

Wimbotsham Parish Council

Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 21st April 2026 at Wimbotsham Methodist Church

Parish Councillors: D Chilvers, C Hitchens (Chairman), D Fendley, S Mingay, A Smith
and J Squires
Parish Clerk: N Forrest
NCC: B Long
BCKLWN: V Spikings
MOP: One

147/25 Apologies for absence

Apologies received from Cllr J Hartley

148/25 To receive Declarations of Interest

None received.

149/25 Minutes of the Ordinary Parish Council meeting held 10th March 2026

Having been circulated previously, the minutes from 10th March 2026 were approved and signed by the Chairman as an accurate record.

150/25 To report progress on items not on the agenda from the last meeting (information only)

The Clerk distributed a report prior to the meeting (Appendix 1)

151/25 Public Participation

A member of the public raised concerns regarding the speed at which young people were riding fully electric bikes along Church Road. It was noted that the police should be contacted when the bikes are in the area.

152/25 Reports

152.1 Norfolk County Council

Cllr Long gave a verbal report, including the final meeting before the elections. He advised that he would raise the issue of electric bikes at the next scrutiny meeting, noting that this is a concern affecting other parishes and towns.

He also reported that the new library in King's Lynn has received over 10,000 visitors in its first month of opening. Cllr Long stated he was relieved at the new Local Government Reorganisation in Norfolk, which will replace the current two-tier system with three new unitary authorities: West Norfolk, East Norfolk, and Greater Norwich. The new structure is expected to be implemented in 2028, with shadow arrangements and elections taking place beforehand.

152.2 Borough Council of King's Lynn and West Norfolk

Cllr Spikings gave a verbal report, including reference to her position as Deputy Mayor for the forthcoming year and the possibility that she could be the final Mayor of the Borough Council of King's Lynn in the following year. The Call for Sites consultation will finish in May. Cllr Spiking stated she was interested to see how the new reorganisation will work for Norfolk.

153/25 Late Items

There were no late items.

154/25 To receive Correspondence

None received.

155/25 Litter picking kits

A quote was received for the purchase of 16 litter picking kits, which would remove the need to travel to King's Lynn for the collection and return of equipment.

ACTION: It was unanimously agreed to purchase the litter picking kits.

156/25 Internal Audit

A quote was received for L Jarrett to carry out Wimbotsham Parish Council's internal audit for 2025-26 and 2026-27.

ACTION: It was unanimously agreed to accept the quote and appoint L Jarrett as the internal Auditor.

157/25 Request to use the Village Green for an Event

The Council received a request from the Chequers Pub to use the Village Green for the entertainment at the 2026 bike show.

ACTION: Following discussion, it was agreed to permit the Chequers Pub to use the Village Green for their event.

158/25 Village Planters

The Clerk stated the planters were ordered and will notify Councillors when delivered.

159/25 Email Capacity

A quote was received to increase the Council's email capacity from 2GB to 5GB to provide additional storage space.

ACTION: Following discussion, it was unanimously agreed to accept the quote to increase the Council's email capacity.

160/25 Reports**160.1 Village Hall**

Cllr Fendley reported that the village hall is being well used.

160.2 Recreation Ground

Cllr Mingay reported that they are awaiting an update on the CiL funding that they have applied for.

160.3 Village Green

Cllr Hitchens reported that the village green is in good condition, but the two drains are blocked.

ACTION: The Clerk to contact NCC to request clearing the drains.

160.4 Footpaths

The footpaths were noted to be in good condition; however, the TROD to Downham Market was reported to require maintenance. The Clerk has reported this to NCC, who advised that it does not meet their intervention criteria.

ACTION: The Clerk will request a site visit from the NCC Highways Engineer

160.5 100 Acre Trust

Cllr Hitchens stated the next meeting will be held in July.

160.6 Allotments

Cllr Squires reported that the allotment is now a hive of activity with members preparing for the upcoming season, with all areas well-maintained and tidy.

161/25 Planning Applications

161.1 Results on Applications

None received.

