable reported annual field inspection is imminent.

68.6 Allotments  
No report received.

**69/23 Daffodil Coronation Planting**  
**It was unanimously agreed to defer to September and the Parish Clerk to gather quotes for Daffodil bulbs.**

**70/23 Parish Partnership Funding**  
Information given that Parish Partnership is now open for bids

**71/23 Planning Applications**

71.1 Results on Applications  
None received.

71.2 Applications Received  
None received.

71.3 Information Received  
Tree Preservation Order 2/TPO/00659 is now in effect.

**72/23 Finance Matters**

72.1 Payments of Accounts for May and June 2023  
**It was unanimously agreed to approve the accounts for May and June 2023.**

**73/23** Future agenda items  
Update from Chequers Pub licence  
Daffodil Coronation Planting  
Signage for the Village Hall

**74/23** The next meeting of the parish council will be held on Tuesday 12<sup>th</sup> September 2023 at 7pm at Wimbotsham Methodist Church.

Meeting Closed 8.22pm

Chairman.....

Date.....

**Accounts to 31<sup>st</sup> May 2023**

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward

£20,748.07

Credit Interest

nil

Balance

£20,748.07

Parish Community Account 00971782

Amount carried forward

£48,400.58

Amount credited

£

Amount debited

K&amp;M Lighting

£25.43

Employee Contribution

£206.20

AJGIBL GBR Client

£518.18

Environment Agency

£17.32

Intermedical

£156

NALC

£275.47

Wimbotsham + Stow

£66

Norfolk Accident

£100

Npower

£48.69

Pippa Winson

£274.91

K&amp;M Lighting

£40.31

Total

£1728.51

£46,672.07

No outstanding payments

Balance: **£67,420.14**

CIL: £

Balance: £67,420.14

Chairman \_\_\_\_\_

Date \_\_\_\_\_

<b>Accounts to 30<sup>th</sup> June 2023</b>	IN (£)	OUT (£)	TOTAL (£)
<u>Parish Business Saver Account 00971790</u>			
Amount carried forward			£20,748.07
Credit Interest	£43.17		
Balance			£20,791.24

Parish Community Account 00971782

Amount carried forward			£46,672.07
Amount credited	£		
Amount debited			
K&M Lighting		£29.40	
Nicola Forrest		£407.60	
Npower		£96.99	
Cloud Next		£59.98	
Cloud Next		£132.00	
L.J Bennett		£699.99	
Total		£1,425.96	<u>£45,246.11</u>

No outstanding payments

Balance: £66,037.35

CIL: £0.00

Balance: £66,037.35

Chairman \_\_\_\_\_

Date \_\_\_\_\_