

Wimbotsham Parish Council

DRAFT Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 10th September 2024 at Wimbotsham Methodist Church

Parish Councillors: Cllr David Fendley, Cllr Chris Hitchens (Chairman), Cllr Steve Mingay and Cllr Anne Smith and
Parish Clerk: N Forrest
Borough Councillor: V Spikings
Member of Public: Two

68/24 To receive Apologies for Absence

Apologies were received in advance from Cllr Dean Chilvers and Cllr Jackie Squires

Apologies were received from County Councillor Brian Long

69/24 Councillor Vacancies

No applications were received

70/24 To receive Declarations of Interest

None received

71/24 Minutes of the ordinary meeting 23rd July 2024

Having been circulated previously, the minutes from 23rd July 2024 were approved and signed by the Chairman as an accurate record.

72/24 To report progress on items not on the agenda from the last meeting (information only)

The new dog bin for Miller Lane/ Lynn Road has arrived and will be in place by the end of the week, the Noticeboard will be arriving in two to three weeks. The new not suitable for HGV's signs are in place on Church Road.

73/24 Public Participation

A member of public stated they were interested in how the Council worked and asked if the Village Hall working group had enough volunteers to keep the hall open and who the Recreation Ground belonged to, Cllr Fendley confirmed the committee has new members and the hall will remain open, and Cllr Mingay confirmed the Recreation Ground is in a Trust for all residents in Wimbotsham.

74/24 Reports

74.1 Norfolk County Council

No representative was present and no report was received.

74.2 Borough Council of King's Lynn and West Norfolk

Cllr Spikings stated she used her allowance for Outwell's luncheon club, the Recreation Ground committee at Wimbotsham, St Mary's Church Welney and lights and a Christmas Tree at Nordelph. Norfolk must increase house from 554 to 1000 every year

75/24 To receive Correspondence

75.1 Allotments

An email complaint was received

ACTION: After a discussion, it was unanimously agreed to send a letter to Allotment holders asking to keep dogs under control and confirm the public footpath passes through the middle of the Allotments.

76/24 Cars parking on Footpaths

Cars parked on the footpaths and facing dropped kerbs are causing issues for people trying to pass on mobility scooters and come out of their drive ways.

ACTION: The clerk to ask Highways for suggestions to help resolve these matters.

77/24 Mayors Design Awards

The mayor's design awards are open.

ACTION: It was unanimously agreed to revisit the award in March 2025.

78/24 Village Sign

The village sign will need to be replaced, the Clerk gathered a quote and Cllr Chilvers is awaiting a cost from a local organisation.

ACTION: It was unanimously agreed to wait for Cllr Chilvers to gather the costs for a new sign.

79/24 Community Engagement Survey

A community engagement survey would help establish, if the Council are accessible to residents, what barriers there are for the people of Wimbotsham to access the Council and what would residents like to see in the village.

ACTION: It was unanimously agreed the Clerk draft questions for the survey.

80/24 Defibrillator at the Village Hall

The defibrillator at the village hall will need to be replaced within the next year.

ACTION: After a discussion, it was unanimously agreed for the Clerk to seek funding for a new defibrillator.

81/24 Repair Cafe

Cllr Hitchens would like the council to work with Café Connect to put in a repair café for residents, he would like volunteers to come and help residents repair broken electrics or look at skills workshops.

ACTION: It was unanimously agreed for Cllr Hitchens and the clerk to do more research and place an ad in the newsletter for volunteers.

82/24 Meeting Dates and Venues

Proposed new meeting dates for 2025 are Tuesday 21st January, 11th March, 22nd April, 13th May, 22nd July, 9th September, 21st October and 9th December at 7pm. There are dates available at the Village Hall but that would coincide with loud music.

ACTION: It was unanimously agreed to Council stay at the Methodist Church for the dates listed above.

83/24 Reports

83.1 Village Hall

The village hall is working well with the new volunteers and booking clerk, but the door at the side needs fixing.

83.2 Recreation Ground

Cllr Mingay stated the Recreation Ground play area has been severely damaged, the damaged equipment has been removed and they have a meeting with a play area specialist.

83.3 Village Green

Cllr Mingay stated that at the morning and afternoon pick up and drop off at the school people are parking on the green and ruining the grass.

83.4 Footpaths

Cllr Chilvers sent in a report prior to the meeting including ongoing issues with the steps on Low Road and Kissing gate opposite, trod to Stow Bridge, I have requested Holly Landscapes add this to their cutting list as it has become unusable again. Footpath along Lynn Road from Church Road to Downham Market, overgrown brambles, to be cut.

83.5 100 Acre Trust

Nothing to report

83.6 Allotments

Cllr Findley stated some allotments are not looking good and will let the clerk know what numbers need an inspection.

84/24 Policies

84.1 Model Publication Scheme Policy

84.2 Social Media Policy

ACTION: After a discussion, it was unanimously agreed to adopt all the policies

85/24 Planning Applications

85.1 Results on Applications

None received

85.2 Applications Received

None Received

85.3 Information Received

None received

86/24 Finance Matters

66.2 Approve payments of Accounts for July and August 2024

ACTION: It was unanimously agreed to approve the accounts for July and August 2024

66.3 Approve Bank Reconciliation

ACTION: It was unanimously agreed to approve the Bank Reconciliation for July and August 2024

87/24 It was agreed the Ordinary Parish Council Meeting will be held on Tuesday 22nd October 2024, from 7pm.

Meeting Closed 8.30pm

Chairman.....

Date.....

Accounts to 31 July 2024

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward £41,166.44

Wimbotsham Current Account

Interest £

Balance **£41,166.44**

Parish Community Account 00971782

Amount carried forward £50,291.18

Amount credited

Café Connect £56

Café Connect £109.15

Total £165.15

Amount debited

Norfolk Pension £77.07

Norfolk Pension £79.29

Clerk Payment £210.30

Npower £124.10

K&M Lighting £29.40

Total £520.16 **£49,906.77**

No outstanding payments

Balance: **£91,073.21**

CIL:

Balance: £91,073.21

Chairman

Date

Accounts to 31 August 2024

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward £41,166.44

Wimbotsham Current Account

Interest £

Balance **£41,166.44**

Parish Community Account 00971782

Amount carried forward £49,906.77

Amount credited £

Amount debited

Holly Landscapes	£48
Mark Errington	£72
Pension	£79.29
Mark Errington	£185
HMRC	£287.21
Noticeboard	£2,214
Npower	£127.63

Total £3,276.18 **£46,630.59**

No outstanding payments

Balance: **£87,797.03**

CIL:

Balance: **£87,797.03**

Chairman _____

Date _____