161.2 Applications Received

161.2.1 26/00353/F Installation of roof-mounted solar photovoltaic (PV) panels, installation of a ground-mounted air source heat pump, upgrading of decentralised mechanical extract ventilation (dMEV) units in wetrooms, and formation of door undercuts to improve ventilation within the dwelling. 2A Chapel Lane, Wimbotsham, King's Lynn, Norfolk PE34 3QH
Wimbotsham Parish Council comments: No Objection

161.2.2 26/00492/F HOUSEHOLDER: Self-build conversion of a small barn as an Annex. The Old Stable, Low Road, Wimbotsham, King's Lynn, Norfolk
Wimbotsham Parish Council comments: No Objection

161.2.3 25/01952/NMA_1 Proposal: NON-MATERIAL AMENDMENT TO PLANNING CONSENT 25/01952/F. Two-storey side extension to existing two-storey dwelling. 36 West Way, Wimbotsham, King's Lynn, Norfolk PE34 3QB
Wimbotsham Parish Council comments: No Objection

161.2.4 25/00262/FM Construction of employment / industrial units, along with associated car parking and access. at Land West of Karoo Close, Bexwell Business Park, Bexwell, Norfolk
Wimbotsham Parish Council comments: No Objection

161.2.5 26/00616/F HOUSEHOLDER: Retention of built garden room at 12 West Way, Wimbotsham, King's Lynn, Norfolk PE34 3PZ
Wimbotsham Parish Council comments: No Objection

161.2.6 26/00520/F Retrospective: Temporary Retention of 1 monitoring borehole and their associated headworks at Land South of New Road, North East Downham Market
Wimbotsham Parish Council comments: No Objection

161.3 Information Received

None received.

162/25 Policies

162.1 Standing Order

162.2 ICO Publication Scheme

162.3 Financial Regulations

162.4 Assets Register

162.5 General Data Protection

162.6 Privacy Policy

ACTION: After a discussion, it was unanimously agreed to adopt all policies and defer the Assets register to the next Council meeting.

163/25 Finance Matters

145.2 Receipts from March 2026

ACTION: It was unanimously agreed to accept the receipts from March 2026.

108.5 To approve payments of accounts for April 2026

ACTION: It was unanimously agreed to approve the payments of accounts for April 2026

108.6 To approve the bank reconciliation up to the date of the agenda

ACTION: It was unanimously agreed to approve the bank reconciliation up to the date of the agenda.

164/25 It was agreed that the next meetings would be the Annual Parish meeting and the Annual Parish Council meeting on 12th May 2026, from 6.30pm at Wimbotsham Methodist Church.

Meeting Closed 7.54pm

Chairman_____

Date_____

Clerk's Report

The noticeboards and planters have been ordered, and arrangements are being made to submit the paperwork needed to recover the associated funds.

The quotation for the tree works has been accepted. We are currently waiting for a further quote for a topographical survey relating to the trees, which is required before the works can go ahead.

Work is ongoing to put together a full map of all grass cutting areas across the parish.

Albanwise have been contacted with a request to clear vegetation on both sides of the dike and along the top edge of the Recreation Ground, to allow access for jetting the drains. This is a sensitive job as the drains are set in concrete, so care will be needed to avoid any damage. We are still awaiting a response, and a follow-up email has been sent along with a voicemail.

The Church has been contacted to ask that parishioners and visitors avoid parking in residents' driveways.

Local groups and organisations have been contacted and invited to send in reports for the Annual Parish Meeting, which will be held next month.

Accounts to 31 March 2026

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward

£57,133.16

Wimbotsham Current Account

£3000

Interest

Credited

£144.63

Balance: **£54,277.79**Parish Community Account 00971782

Amount carried forward

£1,872.50

Amount credited

£3000

Amount debited

K & M Lighting Service

£33.95

Specialised Canvas (Flags)

£119.98

Norfolk Pension

£85.72

Clerk Salary

£224.31

M Errington

£180

M Errington

£195

Holly Landscapes

£174

Limetree Printing

£471.76

AJGIBL Insurance

£565.95

Stow Estate (Allotments)

£830

K & M Lighting

£33.95

Total

£2,914.62

£1,957.88

No outstanding payments

Balance: **£56,235.67**

CIL:

Balance: **£56,235.67**

Chairman _____

Date _____

Bank Reconciliation 16th April 2026

Represented by bank statements as of 16th April 2026

Wimbotsham PC Community Account 00971782	£13,667.21
Wimbotsham PC Premium Account 00971790	£49558.19
Wimbotsham PC Account	£0
	£63,225.40

April payments

Norfolk Pension	£77.73
Clerk Payment	£231.81
Holly Landscapes	£327.78
Holly Landscapes	£704.72
Noticeboards	£4719.60
Cloud Next (Email Host)	£59.98
Cloud Next (Website Host)	£60
Wimbotsham Village Hall (Café Connect)	£80
BCKLWN (Dog Bins)	£1913.18

Total £8,174.80