

**DRAFT Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on
Tuesday 21st January 2025 at Wimbotsham Methodist Church**

Parish Councillors: Cllr Dean Chilvers (Chairman), Cllr David Fendley, Cllr Steve Mingay,
Cllr Anne Smith and Cllr Jackie Squires
Parish Clerk: N Forrest
Member of Public: One

123/24 To receive Apologies for Absence

Apologies were received in advance from Cllr Chris Hitchens

Apologies were received from Cllr V Spikings

124/24 Councillor Vacancies

No applications were received

125/24 To receive Declarations of Interest

None received

126/24 Minutes of the ordinary 17th December 2024

Having been circulated previously, the minutes from 17th December 2025 were approved and signed by the Chairman as an accurate record.

127/24 To report progress on items not on the agenda from the last meeting (information only)

The electrical safety fund has awarded the Council £1000 funding, the Clerk has booked a local electrician to carry out pat testing of small electrical appliances at Café Connect on Saturday 1st March 2025 and Saturday 4th October 2025.

128/24 Public Participation

No members of the public spoke.

129/24 Reports

129.1 Norfolk County Council

No representative was present and no report was received.

129.2 Borough Council of King's Lynn and West Norfolk

Cllr Rose reported they are still awaiting the outcome from the Devolution plan and we will be informed as soon as they have released the plan and discussed the issues with funding for the Inland Drainage Board.

130/24 To receive Correspondence

130.1 Transport Project

Correspondence was received from the West Norfolk Community Transport group, they are looking to expand their services in Wimbotsham.

ACTION: After a discussion, it was unanimously agreed that the Clerk would ask for a flyer to place in the newsletter and print off the contact details in the noticeboard. The Clerk will also invite them to attend a Café Connect event to speak to residents about the service.

131/24 Norfolk ALC's Special Resolution

Norfolk ALC have requested a vote to convert from a co-operative society to a company limited by guarantee and that Roger Taylor be appointed to carry out the conversion, ensuring all assets are transferred to the new company limited by guarantee.

ACTION: It was unanimously agreed agree to the changes and appoint Roger Taylor. The Clerk will sign the vote on behalf of the Council.

132/24 Tommy Soldier Silhouette

A quote was received from the Royal British Legion for a Tommy soldier Silhouette.

ACTION: After a discussion, it was unanimously agreed to purchase two silhouettes to place at the war memorial, one facing left and one facing right, The Clerk to ask the Village Hall committee if they can be stored at the Village Hall when not in use.

133/24 Tree Survey

A quote was received to carry out a survey of the Town Council Trees.

ACTION: It was unanimously agreed to accept the quote for the tree survey, the Clerk will arrange the survey as soon as possible.

134/24 Oak Tree

A request was received from the recreation ground committee to plant an oak tree on the village green, they have asked the grass cutting contractor where the best position would be, the donated tree will have a plaque as a tribute to the Lancaster bomber crew who died in a crash in the village. They also requested the Parish Council purchase a tree guard.

Cllr Fendley propose to plant the tree where the contractor has stated and buy a tree guard.

Cllr Chilvers made a counter proposal to plant the tree and purchase the tree guard but ask the arborist carrying out the tree survey where the best position to plant the tree.

ACTION: After a discussion, it was unanimously agreed to purchase the tree guard and plant the tree after the tree survey.

135/24 Village Sign Artwork

Cllr Chilvers designed ideas for the new village sign art work. After a discussion the shape of the design was chosen and send ideas for the art work to Cllr Chilvers, when a final design is made it will be brought back to Council.

136/24 Social Media

The Clerk gave a verbal update on social media, road closures and events are being advertised.

137/24 Reports

137.1 Village Hall

Cllr Fendley stated the village hall is working comfortably and events are going well. They will be starting Bingo in the spring and the auction is every Sunday.

137.2 Recreation Ground

There are three cars driving on the Recreation Ground but the rest of the grounds are good.

137.3 Village Green

Cllr Smith stated there is a large muddy patch on the green.

ACTION: The Clerk to contact our contractor to fix the issue.

137.4 Footpaths

The footpaths are in good condition and the steps on Lynn Road have been fixed.

137.5 100 Acre Trust

Nothing to report.

137.6 Allotments

Allotments are looking well for the winter.

138/24 Planning Applications

138.1 Results on Applications

None Received.

138.2 Applications Received

None Received.

- 138.3 Information Received
None received.

139/24 Parish Council Policies

- 139.1 Business Continuity Plan
139.2 Risk Assessment
139.3 Co-Option Policy

ACTION: It was unanimously agreed to adopt all policies

140/24 Finance Matters

- 140.1 Precept and Budget for 2025/26
The budget for 2025/26 was discussed, the Council considered the additional areas of maintenance and inflation.
ACTION: It was unanimously agreed to accept the budget and increase the precept by 3.5%
- 140.2 Approve payments of Accounts for December 2024
ACTION: It was unanimously agreed to approve the accounts for December 2024.
- 140.3 Approve Bank Reconciliation
ACTION: It was unanimously agreed to approve the Bank Reconciliation up to the agenda.

141/24 It was agreed the Ordinary Parish Council Meeting will be held on Tuesday 11th March 2025, at 7pm.

Future agenda items to include, additional noticeboard at the new development, a review of the older noticeboards, a noticeboard with a book nook and a defibrillator.

Meeting Closed 8.23pm.

Chairman.....

Date.....

Accounts to 31 December 2024	IN (£)	OUT (£)	TOTAL (£)
<u>Parish Business Saver Account 00971790</u>			
Amount carried forward			£41,320.39
Wimbotsham Current Account			
Interest		£154.53	
Balance			<u>£41,474.92</u>

Parish Community Account 00971782

Amount carried forward **£41,281.43**

Amount credited

Downham Market £1000

Amount debited

K&M Lighting	£29.40
Holly Landscapes	£858.20
HMRC	£158.09
Wimbotsham Methodist Church	£160
Limetree Printing	£376.27
Clerk Payment	£220.60
Mark Errington	£120
Pension	£83.18
Npower	£175.48
K&M Lighting	£29.40

Total £2,210.62 **£40,070.81**

No outstanding payments

Balance: **£81,545.73**

CIL:

Balance: £81,545.73

Chairman _____

Date _____

Wimbotsham Parish Council

Bank Reconciliation 12 December 2024

Represented by bank statements as of 12 December 2024

Wimbotsham PC Community Account 00971782	£41,474.92
Wimbotsham PC Premium Account 00971790	£41,252.03
Wimbotsham PC Account	

£82,726.95

Less uncleared payments

Norfolk County Council	£21,858.00
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Total	<u>£60,868.95</u>
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