

Wimbotsham Parish Council

Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 21st October 2025 at Wimbotsham Methodist Church

Parish Councillors: D Chilvers (Chairman), C Hitchins, Cllr Fendley, and J Squires
Parish Clerk: N Forrest

75/25 Apologies for absence

Apologies were received from A Smith.
S Mingay was marked as absent.

76/25 To receive Declarations of Interest

None received.

77/25 Minutes of the Annual Parish Council meeting held 9th September 2025

Having been circulated previously, the minutes from 9th September 2025 were approved and signed by the Chairman as an accurate record.

78/25 To report progress on items not on the agenda from the last meeting (information only)

No items to report on.

79/25 Public Participation

No members of public present.

80/25 Reports

80.1 Norfolk County Council

No representative was present and no report was received.

80.2 Borough Council of King's Lynn and West Norfolk

No representative was present and no report was received.

81/25 To receive Correspondence

Correspondence received and noted.

82/25 Village Green Oak Tree

A quote was received to remove and replace the oak tree on the large village green.

ACTION: It was unanimously agreed to accept the quote to remove and replace the oak.

83/25 Planters

Cllr Squires proposed to plant 13 planters around Wimbotsham. A quote was received for large galvanised planters.

ACTION: It was unanimously agreed to defer the agenda item to the next Council meeting until more information on the planters could be obtained. Cllr Chilvers will measure the spaces in the allocated plots, and the Clerk will obtain additional quotations for the required sizes.

84/25 Streetlighting Contract

A contract for the maintenance of the streetlights has been received.

ACTION: Following a discussion, it was unanimously agreed to renew the contract for a further three years, with updated contact details.

85/25 Tree Plaque

A quotation for a tree plaque was received; however, the plaque has already been donated.

ACTION: Cllr Chilvers will investigate whether a metal fabricator can create a clasp to attach the plaque to the tree guard.

86/25 Tree Maintenance

One quote has been received for the maintenance of the trees on the village green. The Clerk is experiencing difficulty obtaining further quotations; Cllr Hitchens will investigate.

ACTION: It was unanimously agreed to defer the agenda item to the next Council meeting until further quotes have been obtained.

87/25 Reports

87.1 Village Hall

Cllr Fendley reported that the village hall will be hosting a quiz night and bingo has a good turnout.

87.2 Recreation Ground

No report received

87.3 Village Green

The village green is in good condition apart from the moles.

87.4 Footpaths

Cllr Chilvers reported that the footpaths are generally in good condition, but there is a tree fallen on a footpath.

ACTION: The Clerk will report the tree.

87.5 100 Acre Trust

A letter was received requesting a new trustee.

ACTION: The Clerk will ask for a poster to advertise the position.

87.6 Allotments

Cllr Squires stated the allotment AGM has been hosted with a new chairman being appointed.

88/25 Planning Applications

88.1 Results on Applications

None received

88.2 Applications Received

None received.

88.3 Information Received

None received.

89/25 Finance Matters

89.1 To approve receipts from September 2025

ACTION: It was unanimously agreed to approve the accounts for September 2025.

89.2 To approve payments of accounts for October 2025

ACTION: It was unanimously agreed to approve the payments of accounts for May, June, July and August 2025.

89.3 To approve the bank reconciliation up to the date of the agenda

ACTION: It was unanimously agreed to approve the bank reconciliation up to the date of the agenda.

90/25 It was agreed that the next Ordinary Parish Meeting of the Parish Council will be held on 9th December 2025, from 7pm.

Meeting Closed 8pm

Chairman_____

Date_____

Accounts to 30 September 2025

IN (£)

OUT (£)

TOTAL (£)

Parish Business Saver Account 00971790

Amount carried forward

£56,778.48

Wimbotsham Current Account

Interest
Credited

£188.46

Balance

£56,966.94Parish Community Account 00971782

Amount carried forward

£1667.78

Amount credited

£12,143.89

Amount debited

K&M Lighting

£58.80

N Power

£779.31

Holly Landscapes

£938.65

Clerk Salary

£231.51

Norfolk Pension

£85.72

Mark Errington

£496

Norfolk ALC

£302.76

Total

£2,892.75

£10,918.92

No outstanding payments

Balance: **£67,885.86**

CIL:

Balance: £67,885.86

Chairman _____

Date _____

Bank Reconciliation 16th October 2025

Represented by bank statements as of 16th October 2025

Wimbotsham PC Community Account 00971782	£8,942.97
Wimbotsham PC Premium Account 00971790	£56,966.94
Wimbotsham PC Account	£0
	£65,909.91

October Payments

London Hearts Defib	£801.60
Holly Landscapes	£640.67
Clerk Salary	£231.51
Spring Bulbs	£95.99
Norfolk Pension	£85.72
HMRC	£120.46
Total	£1975.95

Outstanding October Payments

H Brett & Son	£1020
Newsletter	£417.70
PKF Little John (Internal Audit)	£252
Total	£1,689.70

November Payments

Norfolk Pension	£85.72
Clerk Payment	£224.31
Total	£310.03