

Wimbotsham Parish Council

Minutes of the Ordinary Parish Council Meeting of the above-named Parish Council held on Tuesday 22nd July 2025 at Wimbotsham Methodist Church

Parish Councillors: D Chilvers (Chairman), C Hitchins, Cllr Fendley, S Mingay and A Smith
Parish Clerk: N Forrest
Public: None

38/25 Apologies for absence

Apologies were received from Cllr J Squires and BCKLWN Councillors Cllr C Rose and Cllr V Spikings.

39/25 To receive Declarations of Interest

None received.

40/25 Minutes of the Annual Parish Council meeting held on 13th May 2025

Having been circulated previously, the minutes of the Annual Parish Council meeting held on 13th May 2025 were approved and signed by the Chairman as an accurate record.

41/25 To report progress on items not on the agenda from the last meeting (information only)

The Highways engineer is putting a quote together for the Parish partnership bid and looking at the locations of the bus stops.

42/25 Public Participation

No members of public were present

43/25 Reports

43.1 Norfolk County Council

No representative was present and no report was received.

43.2 Borough Council of King's Lynn and West Norfolk

Cllr No representative was present and no report was received.

44/25 To receive Correspondence

Correspondence received and noted.

45/25 Parking in Wimbotsham

Concerns were raised regarding vehicles parking on Low Road during the Village Hall auction. It was reported that this has caused near-miss incidents and poses a safety risk to road users.

ACTION: Cllr Fendley will remind the organisers to advise patrons not to park on the road and to use designated parking areas where possible.

46/25 Oak Tree on the green

It was noted that the oldest oak tree on the village green has died and will need to be replaced.

ACTION: The Parish Clerk will contact Holly Landscapes to obtain a quote for the replacement of the tree.

47/25 Autumn Bulb Planting

A quote for the planting of mixed-style daffodil bulbs on the village green to encourage successional flowering in the spring.

ACTION: After a discussion it was unanimously agreed to accept the quote. The spring bulb planting will take place on Sunday 5th October 2025 at 10am.

48/25 Speed Gates

Quotes have been received to replace the rotting on the posts on the speed gates on Lynn Road

ACTION: After a discussion, it was unanimously agreed to accept the quote for replacing the speed gate posts.

49/25 Hedges on Low Road

Complaints have been received regarding the overgrown bushes on Low Road when exiting Wimbotsham. It was noted that the land in question belongs to the Recreation Ground.

ACTION: After a discussion, it was agreed to leave the bushes for now, as cutting them back may encourage further growth. The situation will be reviewed in the winter.

50/25 Tree Maintenance

We are still awaiting tree maintenance quotes.

ACTION: It was agreed to defer to the next Council meeting.

51/25 Reports

51.1 Village Hall

Cllr Fendley reposted the village hall hosted bingo with a good turn out and they have lots of bookings for the hall.

51.2 Recreation Ground

Cllr Mingay reported that the committee hosted Midsummer Fayre, which was held in June 2025, made over £1600 which will pay for the next years insurance. Fenman has finished and has donated fund to the committee which will be spent on replacement play equipment.

Carols under the Christmas Tree will be hosted on December 20th at 5pm.

Cllr Mingay asked if there could be a noticeboard put in the Recreation Ground Hut,

ACTION: Cllr Chilvers will inspect the existing noticeboard in the car park to determine whether it can be relocated to the hut.

51.3 Village Green

The village green is in good condition apart from the dead oak tree.

51.4 Footpaths

Cllr Chilvers reported that the footpaths are generally in good condition. However, the steps on Low Road and the kissing gate opposite are becoming overgrown and will require cutting back.

ACTION: The Parish Clerk will contact Holly Landscape for a quote for the works.

51.5 100 Acre Trust

No report was received.

51.6 Allotments

No report was received.

52/25 Planning Applications

52.1 Results on Applications

None received

52.2 Applications Received

25/00262/FM Construction of 14no. industrial units with B2 & B8 use, along with associated car parking and access. At Land West of Karoo Close, Bexwell Business Park, Bexwell, Norfolk.
AMENDMENT TO APPLICATION.

Wimbotsham Parish Council's previous comments: No Objections

Wimbotsham Parish Council comments: NO OBJECTION.

52.3 Information Received

None received.

53/25 Finance Matters

53.1 Update on the current budget for 2025-2026

The update was received and noted.

53.2 To approve receipts from May and June 2025

ACTION: It was unanimously agreed to approve the accounts for May and June 2025.

53.3 To approve payments of accounts for May, June, July and August 2025

ACTION: It was unanimously agreed to approve the payments of accounts for May, June, July and August 2025.

53.4 To approve the bank reconciliation up to the date of the agenda

ACTION: It was unanimously agreed to approve the bank reconciliation up to the date of the agenda.

54/25 It was agreed the next Ordinary Parish Meeting of the Parish Council will be held on 9th September 2025, from 7pm.

Meeting Closed 8.12pm

Chairman_____

Date_____

Accounts to 31 May 2025	IN (£)	OUT (£)	TOTAL (£)
<u>Parish Business Saver Account 00971790</u>			
Amount carried forward			<u>£56,621.62</u>
Wimbotsham Current Account			
Interest Credited			
Balance			<u>£56,621.62</u>

Parish Community Account 00971782

Amount carried forward		<u>£9,237.25</u>
Amount credited		
Café Connect	£396.65	
Café Connect	£0.02	
Amount debited		
Holly Landscapes	£1004.65	
L Jarrett Audit	£60	
Norton Protection	£84.99	
Clerk Salary	£224.31	
HMRC	£75.32	
Norfolk Pension	£83.05	
Total	£1,532.32	<u>£8,101.60</u>
No outstanding payments		

Balance: **£64,723.22**

CIL:

Balance: **£64,723.22**

Chairman _____

Date _____

Accounts to 30 June 2025	IN (£)	OUT (£)	TOTAL (£)
<u>Parish Business Saver Account 00971790</u>			
Amount carried forward			<u>£56,621.62</u>
Wimbotsham Current Account			
Interest Credited		£156.86	
Balance			<u>£56,778.48</u>

Parish Community Account 00971782

Amount carried forward **£8,101.60**

Amount credited

Amount debited

K & M Lighting	£29.40
Holly Landscapes	£616.67
Clerk Salary	£224.31
Norfolk Pension	£83.05
Cloud Next	£60
K & M Lighting	£29.40

Total	£1,042.83	<u>£7,058.77</u>
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No outstanding payments

Balance: **£63,837.25**

CIL:

Balance: £63,837.25

Chairman _____

Date _____

Bank Reconciliation 17 July 2025

Represented by bank statements as of 08 April 2025

Wimbotsham PC Community Account 00971782	£4,726.96
Wimbotsham PC Premium Account 00971790	£56,778.48
Wimbotsham PC Account	£0
	£61,505.44

July Payments

Norfolk Pension	£83.05
H Brett & Son LTD	£1020
Clerk Payment	£224.31
Holly Landscapes	£616.67
Holly Landscapes	£297.98
Holly Landscapes	£90
Wimbotsham Village Hall (Café Connect Room Rent)	£80
Total	£2412.01

August Payments

Norfolk Pension	£83.05
Clerk Payment	£224.31
Holly Landscapes	£616.67
Holly Landscapes	£297.98
Total	£1,222.01